



Bord Oideachais agus Oiliuna Dublin and Oun Laoghaire  
Atha Cliath agus Ohun Laoghaire Education and Training Board



# Annual Report

2023

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## WELCOME BY AN CATHAOIRLEACH

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As Cathaoirleach of Dublin & Dun Laoghaire ETB I am privileged to introduce the DDLETB Annual Report 2022 which outlines the comprehensive range of activities delivered by DDLETB's schools, centres and services over the past twelve-months.

DDLETB is one of the biggest Education and Training Board's in Ireland and is always responsive to the needs of students and learners whether at primary, post-primary or further education level. Supporting students with special needs and those at risk of educational disadvantage was very important for DDLETB during 2022 and continues into 2023.

This report charts the organisations success and highlights the flexibility, ingenuity, and resilience of our staff. As Chairperson of the Board I wish to commend the work carried out on this annual report and I thank all the members of the Board of DDLETB together with the executive and staff throughout the organisation, who continue to give generously of their time in support of building an education and training sector in this region throughout 2022.

Gabhaim buíochas ó chroí le chuile dhuine a d'oibrigh agus a oibríonn le BOO Bhaile Átha Cliath agus Dhún Laoghaire agus guím gach ráth oraibh sa bhliain atá amach romhaibh.

Beirigí bua,  
Claire Markey  
**Cathaoirleach**

## FOREWORD BY THE CHIEF EXECUTIVE OFFICER

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This 2022 Annual Report captures the sincere efforts and achievements of staff across DDLETB during another exceptional year.

The Board has received reports during the year of the activity in schools, colleges, centres and services which have detailed the work done to ensure the excellence of teaching and learning throughout the year in all contexts.

In schools, student numbers have again grown, with 20,647 students in thirty-one (31) post primary schools, including four Gaelcholáistí. In our community national schools, there are 3,288 students in nine (9) primary schools, two (2) special care unit schools, one (1) special community national school, and one (1) children's detention centre school. The work is proceeding across the schools' network to ensure support from the ETB and from the networks of principals, deputy principals, special education, DEIS, guidance counsellors, digital learning and other continuing professional development activities.

Youth Services continue to manage, fund and support services to 15,344 young people in the three counties of Fingal, South Dublin and Dun Laoghaire-Rathdown. Our Music Generation application in partnership with stakeholders was progressed in 2022.

DDLETB delivered further education and training (FET) to almost 21,215 learners or 29,451 beneficiaries in 2022. Some FET programmes sustained learner numbers or saw an increase, for example, Post Leaving Certificate courses, Apprenticeships and Skills to Advance, due to the demand for educational progression or career upskilling and reskilling. This demonstrates the professionalism and responsiveness of FET centres and colleges to continue to provide remote and blended learning.

Continuous professional development (CPD) continued at speed during 2022 including the Teacher Leadership Programme (TLP) and Middle Leadership Programme (MLP). Centralised learner support through a variety of engaging and interactive learning

community sessions, supported the use of DDLETB-sponsored IT platforms and virtual learning environments (VLEs) in our schools, colleges and centres.

It is a privilege to witness the great work of over 4,000 staff who continue to bring new ideas to their engagement with students, learners and clients.

This report acknowledges the outstanding response of all DDLETB staff to the needs of learners and their commitment to the ethos and best traditions of public service, teaching and learning in 2022.

The Board approved DDLETB's Statement of Strategy 2022-2026 in October 2022. I thank the Board for their engagement in the development of this ambitious strategy.

We are grateful for the support of DDLETB's Board in working to ensure the best possible service for the community of this ETB.

Caitriona Murphy  
Chief Executive Officer



Dublin and Dún Laoghaire  
Education and Training Board  
Statement



## SECTION 1

### DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BAORD STATEMENT

Dublin and Dún Laoghaire Education and Training Board was established under the Education and Training Boards Act 2013 and is responsible and accountable for the proper direction and control of its functions in the South Dublin Council, Dun Laoghaire Rathdown County Council and Fingal County Council local authority areas.

Dublin and Dún Laoghaire Education and Training Board complies with the Code of Practice for Governance of Education and Training Boards, Department of Education and Skills Circular 0002/2019. The purpose of the code is to ensure that the principles of good governance and management are applied by Dublin and Dún Laoghaire Education and Training Board.

### FUNCTIONS OF THE ETB BOARD

Decisions taken by the Board are reserved functions and are set out in Section 12 (2) of the Education and Training Board Act 2013 and in Circular 0002/2019 Code of Practice for the Governance of Education and Training Boards, with a full schedule set out in

Appendix A of the Code. Decisions not specified in the Code are deemed to be Executive Functions for the Chief Executive. The Board is satisfied that the Chief Executive delegates functions where appropriate and in accordance with the Education and Training Board Act 2013.



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## RESPONSIBILITIES OF THE BOARD

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The Board is responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the Board and which enable it to ensure that the Financial Statements comply with section 51 of the Education and Training Boards Act 2013. The Board is also responsible for safeguarding its assets and for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Board considers that the Annual Financial Statements properly present the income and expenditure of the Board and the state of affairs of the Board.

In preparing those accounts, the Board is required to:

- (a) apply the standard accounting policies for the preparation of ETB financial statements
- (b) make judgements and estimates that are reasonable and prudent
- (c) disclose and explain any material departures from the standard accounting policies

During 2022 the Board approved the following documentation;

- Adoption of the Annual Report
- Financial Statements
- Adoption of the Service Plan
- Authorised attendance of members at conferences
- Approved the acquisition, holding and disposal of land or interest in accordance with DE regulations
- Ensured accurate records were kept of meetings and decision

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## BOARD MEETINGS

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During the year the Board met on six occasions, with details of attendance outlined in the table below.

Register of Attendance & Frequency of Meetings of the Main Board								
Committee Members Name	Nominating Body	17 <sup>th</sup> Jan 2022	28 <sup>th</sup> Feb 2022	28 <sup>th</sup> Mar 2022	20 <sup>th</sup> Jun 2022	17 <sup>th</sup> Oct 2022	21 <sup>st</sup> Nov 2022	Total No. of Meetings Attended
<b>Cllr Kazi Ahmed</b>	Dun Laoghaire Rathdown County Council	✓	✓	✓	✓	✓	X	5/6
<b>Cllr Michael Clark</b>	Dun Laoghaire Rathdown County Council	✓	X	✓	✓	✓	✓	5/6
<b>Cllr Yvonne Collins</b>	South Dublin County Council	✓	✓	✓	✓	✓	✓	6/6
<b>Ken Farrell</b>	Irish Congress of Trade Unions	✓	X	X	X	✓	X	2/6
<b>Anne Genockey</b>	AONTAS	✓	X	✓	✓	✓	X	4/6
<b>Daneve Harris</b>	National Parents Association	✓	✓	✓	✓	X	✓	5/6
<b>Cllr Peter Kavanagh</b>	South Dublin County Council	✓	✓	✓	✓	✓	N/A	5/6
<b>Cllr Pamela Kearns</b>	South Dublin County Council	✓	✓	✓	X	X	✓	4/6
<b>Colm Kilgallon</b>	AONTAS	✓	✓	X	X	✓	✓	4/6
<b>Cllr Brigid Manton</b>	Fingal County Council	✓	✓	✓	✓	X	✓	5/6
<b>Claire Markey</b>	Staff	✓	✓	✓	✓	✓	✓	6/6
<b>Gerry McGuire</b>	Chambers Ireland	✓	✓	✓	X	✓	✓	5/6
<b>Paul McNally</b>	National Parents Association	X	X	X	X	✓	✓	2/6
<b>Cllr Joe Newman Cathaoirleach</b>	Fingal County Council	✓	✓	✓	✓	N/A	N/A	4/6
<b>Cllr Ed O'Brien</b>	South Dublin County Council	X	X	X	X	X	N/A	0/6
<b>Brendan O'Halloran</b>	Staff	✓	X	✓	X	✓	✓	4/6

<b>Cllr Una Power</b>	Dun Laoghaire Rathdown County Council	X	✓	X	X	X	✓	2/6
<b>Cllr Pamela Conroy</b>	Fingal County Council	X	✓	✓	✓	✓	X	4/6
<b>Cllr Cathal Boland</b>	Fingal County Council	✓	✓	✓	✓	✓	✓	6/6
<b>Cllr John Walsh</b>	Fingal County Council	✓	✓	✓	✓	✓	✓	6/6
<b>Susan Duffy</b>	Joint Managerial Body	✓	X	✓	✓	✓	✓	5/6
<b>Cllr Siobhan Shovlin</b>	Fingal County Council	N/A	N/A	N/A	N/A	X	✓	1/6

## FINANCE COMMITTEE MEETINGS

During the year the Finance Committee met on five occasions, with details of attendance outlined in the table below.

