

BP-25-069

Minutes of Board Meeting of Dublin and Dun Laoghaire Education and Training Board (DDLETB)

Date: 16th June 2025

Time: 4:30 pm

Venue: DDLETB Head Office & MS Teams

Present:

Brigid Manton, Charlotte O'Donovan, Claire McGing, Colm Kilgallon, Councillor Dean Mulligan, Councillor Jacqueline Burke, Councillor John Walsh, Councillor Michael Clark, Councillor Pamela Kearns, Councillor Thomas Joseph, Councillor Vicki Casserly (Cathaoirleach), Councillor Yvonne Collins, David O'Connell, Ken Farrell, Sarah Widaa, Wayne Carey

In Attendance:

Caitríona Murphy, Chief Executive; Joanne McCloskey, Director of Further Education and Training; Nichola Spokes, Director of Schools; Mark McDonald, Director of Schools; Paul Turner, Director of Organisation Support and Development; Thea Jordan, Public Affairs Officer; Claire Keane, Governance; Ross Lynam, Head of Buildings and Capital Projects

Documentation:

Uploaded Electronically

Welcome

Cathaoirleach, Cllr. Vicki Casserly welcomed members to the meeting.

1. Apologies/Condolences

Apologies from Councillor Angela Donnelly, Councillor Eimear Carbone-Mangan, Councillor Eoghan Dockrell, Councillor Mick Duff and Dara Fitzpatrick were noted.

Condolences were extended to all families of staff who have been bereaved since the last board meeting.

2. Declaration of Conflict of Interest

No conflicts were declared.

3. Matters for the Resolution of the Board

3.1 Minutes

The minutes of the previous meeting held on 19th May 2025 were adopted.

Proposed: David O'Connell, **Seconded:** Cllr. Pamela Kearns

Matters Arising

Cllr. Mick Duff to review and sign two letters.

3.2 Annual Report and Chairpersons Comprehensive Report

The Board approved the adoption of the 2024 DDLETB Annual Report in May and the following nonmaterial amendments at today's meeting.

- Foreword now includes sentence referencing 83,499 learners
- Non essential bullet points removed
- Total number of FET enrolments figure amended
- Duplicate table removed

Proposed: Wayne Carey, **Seconded:** Cllr. Vicki Casserly

3.3 Boards of Management

- The appointment of Brigid Manton and Dean Mulligan as Patron Nominees to the Board of Management of Belmayne Community Special School
Proposed: Cllr. Vicki Casserly, **Seconded:** Wayne Carey
- The appointment of Vicki Casserly and Sarah Widaa as Patron Nominees to the Board of Management of Lucan Community Special School
Proposed: Cllr. Vicki Casserly, **Seconded:** Wayne Carey
- The appointment of Charlotte O'Donovan and Natalie Treacy as ETB Representatives to the Board of Management of Blakestown Community School
Proposed: Cllr. Vicki Casserly, **Seconded:** Cllr. John Walsh
- The appointment of Janet Murphy and Susan Duffy as ETB representatives to the Board of Management of Portmarnock Community School
Proposed: Cllr. Vicki Casserly, **Seconded:** Wayne Carey
- The appointment of Claire Barkey, Elaine O'Hanlon and David Hayes as ETB representatives to the Board of Management of Donahies Community School
Proposed: Cllr. Vicki Casserly, **Seconded:** Wayne Carey

3.4 ETBI Annual Conference

Details to be circulated once received, putting members on notice for September.

4. Matters for noting by the Board

4.1 Committees of the Board – Noted

4.2 Correspondence from the Department – Circulars and Correspondence - Noted

4.3 Dual Purpose Centres and Funding

The Executive are due to meet with the Department of Education and Youth (DoEY) at the end of the month. An update will be circulated to members following that meeting.

5 Matters Submitted by the Executive

5.1 Reports from Chief Executive

Chief Executive and Director reports circulated in Board pack and verbally presented to the Board.

- Board Members were reminded that the FET requirement was originally costed closer to €100m, specifically €99.8m. The current budget is €93.4m therefore there is a gap; the majority of which is in relation to Apprenticeships (allowances and course delivery). DDLETB is continuing engagement with SOLAS and the National Apprenticeship Office (NAO) in relation to funding. The Board Members expressed their support in relation to FET funding and noted its importance.
- DLR Board Members expressed their disappointment that DL and/or Dún Laoghaire did not feature in the new FET College branding but acknowledged the process. FET video to be circulated to all members.
- Board members queried the capacity of the new special schools, the Executive confirmed there will be 24 places, 4 classes in each school.
- A board member sought an update in relation to Danu Community Special School. The Executive confirmed support for the case of wrap around therapeutic care for students and expressed concerns in relation to increased capacity beyond what was agreed.
- Members commented that the common application process was a good initiative and transparent.
- Members discussed the selection criteria for special school places as set out in policy.

5.2 Finance Report

Finance report circulated in Board pack in advance of meeting and noted by the Board. Paul Turner presented the Finance report to the board.

5.3 Buildings Report

Building report circulated in Board pack in advance of meeting and noted by the Board.

Ross Lynam discussed progress in relation to the following projects:

- Castleknock Community College
- Griffeen Community College
- Balbriggan Community College
- Mount Seskin Community College
- Gaelcholáiste Reachrann
- Rivervalley CNS and Grange Community College
- PV Panels
- Summers Works Scheme Applications

A board member raised a query in relation to Sallynoggin Youth Reach. The Executive confirmed they are looking at suitable property in the area and are engaging with a property manager.

5.4 Staff Profile

Appointments and promotions; retirements - noted

5.5 Policies - noted

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Risk Register – noted

6 Matters Submitted by the Board

None.

7. Date of Next Meeting

15th September 2025 at 4:30pm