1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

ddletb
Bord Oideachais agus Oiliúna Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire Education and Training Board

BP-26-089

Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)

Date: 15th June 2026
Time: 4:30 pm
Venue: DDLETB Head Office and MS Teams

Present:
Charlotte O'Donovan, Claire McGing, Colm Kilgallon, Councillor Angela Donnelly, Councillor Dean Mulligan, Councillor Jacqueline Burke, Councillor Michael Clark, Councillor Mick Duff (Cathaoirleach), Councillor Thomas Joseph, Councillor Yvonne Collins, Dara Fitzpatrick, David O'Connell, Ken Farrell, Sarah Widaa, Wayne Carey, John Walsh

Apologies: Councillor Eimear CarboneMangan, Councillor Pamela Kearns, Brigid Manton, Councillor Vicki Casserly, Mark McDonald, Director of Schools
Absent:

In Attendance:
Caitríona Murphy, Chief Executive; Paul Turner, Director of Organisation Support and Development; Joanne McCloskey, Director of Further Education and Training; Thea Jordan, Public Affairs Officer; Maja Eisenbart, Governance; Mairead Walsh, Head of Treasury; Ross Lynam, Head of Buildings and Capital Projects; Nichola Spokes, Director of Schools; Claire O'Sullivan, Head of Estate Sustainability; Paul Byrne, Head of IT

Documentation:
Uploaded Electronically

Welcome
The Cathaoirleach, Cllr. Mick Duff welcomed members to the meeting.

1. Apologies/Condolences
Apologies were noted.
Condolences were extended to all families of staff who have been bereaved since the last Board meeting.

2. Declaration of Conflict of Interest
No conflicts were declared.

3. Matters for the Resolution of the Board

3.1 Minutes
The minutes of the previous meeting held on 8th and 18th May 2026 were adopted.
Proposed: Wayne Carey **Seconded:** Colm Kilgallon

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

ddletb
Bord Oideachais agus Oiliúna Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire Education and Training Board

3.2 Boards of Management Members Appointments

- Seeking one nomination of ETB Representative to the Board of Management of Tallaght Community School.
  David O'Connell volunteered and it was accepted.
  Proposed: Wayne Carey **Seconded:** John Walsh

- Seeking one nomination of an ETB Representative to the Board of Management of Collinstown Park Community College.
  Postponed until the September Board meeting.

- Seeking one nomination of an ETB Representative to the Board of Management of Sallynoggin College of Further Education.
- Cllr. Michael Clark volunteered and it was accepted.
  Proposed: Cllr. John Walsh **Seconded:** Cllr. Jacqueline Burke

3.3 Committees of the Board

Minutes of the Finance and Audit and Risk Committees need to be approved by the committees. To be circulated for approval at the September Board meeting.

3.4 Committee Members Claims

Members were asked to submit any outstanding claims.

3.5 Annual Report 2026 & Chairpersons Report

The 2026 Annual Report and Chairpersons report were approved by the members.
Proposed: Cllr. John Walsh **Seconded:** David O'Connell

4. Matters for noting by the Board

4.1 Correspondence from the Department – Circulars – Noted

4.2 Dual Purpose Centres & Funding

The Chief Executive provided an update on funding of the dual purpose centres, informing the Board that the DEY has nominated a representative to support DDLETB with the project management of this progress. DDLETB and the DEY continue to work towards a sustainable funding model for the centres. A further update will be provided at the September meeting.

4.3 Special Schools Update

The Director of Schools provided a detailed update to the Board in relation to the Community Special Schools. The Board were informed that the Director has been on site in Belmayne Community Special School over the past few weeks providing support to the staff in the daily operations of the school.

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

ddletb
Bord Oideachais agus Oiliúna Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire Education and Training Board

The Board was assured that students remain safe and parents are content with the work carried out by the staff at Belmayne.

Recruitment has commenced for the 5 Special Schools and will be ongoing over the summer months. It was noted that the new Citywest Community Special School will open in the coming academic year with 4 classes along with 3 classes in the new Balbriggan Community Special School. Furthermore, the existing Danu, and Belmayne Community Special Schools will expand by 4 additional classes each and Lucan Community Special School will expand by 3 additional classes. DEY has sanctioned the recruitment of 5 additional SNAs.