Register of Attendance & Frequency of Meetings of the Finance Committee							
Member		23 <sup>rd</sup> Feb 2022	24 <sup>th</sup> Mar 2022	25 <sup>th</sup> May 2022*	6 <sup>th</sup> Oct 2022	16 <sup>th</sup> Nov 2022	Total No. of Meetings Attended
<b>Gerry McGuire (Chairperson)</b>	Internal Member	✓	✓	✓	✓	✓	5/5
<b>Catherine Doran</b>	External Member	✓	✓	✓	X	✓	4/5
<b>Catherine Bruen</b>	External Member	✓	✓	✓	✓	X	4/5
<b>Colm Kilgallon</b>	Internal Member	✓	✓	✓	✓	✓	5/5
<b>Claire Markey</b>	Internal Member	✓	✓	✓	✓	X	4/5

\*Joint meeting of Finance Committee and Audit and Risk Committee

## AUDIT AND RISK COMMITTEE MEETINGS

During the year the Audit and Risk Committee met on six occasions, with details of attendance outlined in the table below.

### Register of Attendance & Frequency of Meetings of the Audit and Risk Committee

Member		16 <sup>th</sup> Feb 2022	23 <sup>rd</sup> Mar 2022	24 <sup>th</sup> Mar 2022	25 <sup>th</sup> May 2022*	21 <sup>st</sup> Sep 2022	30 <sup>th</sup> Nov 2022	Total No. of Meetings Attended
<b>Alan Connolly</b>	External Member	✓	X	X	✓	✓	✓	4/6
<b>Gillian Doherty (Chairperson)</b>	External Member	✓	✓	✓	✓	✓	✓	6/6
<b>Cllr Kazi Ahmed</b>	Internal Member	✓	✓	✓	✓	✓	✓	6/6
<b>Cllr Joe Newman</b>	Internal Member	✓	✓	✓	✓	✓	✓	6/6
<b>Daneve Harris</b>	Internal Member	✓	✓	✓	✓	✓	✓	6/6
<b>Áine Murphy</b>	External Member	N/A	N/A	N/A	✓	✓	✓	3/6
<b>Cllr Cathal Boland</b>	Internal Member	N/A	N/A	N/A	N/A	N/A	✓	1/6
<b>Cllr Michael Clark</b>	Internal Member	N/A	N/A	N/A	N/A	N/A	X	0/6

\*Joint meeting of Finance Committee and Audit and Risk Committee

### RISK MANAGEMENT

The Board maintains active oversight of risk management and confirms that it has carried out an assessment of the principal risks, associated mitigation measures and reviewed the effectiveness of these measures in 2022. The Board manages risk for the

organisation through a structured risk management programme. The Board is assisted in its risk management function by the Audit and Risk Committee. The Board also relies on the Internal Audit Unit (IAU) and its reports, on the C&AG annual audit and any external Audit such

as an ESF audit and or Revenue Audit. In addition, there is a review of Internal Controls performed on an annual basis. Risk Management is a standing item at all Board meetings and consideration includes:

- Risk reports from senior management including the Chief Risk Officer (CRO)
- Reports of the Audit and Risk Committee
- Changes in risk ratings

- Audit Register

Details of the principal risks and associated mitigation measures or strategies have been included in the SIC as part of the audited financial statements which will be published within one month of receipt from the Office of the Comptroller and Auditor General and as an appendix to the Chairpersons Comprehensive Report.

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## SYSTEM OF INTERNAL CONTROLS

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The Board confirms that there has been a review of the effectiveness of the system of internal control and that the Statement of Internal Control, which is subject to change until the external audit is completed, has been included in the Annual Financial Statements (AFS) for

the year ended the 31st of December 2022 which will be published within one month of receipt from the Office of the Comptroller and Auditor General and as an appendix to the Chairpersons Comprehensive Report that has been submitted to the Minister.

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## PROCUREMENT POLICY AND PROCEDURES

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The Board confirms that the organisation is adhering to the relevant aspects of the Public Spending Code and affirm adherence to the relevant procurement policy and procedures and the

development and implementation of the Corporate Procurement Plan.

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## TAXATION

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The Board confirms that the ETB has complied with its obligations under tax law.

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## FINANCIAL STATEMENTS

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The Annual Financial Statements for the years ended on 31<sup>st</sup> December 2022 and 31<sup>st</sup> December 2021 are subject to audit by the Office of the Comptroller and Auditor General (C&AG) at the time of publication of the Annual Report 2022. The ETB will publish the audited financial statements as soon as practicable after they have been signed off on by the C&AG.

Financial data in relation to the following are included in the Annual Financial Statements:

- Details of non-salary related fees paid in respect of Board Members analysed by category of fees
- Aggregate details of compensation of key management analysed by the following categories including management compensation in total;
  - Salaries and short term employee benefits
  - Post-employment benefits
  - Termination benefits
- Key management compensation if any;
- Details of the number of employees whose total employee benefits (excluding employer pension cost) for the reporting period fell between €0 and €59,999 and within each pay band of €10,000 and €60,000 upwards and an overall figure for total employer pension contributions.

**Signature** Claire Ní Mharcaigh  
Claire Ní Mharcaigh (Jun 21, 2023 16:18 GMT+1)  
**Chairperson, DDLETB**

**Date:** 21/06/2023

# 2

Statement of Service:  
Organisation Support &  
Development



## SECTION 2

### ORGANISATION SUPPORT & DEVELOPMENT (OSD)

The Organisation Support and Development Team (OSD) deliver on the non-learning services that are essential to assist educators and trainers to focus on the delivery of direct services to learners to ensure they have a high- quality learning experience.

The delivery of these services is through five core departments, comprising a total of eight functional units, all of which have a broad remit, and are essential to ensuring compliance with and implementation of the code of practice for the governance of ETBs, furthermore we ensure DDLETB is compliant with requirements under the extensive range of legislation that impact on ETB's.

The Public Affairs Office, supported by all functional units of OSD, work with schools and centres to review and revise documentation and practices on internal controls which support the standards and spirit of the code. At all times we remain committed to the continuous improvement of services through the revision of existing and the identification of new business processes and systems.

In addition, there are a number of sectoral projects being undertaken by the Department of Education on a national basis which impact on DDLETB.

DDLETB's Statement of Strategy 2022-2026 was approved by the Board in October 2022. Our strategic mission is "to provide relevant, inclusive, high- quality education and training, services and supports that respond to the diverse needs of our learners, communities and stakeholders" and as an organisation we aim for excellence and are committed to continuous improvement as our ambitious vision is "to transform lives through learning, development and support enabling learners to succeed in an ever-changing world". The new Strategy Statement builds on the progress commitment and innovation evidenced over the last five years. It is underpinned by five core values;

- Professionalism
- Excellence
- Equality
- Respect
- Support



## BUILDINGS TEAM

The Buildings Department comprises two distinct units, Buildings & Property Unit and Buildings & Capital Projects Unit. These units work collaboratively to provide a range of services to support our schools and centres.

