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BP-25-XXX

Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)

Date: 17th November 2025

Time: 4:30 pm

Venue: DDLETB Head Office

Present:

Brigid Manton, Charlotte O'Donovan, Claire McGing, Councillor Angela Donnelly, Councillor Dean Mulligan, Councillor Jacqueline Burke, Councillor John Walsh, Councillor Mick Duff (Cathaoirleach), Councillor Pamela Kearns, Councillor Ted Leddy, Councillor Vicki Casserly, Councillor Yvonne Collins, Dara Fitzpatrick, Sarah Widaa, Wayne Carey

Apologies: Colm Kilgallon, Councillor Eimear Carbone-Mangan, Councillor Michael Clark, Councillor Thomas Joseph, David O'Connell, Ken Farrell

In Attendance:

Caitríona Murphy, Chief Executive; Mark McDonald, Director of Schools; Paul Turner, Director of Organisation Support and Development; Thea Jordan, Public Affairs Officer; Claire Keane, Governance; Mairead Walsh, Head of Treasury; Ross Lynam, Head of Buildings and Capital Projects

Documentation:

Uploaded Electronically

Welcome

Cathaoirleach, Cllr. Mick Duff welcomed members to the meeting. Welcome was extended to new member Cllr. Ted Leddy.

1. Apologies/Condolences

Apologies from Colm Kilgallon, Councillor Eimear Carbone-Mangan, Councillor Michael Clark, Councillor Thomas Joseph, David O'Connell, Ken Farrell were noted.

Condolences were extended to all families of staff who have been bereaved since the last board meeting.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Matters for the Resolution of the Board

3.1 Minutes

The minutes of the previous meeting held on 20th October 2025 were adopted.

Proposed: Cllr. Vicki Casserly, **Seconded:** Charlotte Donovan

3.2 Appointment of Brian Mahon to DDLETB Finance Committee

The Board approved the appointment of Brian Mahon as External Member to the Finance Committee.

Proposed: Cllr. Vicki Casserly, **Seconded:** Cllr. Yvonne Collins

3.3 Boards of Management

Seeking one nomination for the Board of Management to Ballinteer CS, deferred to the next meeting.

4. Matters for noting by the Board

4.1 Gender Pay Gap

Assistant Principal Officer of Human Resources (Aisling Crowley) provided an overview of the Gender Pay Gap report to the board.

4.2 Overview of Buildings Presentation

Assistant Principal Officer of Buildings (Ross Lynam) presented an overview of buildings terminology and the stages of a traditional Building Project to the board.

4.3 Committees of the Board – Noted

4.4 Correspondence from the Department – Circulars and Correspondence – Noted

4.5 Corporate Procurement Plan and Multi Annual Procurement Plan - Noted

4.6 Dual Purpose Centres and Funding

DDLETB met with South Dublin County Council (SDCC) on the 29th October and discussed potential sustainable funding options for the centres in their area. Further discussions to take place. DDLETB to meet with Fingal County Council in the coming weeks. Engagement between DDLETB and the Department of Education and Youth (DEY) in ongoing.

4.7 Special Schools Update

Belmayne Community Special School and Lucan Community Special School are open. Works in Danu Community Special School are complete.

4.8 Strategy Implementation Plan

Deferred to the next meeting.

5 Matters Submitted by the Executive

5.1 Reports from Chief Executive

Chief Executive and Director reports circulated in Board pack and verbally presented to the Board.

5.2 Finance Report

Finance report circulated in Board pack in advance of meeting and noted by the Board.

Assistant Principal Officer of Treasury (Mairead Walsh) presented the Finance report to the board.

5.3 Buildings Report

Building report circulated in Board pack in advance of meeting and noted by the Board.
Assistant Principal Officer of Buildings (Ross Lynam) discussed progress in relation to the following projects:

- Castleknock Community College
- Rivervalley Community National School
- Grange Community College
- Danu Community Special School
- Gaelcholáiste Reachrann
- Balbriggan Community College
- Coláiste Chillian
- Mount Seskin Community College
- Lucan Community College
- Skerries Community College
- Coláiste Pobail Fóla
- St. Finians Community College
- Griffeen Community College
- Lucan Community Special School
- Belmayne Community Special School
- Rathdara Community College
- Ballinteer Community School
- Clondalkin Strategic Investment Upgrade Fund (SIUF)
- Loughlinstown Training Centre
- Tallaght Training Centre
- Tallaght Heavy Vehicle Mechanics (HVM)
- College of the future

Board members requested an update in relation to Ériu Community College to which Ross responded.

5.4 Staff Profile

Appointments and promotions; retirements - noted

5.5 Policies – noted

Policies - Noted

Risk Register – Noted

6 Matters Submitted by the Board

Cathaoirleach advised that South Dublin County Council approved the agreement for DDLETB Board members to park in the Council's carpark for Board meetings.

A query in relation to the Board of Management of National Rehabilitation Hospital was raised, the executive will seek an update and will bring that to the next meeting.

7. Date of Next Meeting

25th February 2026 at 4:30pm (Hybrid)