Concerns were raised as to whether DDLETB is currently meeting the high demands for special school places. DDLETB are working with the NCSE but it was noted that demand for special school places currently exceeds the places available.

It was noted by the CE and the Director that staff resourcing at the DDLETB Special Schools is a major concern at present. Engagement with the DEY and NCSE is ongoing in relation to resourcing for the special schools. DDLETB continue to engage with the NCSE regarding the individual needs of the students who will commence in September 2026.

4.4 Sustainability Presentation

The Head of Sustainability presented to the Board on sustainability and energy efficiency initiatives within DDLETB. The presentation included an overview of emissions across the organisation's estate, including older school and training centre buildings which currently account for a significant proportion of energy use and emissions. Board members noted the challenges associated with improving the energy performance of these buildings and discussed the potential measures that may be required to address higher energy consumption, together with the associated funding implications. The Board noted the update and the ongoing work in this area.

4.5 Cyber Security Presentation

The Head of ICT and the DDLETB Cyber Security Officer presented to the Board on cyber security within DDLETB. The presentation provided an overview of the organisation's cyber security landscape, including the current threat environment, existing security measures, and ongoing initiatives to safeguard staff, learners, and organisational systems. The Board discussed the challenges associated with the evolving cyber security risk, including the importance of maintaining appropriate ICT resourcing and funding to support the organisation's cyber resilience. The Board noted the update and the measures currently in place to manage cyber security risks.

4.6 Strategy Development – Mission and Vision

Deferred until the September meeting.

4.7 ETBI Congress – 15th October 2026

Board Members who wish to attend the ETBI Congress were informed that the date has been set to the 18th of October 2026.

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

4.8 2026 / 2027 Meeting Calendar

The meeting dates for the upcoming year were agreed upon:

- 21st September 2026
- 19th October 2026
- 16th November 2026
- 18th January 2027
- 24th February 2027
- 24th March 2027
- 17th May 2027
- 21st June 2027

5. Matters Submitted by the Executive

5.1 Reports from Chief Executive

Chief Executive and Director reports circulated in Board pack in advance of meeting and were verbally presented to the Board.

Concerns were raised by the Board in relation to the refusal by the DEY to sanction recruitment of replacement staff for those who are leaving. Further updates in relation to this will be provided at the September meeting. An update was sought in relation to the Institute of Horology. It was noted that the Institute is still with the DEY but DDLETB will formally enquire about having Institute of Horology permanently back with DDLETB.

It was noted that the issue in relation to the site acquisition for College of the Future is ongoing. Further updates to follow in September.

5.2 Finance Report

- **Monthly Finance Report**

Finance report circulated in Board pack in advance of meeting and noted by the Board. Mairead Walsh presented the Finance report to the Board.

It was noted that all grants are on target to be spend. DDLETB is awaiting further instructions from the DEY on how to proceed with the remaining COVID-19 FET funding.

5.3 Buildings Report

- **Monthly Building Report**

Building report circulated in Board pack in advance of meeting and noted by the Board.

Ross Lynam presented the report to the Board. No issues arising.

5.4 Staff Profile

Appointments and promotions; retirements - Noted

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

ddletb
Bord Oideachais agus Oiliúna Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire Education and Training Board

5.5 Policies

- **Risk Management/Register**
  The Director of OSD informed the Board that the register has not changed since the last meeting and the Q2 review will be presented at the September meeting.
- **Policies for noting**
  Noted.

6. Matters Submitted by the Board

6.1 Seeking urgent clarification from the DEY on the timeline for the transfer of Eriu Community College from Hansfield to Hollywoodrath as well as confirmation on:

1. Whether such a transfer remains departmental policy
2. When this transfer is scheduled to take place.

Concerns were raised in relation to the future of Eriu Community College as enrolment at the school remains low despite the commendable work done by the staff. The CE informed the Board that the provisional timeline for the transfer is 2028. The issue with this transfer lies with the DEY and a response is expected in the coming weeks. More details to follow at the September meeting.

7. Date of Next Meeting: 21ST September 2026 @ 4.30pm (In-Person)