In 2022 the range of services delivered by the Buildings & Property Unit included:

- Supporting and working with the technical team in delivery of capital projects/Summer works projects/ and emergency works scheme
- Managing the administration for all capital and property projects. Making sure all payments are issued
- Procurement of essential building services, Mechanical Electrical and roof Maintenance. Managing the roll out of these services
- Managing all property/land matters in line with the DoE and Government guidelines
- Negotiating lease/licenses for all relevant DDLETB lands/buildings
- Working with commercial agents and Solicitor to acquire new leased premises

- Working through registering all our lands with the Property registration Authority
- Delivery of service level agreements (SLAs) with joint patrons of sports centres/Schools
- Managing the buildings HUB and advancing IT systems for project management within our Department

In 2022 the range of services delivered by the Buildings & Capital Projects Unit included:

- Delivery of Temporary and modular accommodation required by Schools, examples Grange CC, Balbriggan CC, Tallaght CNS and Broadmeadow CNS
- Managing the progression and delivery of large-scale new capital school buildings and required extensions, examples Lucan CC, Balbriggan CC, Gaelcholáiste Reachrann and Collinstown Park CC
- Working on progressing and delivering all Further Education Training (FET) centre works, including major capital, emergency works and general repairs

- Working on all applications for major and minor capital projects, overseeing applications and progressing funding applications
- Designing briefs and working on future and existing building design
- Summer works scheme/Emergency works scheme projects
- All repairs and maintenance of works required by Schools/colleges and FET centres
- Working on a strategy and with the ETBI for all buildings and centres to work towards a new Climate action plan in line with the SEAI/Government energy requirements

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### PUBLIC SPENDING CODE

The DDLETB Quality Assurance Group (QA Group) in accordance with DPER Circular 13/13 and updated circular 18/19 supported DDLETB in appraisal, implementation and review of capital

projects/programs. The group consists of four members drawn from Treasury Management & Procurement Unit, Payments Unit, the Public Affairs Office and the Director of OSD.

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### CORPORATE SERVICES

The Corporate Services Department assists the organisation in ensuring compliance with several regulatory and legislative requirements and supports the delivery of services in the main in the following areas: -

- Customer Services
- Data Protection
- Freedom of Information
- Grant Aid to Groups
- Health & Safety
- Insurance & Risk
- Legal
- Media & Branding
- Official Languages Act
- Policy Management
- School Patronage and Divestment process
- Training
- Corporate Governance

## HUMAN RESOURCES

The Human Resources Department comprise HR Services Management and HR Operations Management working collaboratively to support the Human Resource function in DDLETB.

The HR Department support staff of DDLETB in the following areas:

- Staff Planning and Allocation
- Recruitment Services
- Contract of Employment
- HR MIS - CoreHR, CorePortal and PTTTCF administration
- Pay Administration
- Attendance Management
- Employee Welfare & Benefits
- Garda Vetting
- Pension Services
- Training and Staff Development
- Employee Relations
- HR/Pay/Pension Governance and Regulatory Compliance.

### Staff and Payroll

Year	No of Employees	Payroll Cost
2019	4,036	€143,440,782
2020	3,838	€150,609,050
2021	4210	Subject to audit. Will be available on our website for viewing
2022	4487	Subject to audit. Will be available on our website for viewing

## FINANCE

The Finance Resources Department comprises two sections, Payments Section and Treasury Management & Procurement Section.

The Payments Section continued to support all schools and centres during the year in the following areas:

The expansion of services under the rollout of the stabilisation group on Sun Financials continued during the year with ESBS. The move to a single Financial Management System moved forward with the development of the Contracted Payments System.

- Creditors
- Learner Payrolls
- Apprenticeship Payroll
- Travel and Subsistence
- Purchasing for Training Centres

### CREDITOR PAYMENTS

Description	Value 2020	Value 2021	Value 2022
<b>Number of Transactions</b>	29,161	31,977	39,610
<b>Total value of non-pay expenditure</b>	€59,959,238.82	Subject to audit. Will be available on our website for viewing	Subject to audit. Will be available on our website for viewing

### LEARNER (TRAINING CENTRE) PAYMENTS

	No of payments 2020	No of payments 2021	No of payments in 2022
<b>TAPS DN/DW</b>	11,035		
<b>TAPS DS</b>	9,925		
<b>*Apprentices</b>	4,082	5,310	7,881
<b>**Learners</b>	8,177	18,227	29,418
<b>TOTAL</b>	<b>33,219</b>	<b>23,537</b>	<b>37,299</b>

\* Apprentices are paid on a fortnightly basis.

\*\* Learners in 2021 included TAPS learners from 2020. Due to Covid-19 courses were online and no payment was due to learners for these type of courses.

### VTOS/YOUTHREACH

	No of payments 2020	No of Payments 2021	No of payments in 2022
<b>CPCC Traineeship</b>	620	189	48
<b>VTOS Allowances</b>	11,493	9,276	1781
<b>Youthreach Allowances</b>	11,465	9,851	1363
<b>TOTAL</b>	<b>23,578</b>	<b>19,316</b>	<b>3,192</b>

\* CPCC and VTOS/Youthreach are included in Learners figures from March 2022.

The Treasury Management & Procurement Section continued to support schools and centres in the following areas:

- Banking,
- Budgeting,
- Financial reporting,
- Procurement.

Treasury Management also delivered the following:

- Financial reporting,
- Management of ESF claims,
- Co-ordination of EU, C&AG and IAU audits,
- Preparation of annual financial statement.

• The procurement section continued supporting schools and centres on the procurement of goods and services for use within DDLETB. The range of services provided by this unit include:

- Procurement of goods and services in line with policies and procedures.
- Contract management.
- Liaison with ETBI, OGP and EPS on national frameworks.
- Training.

DDLETB is continuing to work towards meeting all its responsibilities in respect of procurement regulations.

### NON-COMPLIANCE ANALYSIS

Year	Value
<b>2018</b>	€3,300,102 (Ex VAT)
<b>2019</b>	€2,405,596 (Ex VAT)
<b>2020</b>	€2,165,111 (Ex AT)
<b>2021</b>	Subject to audit. Will be available on our website for viewing

2022

Subject to audit. Will be available on our website for viewing

## INFORMATION COMMUNICATIONS TECHNOLOGY

2022 saw the return from a hybrid or remote learning model to fully classroom-based teaching and learning.

The ICT department continued its focus on supporting teaching and learning as well as associated administration and governance across our schools, colleges, centres and FET services.

The ICT department works closely with its fellow OSD departments across a range of services and supports including:

- Infrastructure, installation and management
- User lifecycle management across DDLETB platforms
- Management of ICT contracts and frameworks
- Delivery of ICT solutions with a focus on support for digital learning and development officer initiatives
- Key security concerns including disaster recovery, ransomware, data protection.

## FINANCIAL SUMMARY

Dublin and Dún Laoghaire ETB is funded primarily by the Department of Education (DoE) for the delivery of its primary and second level schools.

SOLAS and Department of Further and Higher Education, Research, Innovation and Science (DFHERIS) fund further education and training programmes.

In 2022, funding for particular projects was also provided by other Government departments and agencies including:

- Department of Children, Equality, Disability, Integration and Youth.

- Department of Social Protection.
- Department of Health.
- State Examinations Commission.
- Professional Development Services for Teachers.
- Pobal.
- Tusla.
- Fingal County Council.

The Annual Financial Statements for the years ended on 31<sup>st</sup> December 2022 and 31<sup>st</sup> December 2021 are subject to audit by the Office of the Comptroller and Auditor General (C&AG) at the time of publication of the Annual Report 2022. The ETB will publish the audited financial statements as soon as practicable after they have been signed off on by the C&AG.

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## SECTION 3

### FURTHER EDUCATION AND TRAINING (FET)

Further Education and Training (FET) in DDLETB, delivers a broad range of programmes and services which are designed to drive both economic and social development across the Fingal, South County Dublin and Dun Laoghaire-Rathdown administrative areas.

Learners in FET are diverse and include early school leavers, recent school leavers, apprentices, adults returning to education/training, and priority cohorts including learners with disabilities, refugees and asylum seekers as well as unemployed people and the long-term unemployed. Up-skilling and re-skilling those in employment to ensure that their skills remain relevant in a rapidly evolving workplace and economy is also priority for FET.

FET in DDLETB aims to keep the learner at the heart of everything we do while providing the highest quality experience for each learner who chooses to embark on their learning journey with DDLETB. The FET Service Plan for 2022 aimed to take account of the needs of individuals, their families, and communities as well as the skills needs of local and regional employers and this annual report outlines how FET met its objectives in this regard. The lifting of all Covid restrictions during 2022 allowed for course provision and capacity to return to almost pre-pandemic level within 1 year.

