

1 Geata Thuain
Cearnóg Belgard Thoir
Tamhlacht, BÁC 24
D24X62W

☎ +353 (01) 4529600
✉ eolas@booacdl.ie
🌐 www.ddletb.ie

1 Tuansgate
Belgard Square East
Tallaght, Dublin 24
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✉ info@ddletb.ie
🌐 www.ddletb.ie



21st November, 2023

NOTICE OF ELECTION Education and Training Boards Act 2013 (Election of Male Staff Representative)

A Chara,

The current male staff representative on the Board of DDLETB who was elected in April 2019 has resigned. The Education and Training Boards Act 2013 provides for the appointment of 2 staff members (one male and one female) to an education and training board (ETB) as a result of election by eligible members of staff of the ETB.

In this regard DDLETB will be seeking to replace the Male Representative for the remaining term of the board, which is due to expire in mid 2024 following the local elections.

Please note details of this election and relevant correspondence are available [here](#).

Provisional Electoral Roll

A **provisional electoral roll** comprising of eligible staff member electors will be available to view in DDLETB Head Office and in the base location in which you work from Tuesday 21st November, 2023. This should be reviewed by all eligible staff to ensure that their details are listed correctly. Any changes need to be notified to DDLETB Head Office, **no later than 12 noon, Friday 24th November, 2023** by completing & returning the form **"Application Form for Inclusion on Staff Electoral Roll"**. This form is available [here](#).

A final register of electors will be available to view from **Friday 29th November, 2023** in head office and in the school/ centre in which you work.

Nominations Process

Nominations for the 1 male staff representative is now being sought. Candidates should submit their application by means of a Nomination Paper. Staff members should download the following forms: [Schedule 2](#) and [Schedule 3](#) here.

The latest date for receipt of Nominations is 1pm Wednesday 6th December, 2023.

The ruling on nominations will take place from 2pm to 5pm, on Wednesday 6th December, 2023. Candidates may withdraw up to 12 noon on Friday 8th December, 2023.

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The list of candidates will be made available on this link and in the school/ centre in which you work **from Friday afternoon 8th December, 2023**, accompanied by a **Notice of Poll**, should an election be required.

Ballot

Should an election be required, a letter will be issued to you on the afternoon of **Wednesday 13th December, 2023** and Ballot Paper(s) will follow. **Please note: this election will be a postal vote.**

The latest date for submitting your completed ballot form will be **5pm Tuesday 15th February, 2023.**

The counting of votes will take place at **9am on Wednesday 16th February 2023.**

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Caitriona Murphy
Chief Executive Officer



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