

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)

Date: 26th March 2025

Time: 4:30 pm

Venue: DDLETB Head Office and MS Teams

Present:

Brigid Manton, Charlotte O'Donovan, Claire McGing, Colm Kilgallon, Councillor Dean Mulligan, Councillor Eimear Carbone-Mangan, Councillor Jacqueline Burke, Councillor John Walsh, Councillor Mick Duff (Cathaoirleach), Councillor Pamela Kearns, Councillor Thomas Joseph, Councillor Vicki Casserly, Dara Fitzpatrick, David O'Connell

Apologies: Councillor Angela Donnelly, Councillor Eoghan Dockrell, Councillor Yvonne Collins, Ken Farrell, Sarah Widaa, Wayne Carey

Absent: Councillor Michael Clark

In Attendance:

Caitríona Murphy, Chief Executive; Paul Turner, Director of Organisation Support and Development; Siobhan Lynch, Director of Further Education and Training; Thea Jordan, Public Affairs Officer; Claire Keane, Governance; Mairead Walsh, Head of Treasury and Procurement; Ross Lynam, Head of Buildings and Capital Projects; Joanne McCloskey, Further Education and Training, Gillian Corrigan, Chair of the Finance Committee and Pat Bracken, Chair of the Audit and Risk Committee

Documentation:

Uploaded Electronically

Welcome

The Cathaoirleach, Cllr. Mick Duff welcomed members to the meeting.

1. Apologies/Condolences

Apologies from Councillor Angela Donnelly, Councillor Eoghan Dockrell, Councillor Yvonne Collins, Ken Farrell, Sarah Widaa, Wayne Carey were noted.

Condolences were extended to all families of staff who have been bereaved since the last board meeting.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Matters for the Resolution of the Board

3.1 Minutes

The minutes of the previous meeting held on 24th February 2025 were adopted.

Proposed: Charlotte O'Donovan, **Seconded:** Cllr. Pamela Kearns

3.2 Committees of the Board

Annual Financial Statement

Mairead Walsh, Head of Treasury and Procurement, introduced the 2024 Annual Financial Statement to the Board. Gillian Corrigan, Chair of the Finance Committee presented the Finance Committee annual report for 2024 to the Board and recommended the adoption of the 2024 Annual Financial Statement. Pat Bracken, Chair of the Audit and Risk Committee presented the Audit and Risk Committee annual report for 2024.

Board members discussed funding challenges for the organisation.

The Board approved the adoption of the 2024 Annual Financial Statement and Statement of Internal Control.

Proposed: Cllr. Dean Mulligan, **Seconded:** Cllr. Pamela Kearns

3.3 Boards of Management Members Appointments

Following the resignation of Thomas Joseph from the Finance Committee, a vacancy arose requiring a new member from the Board. Colm Kilgallon was subsequently approved to join the Finance Committee.

Proposed: Cllr. Mick Duff, **Seconded:** Cllr. Pamela Kearns

4. Matters for noting by the Board

4.1 Correspondence from the Department – Circulars - Noted

4.2 Youth Services and Funding

The Chief Executive advised the Board that a draft report was sent to the Department of Education. An update will be provided at the next Board meeting.

4.3 Further Education and Training Presentation

Joanne McCloskey from Further Education and Training (FET) delivered a presentation which included the following:

- Overview of FET Services
- Adult Education Services
- Further Education (FE) Colleges
- Youthreach Centres
- Training Centres
- FET Learner Profile

- FET Highlights 2024
- FET Budget 2024
- FET Centralised Supports
- Planning, Data and Funding
- Quality Assurance
- Enterprise Engagement
- Research and Innovation
- College of FET DDLETB

A Board member highlighted the importance of Youthreach and queried whether the provision could be expanded. The Executive confirmed there are over 300 places in Youthreach across Dublin and this could be expanded. DDLETB are looking for a new location in the South-East. Currently there are minimal waiting lists and DDLETB are coping with the need. Youthreach will also be included in the College of FET which may lead to increased future demand.

5 Matters Submitted by the Executive

5.1 Reports from Chief Executive

Chief Executive and Director reports circulated in Board pack in advance of meeting and verbally presented to the Board.

A Board Member requested letters of comfort for the Board in relation to FET. The executive confirmed that the letters would be made available at the next meeting.

5.2 Finance Report

Finance report circulated in Board pack in advance of meeting and noted by the Board.

Mairead Walsh presented the Finance report to the board.

It was noted that FET funding the allocation is expected next week.

5.3 Buildings Report

Building report circulated in Board pack in advance of meeting and noted by the Board.

The Board discussed the following building related issues:

- Formal approval of the SEN unit in Mount Seskin Community College
- Decision gate 1 for Loughlinstown Training Centre plumbing workshops
- Summer Works will launch shortly - DDLETB have identified 33 schools/projects
- 33 schools are eligible for solar panels – DDLETB are preparing to go to tender

Two queries in relation to Rathdara Community College were raised outside of the meeting agenda. As a result, a detailed response was not available at the time. The Executive will follow up to provide the necessary information.

5.4 Staff Profile

Appointments and promotions; retirements - noted

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

+353 (01) 4529600
eolas@booacdl.ie
www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
D24X62W

+353 (01) 4529600
info@ddletb.ie
www.ddletb.ie

5.5 Policies - noted

Risk Register – noted

Director of OSD confirmed there has been no update to the risk register since the February Board meeting.

6 Matters Submitted by the Board

None.

7. Date of Next Meeting

19th May 2025 at 4:30pm