#### OVERVIEW 2022 – OPERATING ENVIRONMENT

##### THE END OF THE PANDEMIC AND THE WAR IN THE UKRAINE

While 2022 saw the end of the pandemic and the emergency measures that had

negatively impacted Further Education and Training (FET) provision in 2020 and 2021.

However, by quarter 4, there were positive signs that FET provision would return to 2019 levels or close by the end of 2022.

From March 2023, the war in Ukraine led to a significant increase in Ukrainian's seeking protection in Ireland. FET DDLETB developed an initial response plan to meet the educational needs of Ukrainian people who have been impacted by the crisis.

By the 11 December 2022, 67,448 arrivals from Ukraine were recorded.<sup>1</sup> Many of the

Reception Centres for those seeking protection were initially in the DDLETB region so FET worked in partnership with a range of agencies to identify needs and respond accordingly.

As a result of these comprehensive responses to the increase in refugees coming to Ireland from Ukraine, ESOL provision at all levels expanded by 176% or 1764 learners over 9 months to the end of 2022.

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## OVERVIEW OF FET PROVISION 2022

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In 2022 a total of 21,215 learners, or 29,451 beneficiaries participated in courses in DDLETB's FET centres, colleges, and services. This was an increase of 3,381 (19%) individual learners and 6,026 (26%) beneficiaries on 2021 activity. Almost 10,000 major, minor and special purpose

QQI certificates were awarded to DDLETB learners in 2022. Table 1-Appendix D shows the beneficiaries and individual learners per provision type 2022. Beneficiary numbers represent the total number of learners multiplied by the number of courses they participated in during 2022.

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<sup>1</sup> [Arrivals from Ukraine in Ireland Series 8 - CSO](#)

[- Central Statistics Office](#)

### **Quality Assured Provision**

DDLETB continued to deliver a range of QQI accredited programmes in 2022. A governance system has been established which has oversight of the operation and management of quality assured programmes of further education and training. This governance system aims to provide oversight that actions are taken in accordance with the approved quality assurance framework and confirming that this is the case with internal and external stakeholders. A review of these governance structures took place in 2022 and recommendations of this review are due to be implemented in 2023.

### **High Levels of Certification**

In DDLETB in 2022, over 9,650 students achieved QQI certification including 1,515 major awards, 8,048 minor awards and 88 special purpose awards in FET.

The most popular QQI Major Awards achieved by DDLETB learners in 2022 were in Community Health Services and Early Childcare and Education, Training and development, Office Administration and Healthcare Support.

### **Relevant, responsive, integrated and innovative programmes and initiatives**

FET continued to develop and deliver new programmes and meet the needs of learners, communities, and enterprise.

The DDLETB Course Approvals Committee approved nearly 80 new courses. In addition, 21 programmes were amended following course review, and 8 modules were identified for review.

### **Positive Learning experiences**

- The Learner Voice

747 learners who were participating on courses in 2021-2022 participated in a Learner Forum and 92% of respondents expressed satisfaction with the standard of teaching they experienced.

### **Positive learning environments with suitable resources and premises**

- Colleges of Further Education and Training

The evolution of FET facilities and provision into a distinct integrated college of FET is a major part of the vision for FET in the future.

In 2022, SOLAS required ETBs to submit applications prioritising the capital projects required to realise their FET College ambitions. DDLETB submitted two Strategic Upgrade Reports (SARs) and

three Strategic Infrastructure Upgrade Fund (SIUF) applications.

- Major Capital investment announced for FET Swords

In December 2022, Minister for Further and Higher Education, Research, Innovation and Science Simon Harris TD announced that approval has been given to proceed with the development of a College of The Future (COTF) in Swords. The project envisages a €47 million investment in the development of a state-of-the-art, green further education campus built in Swords with a proposal to serve 1,000 full-time students and up to 5,000 part-time students and is a significant milestone for the Fingal area. Strategic Infrastructure Upgrade Funds (SIUFs)

In September 2022, the Minister launched the national Strategic Upgrade Fund for FET in one of DDLETB's FET Centres in Monastery Road, Clondalkin and announced a multi-million euro project had been awarded to DDLETB to refurbish and extend these premises

"The investments will support the replacement of ageing prefabs with modern teaching and learning spaces; expansion of capacity – including for apprenticeships and other training; bolstering of links to

industry and to higher education; and improvements to Youthreach infrastructure" Minister Harris

### **Relevant knowledge and skills for lifelong learning, personal development, progression, and employment**

- FET Priority- Lifelong learning

FET in DDLETB aims to promote and facilitate engagement in throughout careers and lifetimes by adopting more modular, flexible, technology driven, and year-round approaches which facilitate sustained learning pathways where credits and qualification can be built up over time. DDLETB achieved 115% of our target for Lifelong Learning for 2022 based on data available from the SOLAS Strategic Performance Agreement Dashboards.

- FET Priority –Pathways and Progression

FET in DDLETB has agreed targets with SOLAS in relation to progressing learners to employment and creating pathways that will progress learners within FET and into Higher Education. As a result, FET Centres/schools and colleges have put considerable thought into how these targets can be achieved and many actions

were implemented across FET to ensure our targets are met.

### **Commitment to technology-enhanced learning to support independent and collaborative learning**

- Technology Enhanced Learning in 2022

During 2022 support was delivered by the TEL Team to staff, both online and in person, through group sessions as well as on a one-to-one basis. Sessions delivered to DDLETB Staff on the ETB supported Platforms included:

- Microsoft Bookings, Microsoft Teams, Stream, OneDrive
- Moodle for assessment, support and training delivered for those migrating from other platforms to Microsoft 365 and Moodle.
- Q & A drop-in sessions for digital support and 1:1 Digital Support
- Canva for promotional material and support for recruitment

Additionally, learner support was also available when requested.

This support involved assisting learners online in accessing their Microsoft 365 accounts as well as Microsoft 365 Training. In the TEL Hub Location, Baldoyle Training

Centre, device support was also delivered to those taking part in the laptop loan scheme.

### **Equality and Active Inclusion: Strategies to reduce Barriers to participation in FET**

- Fostering Inclusion

One of the targets for DDLETB FET focused on widening participation for priority cohorts including those with disabilities, members of the Roma community, members of the traveller community, refugees, and asylum seekers. DDLETB achieved 148% of our target for Widening Participation for 2022 based on finalised data from the SOLAS SPA Dashboards.

- Reach Fund 2022

This grant aims to provide funding to support educationally disadvantaged learners to participate in Adult and Community Education. FET in DDLETB administer this fund on behalf of SOLAS and in 2022 there were sixteen successful applicants. Grants enabled community organisations to implement initiatives ranging from green projects such as gardening and upcycling to the establishment of learner and sensory libraries. It was reported that there were approximately 1,550 beneficiaries of Reach Fund 2022.

- Fund for Students with Disabilities

The Fund for Students with Disabilities (FSD) was administered by FET and provided funding for the delivery of key services and supports for 474 students with disabilities on full time courses 2022.

- Adult Literacy for Life (ALL) Strategy

The Adult Literacy for Life (ALL) Strategy, launched by Government in September 2021, gave ETBs a pivotal role in the delivery of the targets set out to address literacy needs.

### **Identify as a leading provider and culture of innovation and improvement**

- Culture of Quality and Improvement

FET Services are committed to embedding a culture of quality across all levels and services of DDLETB. In 2022, FET underwent the Inaugural Review of its quality assurance processes, which culminated in a week-long External Review Panel meeting. A detailed Provider Profile which outlined the full scope of DDLETB's FET provision was published in 2022. This was accompanied by a comprehensive self-evaluation undertaken by all FET centres/services/schools, as well as by a series of focus groups and surveys.

This included feedback from 747 learners, 157 staff members, 78 external

stakeholders (employers, community partners, contracted training providers, community training centres & external authenticators). Data from this extensive consultation process was included in a Self-evaluation report, along with 40 case studies.

The External Review Panel visit occurred online over the week of May 9-13<sup>th</sup>, 2022. In that week, the 6 members of the external review panel met over 180 participants: learners, staff members, external stakeholders etc. in 30 separate sessions.

