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**BP-26-045**

## **Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)**

**Date:** 25<sup>th</sup> March 2026

**Time:** 4:30 pm

**Venue:** DDLETB Head Office and MS Teams

### **Present:**

Brigid Manton, Charlotte O'Donovan, Claire McGing, Colm Kilgallon, Councillor Angela Donnelly, Councillor Dean Mulligan, Councillor Jacqueline Burke, Councillor Michael Clark, Councillor Mick Duff (Cathaoirleach), Councillor Thomas Joseph, Councillor Yvonne Collins, Councillor Vicki Casserly, Dara Fitzpatrick, David O'Connell, Ken Farrell, Sarah Widaa, Wayne Carey.

**Apologies:** Councillor Eimear CarboneMangan, Councillor Pamela Kearns, Councillor John Walsh

**Absent:** n/a

### **In Attendance:**

Caitríona Murphy, Chief Executive; Paul Turner, Director of Organisation Support and Development; Mark McDonald, Director of Schools; Joanne McCloskey, Director of Further Education and Training; Thea Jordan, Public Affairs Officer; Maja Eisenbart, Governance; Mairead Walsh, Head of Treasury; Ross Lynam, Head of Buildings and Capital Projects; Nichola Spokes, Director of Schools; Patrick Bracken, Chair of the Audit and Risk Committee; Gillian Corrigan, Chair of the Finance Committee

### **Documentation:**

Uploaded Electronically

### **Welcome**

The Cathaoirleach, Cllr. Mick Duff welcomed members to the meeting.

#### **1. Apologies/Condolences**

Apologies from Councillor Eimear CarboneMangan, Councillor Pamela Kearns and John Walsh were noted.

Condolences were extended to all families of staff who have been bereaved since the last Board meeting.

#### **2. Declaration of Conflict of Interest**

No conflicts were declared.

#### **3. Matters for the Resolution of the Board**

##### **3.1 Minutes**

The minutes of the previous meeting held on 25<sup>th</sup> February 2026 were adopted.

**Proposed:** Ken Farrell, **Seconded:** Wayne Carey

### 3.2 Committees of the Board

- **Annual Financial Statement introduction by APO of Finance**

Mairead Walsh, Head of the Treasury Department, presented the 2025 Annual Financial Statement to the Board.

- **Presentation by Chair of Audit and Risk Committee**

Pat Bracken, Chair of the Audit and Risk Committee presented the Audit and Risk Committee annual report for 2025.

- **Presentation by Chair of Finance Committee**

Gillian Corrigan, Chair of the Finance Committee presented the Finance Committee annual report for 2025 to the Board and issued a recommendation for adoption of the 2025 Annual Financial Statement.

The Board approved the adoption of the 2025 Annual Financial Statement and Statement of Internal Control (SIC).

**Proposed:** Cllr. Mick Duff **Seconded:** David O’Connell

### 3.3 Boards of Management Members Appointments

- The appointment of Brí Ní Annracháin as ETB representative to the Board of Management of Portmarnock Community School.

**Proposed:** Cllr. Mick Duff **Seconded:** David O’Connell

- The appointment of Tony Barry as ETB representative to the Board of Management of Adamstown Community College.

**Proposed:** Cllr. Mick Duff **Seconded:** Ken Farrell

- The appointment of Aoife Moore as ETB representative to the Board of Management of Colaiste Pobail Setanta.

**Proposed:** Wayne Carey **Seconded:** David O’Connell

- Seeking one nomination of ETB Representative to the Board of Management of Sallynoggin College of Further Education.

**Postponed to the May meeting.**

### 3.4 Risk Management Policy

Accepted as read.

**Proposed:** Wayne Carey **Seconded:** Colm Kilgallon

## 4. Matters for noting by the Board

#### **4.1 Correspondence from the Department – Circulars – Noted**

#### **4.2 Dual Purpose Centres & Funding**

The Chief Executive provided an update on funding of the dual purpose centres. All Pobal funding related to the dual purpose sports centres has been received by DDLETB. Engagement ongoing with the DEY. Communication is ongoing with Fingal County Council and South Dublin County Council with meetings to discuss the situation further planned for the coming weeks.

The Board thanked the Executive and staff for their work on progressing this matter.

#### **4.3 Special Schools Update**

The Director of Schools has briefed the Board on staffing in Belmayne Community Special School and Lucan Community Special School. Both schools now have a full quota of teachers and SNAs. DDLETB continue to engage with the NCSE in relation to additional SNSA's for Belmayne Community Special School. Additional SNAs have been assigned to Lucan Community Special School. The Special Schools are integrating well within DDLETB and the students' attendance and progress is high. Councillor Vicki Casserly has extended her compliments to the Director and all staff within the two Special Schools for the work done so far.

### **5. Matters Submitted by the Executive**

#### **5.1 Reports from Chief Executive**

Chief Executive and Director reports circulated in Board pack in advance of meeting and were verbally presented to the Board.

Concerns were expressed by the Board in relation to the land issue with College of FET in Swords. There is a high risk that that the purchase of the preferred site will not progress. It was acknowledged that this issue is through no fault of DDLETB, and the Board unanimously agreed to express these concerns to the Minister in the form of a written letter.

Further concerns were raised in relation to the ongoing issue with the advertisement of the CEO post within DDLETB. The Board has agreed to write to the DEY on this matter.

Board members were updated on engagement with the NRH in relation to the relocation of some classrooms and offices within the NRH building to accommodate the redevelopment of the hospital.

#### **5.2 Finance Report**

- **Monthly Finance Report**

Finance report circulated in Board pack in advance of meeting and noted by the Board. Mairead Walsh presented the Finance report to the Board.

- DDLETB continuing to engage with SOLAS in relation to additional funding for 2026. 2026 ESOL funding levels discussed and associated risks.

- **Letter of Engagement – 2025 C&AG Audit**

The Letter of Engagement from the C&AG was received. Once the Annual Financial Statement is submitted to the DEY, audit findings will be gathered for the upcoming audit.

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### 5.3 Buildings Report

Building report circulated in Board pack in advance of meeting and noted by the Board.

Ross Lynam presented the report to the Board.

Design team appointed and detailed designs under development for the new plumbing workshops in Loughlinstown Training Centre.

It was also noted that the inspections of the roof in St. Finian's Community College will be conducted during the Easter break. Analysis of the scope of the works to be conducted to repair the roof will be finalised in the coming weeks.

Concerns were raised in relation to St. Kevin's Community College still awaiting approval for its modular building issue. The Board was informed that communication with the DEY is ongoing.

### 5.4 Staff Profile

Appointments and promotions; retirements - noted

### 5.5 Policies - noted

Risk Management/Register – noted

Director of OSD has informed the Board that no changes have been noted to the Register since the February meeting. The Board was informed that the Q1 review of the risk register will be carried out in the coming weeks.

### 6. Matters Submitted by the Board

None were submitted.

### 7. Date of Next Meeting: 18th May 2026 @ 4.30pm (In-Person)