"The review team found sound ETB governance and QA policies and a strong desire among all DDLETB FET staff to create a systematic quality culture and improve the approach to quality enhancement across the entire organisation." (QQI Review Report 2022, p.66).

Following the publication of this report, DDLETB has developed an action plan to address the recommendations of the panel which are intended to lead to improvements in our quality assurance systems and increase confidence in ETBs as leading providers of quality assured programmes.



## **Ethical Governance to ensure accountability and value for money**

- FET Strategic Performance Agreement with SOLAS

DDLETB entered into its second FET Strategic Performance Agreement (SPA) with SOLAS. This SPA is for the period 2022-2024 and is focused on the new National FET Strategy: 'Transforming Learning' and sets out the future plans for development and innovation across the FET system. It also outlines the planned contribution from DDLETB to the twelve national system targets agreed with SOLAS.

Subsequently, DDLETB submitted a progress report to SOLAS for 2022, providing an update on the outcomes of our 2022 FET provision, in particular how DDLETB delivered value for money on the achievement of 2022 Strategic Performance Agreement targets.

## **Staff Support, Professional Learning and Development**

A Professional Development Calendar was developed for Autumn 2022, with 13 workshops on offer for FET staff, which were attended by 192 participants.

DDLETB engaged with AHEAD and UCD in the roll-out of the national Digital Badge in Universal Design for Learning, and actively promoting it as a PD opportunity. UDL awareness training was delivered to several centres as an introduction to UDL for staff who might be considering undertaking the digital badge. In 2022, 29 FET staff members completed their Digital Badge in UDL, and 4 staff members additionally achieved the Facilitators Digital Badge.

DDLETB sponsored 41 staff members to undertake further professional development across 9 programmes, in 4 Higher Education Institutions, from levels 6-9.

## **Enhanced internal and external communications systems**

To further facilitate seamless and timely communication with staff, the QA Unit have developed the QA Hub—a SharePoint site which not only acts as a repository for programme documentation, QA documentation, assessment resources, external resources etc. A series of instructional videos have been created across a range of topics to support staff members in their practice.



## **Strategic networking and partnerships with key stakeholders**

multitude of community organisations and employers.

FET in DDLETB continues to develop its relationships across the county with a wide range of stakeholders including, SOLAS, DFHERIS, DES, Higher Education Institutions, QQI, ETBI, the Department of Social Protection, Leargas, AONTAS, NALA, the Regional Skills Forums, the Fingal Skills Strategy Group, Dublin Learning City, DLR Co.Co., Fingal Co. Co, South Dublin Co.Co., Local Development Companies and a

DDLETB continues to work with employers and the employed through both the Skills to Advance and Skills for Work programs. An Enterprise and Stakeholder Engagement Manager role has been approved and recruitment has commenced. This role is required to help streamline our approach to enterprise engagement and maximise workforce upskilling enrolments from 2023 onwards.

# 4

## Statement of Service: Schools



## SECTION 4

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### PRIMARY SCHOOLS

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Dublin & Dún Laoghaire ETB is patron to nine Community National Schools and one Community Special School, Danu Community Special School in Dublin 15. Community National Schools have a multi-denominational ethos which is underpinned by five core values; Excellence in Education, Care, Equality, Community and Respect.

For Dublin & Dún Laoghaire ETB, our involvement in primary education in Ireland is a challenge and an opportunity. A particular hallmark of all Community National Schools is their inclusive nature. The quality of education and the possibility of preparing children for life in a multi-belief and multi-cultural society succeed in drawing children from all backgrounds to the CNS model. The Community National School model has grown over the last number of years through the establishment of new schools in areas of demographic growth as well as the reconfiguration of existing schools to Community

National Schools through a transfer of school patronage process.

There is a growing demand amongst parents for the State to provide more choice of school types other than single-denominational models. There is also a growing demand in Ireland for publicly-managed primary schools as up until now, they have been publicly-funded but privately-managed. The development of the Community National School model answers both demands and represents a very exciting and welcome evolution in Irish education. Underpinning the high quality of provision in these schools are the supports offered by DDLETB. These include

- Integrated and bespoke cluster training and support provided in partnership with NCSE
- Continuing Professional Development for teachers
- Teacher Induction

- Ethos development and Patron Programme (GMGY) development support
- Teacher Leadership programme (TLP), Middle Leadership Programme (MLP)
- Technology Enhanced Teaching and Learning
- Board of Management support
- Leadership Development and Support Programmes for Principals, Deputy Principals.
- Inspection and School Self-Evaluation.

### 2021/2022 Enrolment Figures Community National Schools

School	2021/2022
Scoil Choilm	841
Scoil Chormaic	507
Scoil Ghrainne	648
Citywest and Saggart	448
Scoil Aoife	326
Lucan CNS	319
Broadmeadow – Swords North	30
Rivervalley – Swords South	62
Tallaght CNS	61
Danu CSS	30
<b>Total</b>	<b>3,272</b>

### DETENTION AND SPECIAL CARE UNIT SETTINGS

Dublin and Dún Laoghaire Education and Training Board is Patron to two Special Care Unit (SCU) settings and one Children Detention Centre (CDC) school. DDL offers

a range of services and supports to these schools including Human resource (HR), Corporate Services, IT support in addition

to the support of acute educational support structures.

The combination of factors leading to the students' placement in these school presents particular challenges. These include building positive, affirming relationships that will engender a sense of emotional security and well-being and fostering a favourable disposition towards learning. There are also challenges in developing individualised learning programmes based on real-life learning that address the needs of learners.

These special care settings offer a supportive, differentiated and targeted approach to educational provision and progression for the young people. They are rehabilitative in nature and provide a key entry and re-engagement point for all learners onto the Irish National Framework of Qualifications (NFQ).

Curricula offered in these complex settings include:

- Junior Certificate
- Leaving Certificate
- Leaving Certificate Applied
- Leaving Certificate Vocational Programme
- QQI

A full range of subjects including languages, the humanities, arts, technologies and science is offered, including targeted work experience in line with the student's individual learning plan within the NFQ.

Underpinning the high quality of provision in these settings are the supports offered by DDLETB. These include

- Continuing Professional Development for teachers
- Teacher Induction
- Teacher Leadership programme (TLP), Middle Leadership Programme (MLP)
- Language Literacy and Numeracy,
- Special Education training
- Technology Enhanced Teaching and Learning,
- Board of Management support,
- Leadership Development and Support Programmes for Principals, Deputy Principals.
- Inspection and School Self-Evaluation,

An important aspect of the specialised support offered in these settings, is the specific role of DDLETB in guiding the school management team in the

implementation of Inspection and School Self Evaluation recommendations. Given the complexity of the students in these settings, these targeted areas of support focus primarily on:

- Teaching, learning and attainment

- Literacy and Numeracy
- Life Skills
- Educational Progression and
- Planning at whole school, classroom and individual student level

2021/2022 Enrolment Figures Special Care Schools	
School	2021/2022
Crannóg Nua	10
Ballydowd	6
<b>Total</b>	<b>16</b>

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## POST-PRIMARY

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Dublin and Dún Laoghaire Education and Training Board is patron to 31 post primary schools to include 4 Gaelcholaisti and one Aonad (Colaiste na Tulcan) and offer a range of services and supports to these schools including financial, human resource, building and maintenance as well as educational.

Dublin and Dún Laoghaire Education and Training Board's Community Colleges form an essential part of life and living throughout their local communities. They are inclusive and enable young people to meet their full potential in society. They

empower students, teachers and parents to achieve educational progress in a positive and encouraging atmosphere.

In order to ensure the highest quality of teaching and learning and the best possible educational experience for its students, supports were offered by DDLETB to all schools in the areas of Continuing Professional Development

- Teacher Induction
- Teacher Leadership programme (TLP)
- Middle Leadership Programme (MLP)

- Language Literacy and Numeracy
- Special Education supports
- Technology Enhanced Teaching and Learning
- Inspection and School Self Evaluation supports
- Child Protection and Safeguarding
- Board of Management support
- English as an Additional Language
- Leadership Development and Support Programmes for Principals, Deputy Principals and middle management post holders.

### Networks of Excellence

With the annual strategic plan of the Director of Schools Post Primary, collaborative professional networks aimed at supporting **SAEN and DEIS** planning meet regularly in addition to in-school visits. Workshops and CPD are conducted to offer school teams opportunities to share and develop best practice. SAEN and DEIS development work supports schools in creating whole-school strategies and advice for facilitating the implementing their planning. **Child Protection and Safeguarding** training and supports are provided to school management, school personnel and Boards of Management to ensure the full

implementation and requirements of the Children First Act 2015 and the DES Child Protection Procedures for Schools. This support encompasses all elements of Child Protection and Safeguarding for school personnel including bespoke support for school management and leadership teams. We provide specific training for newly appointed Principals and Deputy Principals for their roles at Designated Liaison Persons (DLPs), continuing professional development for established DLPs, Child Protection Oversight Report writing, Child Protection School Inspection (CPSI) support and Child Safeguarding Statement and Risk Assessment reviews. Boards of Management are supported in understanding their roles and responsibilities regarding Child Protection and Oversight with ongoing training and support.

The **ESOL Development Officer** works across the organisation to support the language development of students/learners from a migrant background in all settings, linking in with outside agencies and other ETBs. The support involves 3 principal activities to teens and adults: assessing learners using

the online adaptive Cambridge English Placement test to give students feedback on their language level (mapped against the CEFR) to support transfer and progression within the organisation and onwards (lifelong learning). The support an Authorised Cambridge English exam centre and runs exams at 3 CEFR levels (A2, B1 and B2) in May and June for both adults and Schools candidates.

Our **Ethos Co-ordinator** supports schools as they work towards implementing the new ETB Ethos Framework. This role requires working closely with school teams and management to offer the supports and resources required. It also requires working collaboratively with other ETBs as well as ETBI and DCU.

The newly redesigned **Leadership Connect Programme** which incorporates The Teacher Leadership Programme and the redeveloped Middle Leadership Programme, is now in its second year. Both programmes aim to identify, grow and support aspiring leaders and middle leaders in our organisation and both are year long certified programmes. The Teacher Leadership Programme supports schools with the projects they engage with as part of this programme. The Middle Leadership Programme

also involves teacher training of post primary subject teachers (CLIL) and an intensive course for teachers of EAL as well as training for ESOL tutors. An **EAL network** of post primary teachers come together 3 times a year for PD. DDLETB is focuses on developing the skills and knowledge of our API and APII post holders.

## PR

Through the **DDLETB Digital Media Strategy Team** have carried out extensive research and have developed a Social and Digital Media Strategy. This strategy is currently under review by senior management. Our Digital Media Network have been working well together to ensure a cohesive and collaborative approach to our organisations social and digital media. This is supporting greater brand awareness and recognition and presenting a clear message to the public. Training and guidance sessions for our social media coordinators have been scheduled to help with content creation and to ensure our branding and style guidelines and social media strategy is followed.



## HR

Our Human Resource department worked closely with our team to develop recruitment strategies and promote DDLETB as an employer of choice. Targets, objectives and actions have been identified as part of a strategy to aid recruitment initiatives. Our Communications Team commenced the development a **Communications Strategy** for DDLETB and are working closely with schools and centres to support promotional activities, communications, brand awareness and event coordination and help tackle teacher shortage.

## SEN/DEIS

DDLETB offered students a wide range of educational opportunities that is wide-ranging and inclusive. Teacher CPD and support is central to the delivery of programmes for students. **SEN and DEIS** Development and Supports are offered through communities of practice at each level on the continuum of support. The **UDL Badge** runs each year giving teachers opportunities to develop inclusive practice at the classroom support level. Networks for coordinators of SEN/AEN and DEIS facilitates ongoing management of each schools' model of provision and the

development of new systems to ensure all student needs are met for all, some and especially the few students that require additional input in order to reach their potential.

## SSE

Strategic development of each schools' **SSE (School Self-Evaluation)** is facilitated at the newly established **SSE Network** where key speakers leading school improvement nationally are welcomed to meet the team of SSE Coordinators to offer guidance on leading the initiative in their schools. In-school supports for each area (SEN, DEIS, UDL, SSE, etc) are offered to help school teams implement inclusive practices according to their individual resources and priorities.

## New teachers to DDLETB

The **Teacher Induction Programme** welcomes new colleagues into our organisation. Each year an event occurs which gives new teachers opportunities to meet key members of the DDLETB administrative team (for e.g., HR, ICT) and a key speaker on relevant topics such as behavioural management and support or ABAR (Anti-Bias Anti-Racism) to guide

their practice as they start their teaching practice in schools.

### **PSS**

Another key area of work with schools for 2022 will be ongoing support through the **DDLETB Psychological Support Service**.

The Psychological Support Service is available to students in post primary schools, Youthreach Centres, sectors of Further Education provision, and to staff working within Dublin & Dún Laoghaire Education and Training Board. The Service offers short term support and provides broad psychological supports to service users, subject to a school/centre making a request. The Service facilitates onward referral of students to other specialist agencies appropriate to their needs. The role of the Psychological Support Service encompasses specific input in the areas of research, training and ETB initiatives at a systemic level.

### **Support for Ukrainians in DDLETB schools 2022**

Post primary schools across DDLETB and in particular those located near large reception/accommodation centres, have welcomed Ukrainian refugees into their schools.

As is the norm in DDLETB since 2009, ALL post primary students from a migrant/refugee background have their English language skills assessed using valid, reliable online testing using the Cambridge English Placement test. From Sept to Dec 2022, 860 EAL students were tested. This provides data for schools to plan for the needs of EAL students and to disseminate to subject teachers who support the students in mainstream classes. English language learning is actively tracked and monitored in DDLETB schools.

Arising from school visits by the ESOL Development Officer, Ukrainian students showing signs of trauma were identified and referred for specialist help from DDLETB Psychological Support Services who have been working with a Ukrainian national.

Using data generated by online testing, schools have ensured that their EAL teacher allocation is sufficient to cover the needs of Ukrainians and other students from a refugee background. The teaching of EAL is by teachers who are trained and qualified and who come together face to face for CPD from across DDLETB, three

times a year. Training for EAL teachers leading to internationally-recognised certification happens intensively over a week in June every year. This ensures quality provision for EAL students in DDLETB Schools and has ensured that the organisation is well-placed to respond to the needs of Ukrainian students.

Ukrainian students who are in TY, 5th year and 6th year are supported to prepare and sit Cambridge English exams every year in May. Exams are offered to ALL EAL students at A2, B1 or B2 levels as appropriate. Exam fees are funded for students.

In DDLETB schools where a Community National School is on the same campus as a post primary school and in post primary schools where there is dual provision providing Adult Ed and FET classes on the same campus, ETB schools have been well-placed to deal with the needs of Ukrainian families. DDLETB Adult Education Services have been able to support refugees in their journey to registration with professional bodies (Nurses, Doctors etc) and their further studies by preparing them to sit Cambridge English exams in May/June.

FET colleges have ensured that refugees are able to continue their studies and career paths while in Ireland.

Finally, the DDLETB REALT coordinators have worked tirelessly over the past 2 ½ years to support Ukrainian and IPAS families to enrol in primary and post primary schools and to organize buses to get students to ALL schools in our catchment area (not only DDLETB schools). In doing this work, invaluable local links have been created and reinforced across sectors between DE, Túsla, Local County Council Fora, NEPS, Bus Éireann, NCSS, principals etc who have come together to support Ukrainian and other refugees. This enhanced cooperation lead by ETBI will ensure access to services for all families from a refugee background going forward.

### **DDLETB Digital Connect**

DDLETB supported platforms enable enhanced communication and collaboration across all DDLETB contexts. Staff training across all sectors of DDLETB under the 'Digital Connect Project' has supported and developed staff engagement with all DDLETB supported platforms relevant to their sector.

Centralised learner support through a variety of engaging and interactive learning community sessions, supported use of DDLETB supported platforms, namely Seesaw, Microsoft 365.

Providing learners and staff with connected Microsoft 365 accounts ensures enhanced connectivity. A single sign in solution for learners for all of their virtual tools will ensure that technology is streamlined and accessible for all learners regardless of ability, skills or needs. Providing equitable access for all learners is a DDLETB priority. Connected platforms provide DDLETB with a pathway to lifelong digital learning to enhance the well-established lifelong physical learning pathways already available.

Microsoft 365 provides lifelong learning opportunities, connectivity across an organisation and an opportunity for all

staff and learners to experience a learning platform that enhances their professional lives and experiences.

Through the Digital Connect Project and implementation of the Digital Strategy Framework in 2021 we achieved the following success: -

- Kingswood CC was named an Apple Distinguished School.
- Another DEIS school was awarded the European Digital Schools Award (one of only five in Ireland).
- One DDLETB school became the 1<sup>st</sup> DEIS school in the county to become a one to one device school, launched by An Taoiseach Michael Martin.

#### 2021/2022 Enrolment Figures Post-Primary

Schools:	2nd Level	Actual PLC
Adamstown C.C.	954	
Ardgillan C.C.	998	
Balbriggan C.C.	655	
Castleknock C.C.	1244	
Coláiste Chillian	439	
Coláiste Cois Life	654	

Coláiste de hÍde	278	
Coláiste Pobail Setanta	1,050	
Collinstown Park C.C.	581	42
Coláiste Pobail Fóla	398	
Deansrath C.C.	353	54
Donabate C.C.	837	
Ériu CC	129	
Fingal C.C.	867	
Firhouse C.C.	813	
Gaelcholáiste Reachrann	510	
Grange C.C.	450	62
Greenhills College	155	163
Griffeen C.C.	382	
Kingswood C.C.	952	
Kishoge	932	
Lucan C.C.	918	
Lusk C.C.	878	
Luttrellstown C.C.	984	
Mount Seskin C.C.	332	
Rath Dara C.C.	233	
Skerries C.C.	1030	
St Finian's C.C.	644	
St Kevin's C.C.	418	
Swords C.C.	737	
St Mac Dara's C.C.	842	
<b>Total</b>	<b>20,647</b>	<b>321</b>

# 5

Statement of Service:  
Other Services



## SECTION 5

### YOUTH AND SPORTS DEVELOPMENT SERVICE

#### Alternative Learning Programme

**Alternative Learning Programme (ALP)** has been developed by DDLETB in response to the recognition of the limited opportunities available to young people who are currently not engaged in formal education and who are below the age of 16 years. There are many and varied reasons which lead to a student leaving school early, often the current system cannot cater for the diverse needs of these young people.

Currently running in five locations across the DDLETB Administrative Area

- Dún Laoghaire
- Swords
- Tallaght
- Clondalkin
- Balbriggan

<https://www.ddletb.ie/wp-content/uploads/2019/05/Youth-ALP-Revised-Booklet-2018.pdf>

83 young people engaged with the programme from January - December 2022. This is an increase of 50% which is a fantastic achievement for the ALP programme.

The following Special educational Needs were identified ASD, ADHD, Dyslexia, Dyspraxia, Anxiety Depression. Emotional Behaviour Disorder, Self-harm, General Learning Difficulties.

The Alternative Learning programme is supported by DDLETB Youth Officer and Senior Youth Officer and a DDLETB Teacher and two part time tutors. The DDLETB Youth team also provide direct work programmes to targeted young people under the UBU Scheme as well as support and partnership programmes to other youth service groups and providers.

#### Dual Purpose Sport Centres

The Youth and Sport Development Service manages six Dual Purpose Sport Centres across the South Dublin County Council and Fingal County Council Administrative Areas. These centres are

located in areas of high disadvantage. They are located in Palmerston, Killinarden, Firhouse, Collinstown, Phibblestown and Balbriggan.

The centres had an annual footfall in 2022 of 456,818 hugely exceeding the contracted target of 350,000. Following the disruption of Covid, our Centres are continuing to increase capacity at a steady rate. The centres work with local sport, community and voluntary groups.

### Youth Sport Officer Programme

There are three DDLETB Sports Officer operating across the DDLETB Administrative Area. Programme delivery includes

- Delivery of Sports Workshops to young people
- Sporting Pathways (Taster Session)
- Summer Provision
- Physical Activity Online Provision & Take 30 Sessions

- Specific Online Support
- Sports Equipment Library and support to youth groups and voluntary groups
- Orienteering sessions to targeted young people

**The Active Youth Challenge** is a 12-week sports programme for young people aged 10-24 years old that takes place from January to May annually. This programme supports young people to try out 6 activities ranging from traditional sports to line dancing among others. It is provided by the sports officers around the county. 260 participants took place in 2022.

### Facts and Figures

- 47 Youth Service/Projects working with approximately 15,344 young people
- 383 registered voluntary clubs working with 4636 young people

### Youth Services & Projects Operational within DDLETB

Tallaght	Clondalkin	Blanchardstown	Dun Laoghaire Rathdown	North County Dublin



<b>Crosscare</b>	1	6		3	2
<b>Foroige</b>	3		4	1	2
<b>Independent</b>	6	3	4	4	1
<b>DLRCOCO</b>				2	
<b>SDCC</b>	4	1			

### Local Voluntary Youth Club Grants Scheme payments to groups in the County

Dun Laoghaire (9)

Rathdown (8)

Tallaght (17)

Clondalkin (9)

Blanchardstown (9)

North County (15)

## PSYCHOLOGICAL SUPPORT SERVICE

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The Psychological Support Service (PSS) is available to students in Second Level Schools, Youthreach Centres, and sectors of Further Education within Dublin and Dun Laoghaire Education Training Board (DDLETB). A broad range of psychological supports is provided in response to requests submitted by schools/centres. The PSS also offers short term support to staff working within DDLETB. At a systemic level, the PSS engages in research, training and ETB initiatives.

### Scope

Service is provided by the PSS according to the resources available.

Interventions by the team are directed towards:

- The provision of both direct and indirect support to students.
- The resolution of behavioural, motivational, emotional and cognitive difficulties of individuals, through assessment and therapeutic intervention.
- Preventative work with target groups.

- Professional support of teaching staff, e.g. Consultation.
- In-service training in a range of areas.
- Critical incident response
- Staff support.

### Sample Actions

Approximately 1,082 staff engaged with the PSS for a range of purposes including consultation, in-service and support. The needs of approximately 226 students were addressed through individual or group interventions. The PSS continued to collaborate with external agencies such as NEPS, City of Dublin ETB, University College Dublin, ETBI and the HSE.

### Sample Achievements

- Continued the use of adaptations devised during the pandemic where these proved more efficient and effective. In particular utilisation of online environments for:
  - Webinars
  - Individual work
  - Consultations.

- Organised and facilitated national webinar for ETBi on Psychological First Aid
- Further development and delivery of Changing Minds Programme (Adult & Adolescent mental health intervention for students and staff):
  - Additional Staff trained
  - Improved support materials
  - Development of session plans and materials for student groups.
- Engaged in series of Critical Incident Responses
- Workshops on:
  - Autistic Spectrum Disorder
  - Trauma Informed Environments
  - Eating Disorders
- Delivery of Feuerstein's Instrumental Enrichment cognitive enhancement programme.
- Training in Standardised Testing for staff.
- Supported Guidance Counsellor network.
- Mental Health inputs for DDLETB staff across the organisation.

This is a sample of the work engaged in as the PSS returned to working in person while maintaining an online presence where appropriate. Some of the interventions offered were accessible by all members of the DDLETB organisation and ETBi staff nationally. The initiatives outlined above represent a significant amount of work in terms of research, preparation and delivery.

## KEY RELATIONSHIPS

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DDLETB continued to maintain strong partnerships in 2022 with a range of educational bodies and agencies which support curriculum and professional development. This included linking with the National Council for Curriculum and Assessment (NCCA), the Professional Development Service for Teachers (PDST) and the Junior Cycle Team (JCT).

DDLETB has continued working towards its priorities of strategic networking and partnerships with key stakeholders. These stakeholders comprise statutory and public bodies, local authorities, other providers of education and training including advocacy, community, not-for-profit, voluntary and youth groups. DDLETB also has strategic partnerships with employers and local enterprise networks to support and facilitate upskilling and reskilling programmes for the local/regional labour market, including supports to the employers of apprentices.

Digital learning continued to be a huge part of our lives in 2022. DDLETB engaged and worked with industry experts/expertise to

support teaching and learning under the following projects and/or initiatives:

a) Digital learning and collaboration through DDLETB designation by Apple as Regional Training Centre - supporting regular virtual CPD sessions for teachers and learners across DDLETB.

b) Digital learning and collaboration with our strategic partner 'Wriggle' - supporting the 1 to 1 Connect Project which centralises all logistics and administrative aspects of 1 to 1 deployment.

c) Digital learning and collaboration with 'Big Picture' schools in an ERASMUS project investigating alternative learning models world-wide.

DDLETB has collaborated on language projects with European partners through the **European Centre for Modern Languages**, Graz Austria. In 2021/22, DDLETB collaborated with **Post Primary Languages Ireland** on a project called "*An Intercultural Look at our Schools*" which is a localised adaptation of an ECML project both DDLETB and PPLI were involved in "A roadmap for schools to support the

language(s) of schooling” (2017-2019). The project website which is a toolkit for school self-evaluation and supporting cultural and linguistic diversity was launched nationally, <https://ilaos.ppli.ie/> from Sept 2021 and has been in use by schools around the country since. This was the first time an ECML project has been localised to a partner country and it garnered a lot of attention around Europe subsequently: <https://www.ecml.at/News/TabId/643/ArticleID/2747/Adaptation-of-ECML-resources-Ireland-launches-an-Intercultural-Look-at-our-Schools-Toolkit.aspx>

DDLETB is an Authorised **Cambridge Assessment English** exam centre. This relationship brings expertise in the field of English language teaching, learning and assessment. Students from a migrant background attending post primary schools, Youthreach, Special Training Centres and Colleges of Further Education can be assessed as required using the online Cambridge English Placement test portal which DDLETB is authorised to administer.

Stakeholder work undertaken in 2022 included reporting to and collaboration with the Department of FHERIS, Department of Education (DoE), Department of Children, Equality, Disability, Integration and Youth (DCEDIY) and SOLAS across the range of schools, further education and training and youth programmes and services. The interagency agreement between DDLETB and the Department of Social Protection for the provision of education and training opportunities for individuals not active in the labour market continued in 2022.

DDLETB also continued its work as a stakeholder contributing to the economic, cultural and social development of DDLETB’s administrative area, namely Dun Laoghaire-Rathdown, Fingal and South Dublin County Councils. DDLETB are members of the Local Community Development Committees (LCDC) of all three councils and support the work of local area partnerships through local inter-agency working and board membership of the various local development companies including Empower, Southside Partnership and South County Dublin Partnership.

Other stakeholder contributions from DDLETB in 2022 to developments in the education and training sector included having representation on the governing bodies of the Technological University Dublin, the Institute of Art, Design and Technology in Dun Laoghaire and collaboration with Quality and Qualifications Ireland (QQI), particularly in the development of new awards in the childcare sector.

In 2022, Dublin and Dun Laoghaire ETB co-operated with a large number of other organisations and institutions through the provision of teaching hours or financial assistance, including:

- Benincasa Special School
- National Forensic Mental Health Service (Dundrum & Portrane)
- St Ita's Portrane
- Dun Laoghaire Community Training Workshop

- Deonach Project, West Tallaght
- Fingal Educational Resource Group
- Fingal Training Workshop
- General Traveller Training
- Ronanstown Community Training Workshop
- St Augustine's Special School
- Tallaght Traveller Project
- Tivoli Project, Dun Laoghaire
- Tower Programme, Co. Dublin
- Youth Horizons
- Crannog Nua Special School
- Ballydowd Special Care Unit
- Oberstown Detention Centre

DDLETB also continued and strengthened its relationship with ESBS Shared Services with the continued development of the payroll system, the migration of learner payments and the upgrade of our finance package.



Appendix:

A - Senior Management Team, Schools, PLC  
Colleges, Education Centres and Support Roles &  
Services

**B – ETB Committees**

C- Community Schools where Dublin and Dun  
Laoghaire ETB is on the Board of Management as  
Joint Patron

D- Learners or beneficiaries participation in FET  
courses

Abbreviations



## APPENDICES

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### APPENDIX A

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#### **Dublin and Dun Laoghaire ETB Senior Management Team, Schools, PLC Colleges, Education Centres and Support Roles & Services**

##### **Senior Management Team**

Caitriona Murphy, Acting Chief Executive Officer

Debbie Howlett, Acting Director of Organisation Support and Development

Adrian Flynn, Director of Schools

Nichola Spokes, Director of Schools (August to December 2022)

Noel Kelly, Acting Director of Schools (January to August 2022)

Siobhan Lynch, Acting Director of Further Education and Training

##### **Community National Schools**

Scoil Choilm

Scoil Chormaic

Scoil Ghráinne

Lucan CNS

Scoil Aoife

Citywest & Saggart CNS

Broadmeadow CNS

Rivervalley CNS

Tallaght CNS

##### **Designated Community Colleges**

Castleknock Community College

Coláiste Cois Life

Collinstown Park Community College (also providing FE)

Deansrath Community College (also providing FE)

Firhouse Community College



Gaelcholáiste Reachrann

Grange Community College (also providing FE)

Griffeen Community College

Kishoge Community College

Mount Seskin Community College (also providing FE)

Riversdale Community College

St. Kevin's Community College (also providing FE)

St. Mac Dara's Community College

Skerries Community College

### **Non-Designated Community Colleges**

Adamstown Community College

Ardgillan Community College

Balbriggan Community College

Coláiste Chillian

Coláiste Pobail Fóla

Coláiste de hÍde

Coláiste Pobail Setanta

Donabate Community College

Eriu Community College

Fingal Community College

Greenhills College (also providing FE)

Kingswood Community College

Lucan Community College

Lusk Community College

Luttrellstown Community College

St. Finian's Community College

Swords Community College

### **Special Schools**

Danu Community Special School

Crannog Nua Special Care Unit School

Ballydowd Special Care Unit School

### **Further Education PLC Colleges**

Blackrock Further Education Institute

Dun Laoghaire Further Education Institute

College of Further Education, Dundrum

Sallynoggin College of Further Education

Stillorgan College of Further Education

### **Education & Training Centres**

Loughlinstown Training Centre

Baldoyle Training Centre

Tallaght Training Centre

### **Detention Centres**

Oberstown Education Centre

### **Adult Education Services**

Dublin North East

Dublin North West

Dublin South East

Dublin South West

### **Youthreach Centres**

Balbriggan Youthreach

Blanchardstown Youthreach

Clondalkin Youthreach

Lucan Youthreach

Priory Youthreach

Rathfarnham Youthreach

Rush Youthreach  
Sportsreach  
Swords Youthreach  
Tallaght Youthreach  
Youth Support and Training Unit

### **Support Roles and Services**

Adult Guidance Services  
County Youth Development Officer  
Development Officer for CPD, BTEI and VTOS  
Development Officer for English for Speakers of Other Languages (ESOL)  
Development Officer for Quality Assurance (QA)  
Development Officer for Research and Literacy Services  
Psychological Support Service  
Regional Co-ordinator of Youthreach Services and Traveller Training Centres.

Full details of all the above are on the Dublin and Dun Laoghaire ETB website:  
[www.ddletb.ie](http://www.ddletb.ie)

## APPENDIX B

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### **ETB Committees:**

Finance Committee  
Audit and Risk Committee  
Youth and Sports Committee  
Youthreach Committees

## APPENDIX C

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**Community Schools where Dublin and Dun Laoghaire ETB is on the Board of Management as Joint Patron:**

St. Tiernan's Community School  
Ballinteer Community School  
Blakestown Community School  
St. Aidan's Community School  
Cabinteely Community School  
Coolmine Community School  
The Donahies Community School  
Hartstown Community School  
Holy Family Community School, Rathcoole  
Killinarden Community School  
Knocklyon Community School  
Malahide Community School  
Old Bawn Community School  
Palmerstown Community School  
Portmarnock Community School  
St. Mark's Community School  
Tallaght Community School

**Comprehensive Schools where the CEO is on the Board:**

Newpark Comprehensive School

## APPENDIX D

Table 1: Learners or beneficiaries participation in FET courses

Provision Type	No of FET Beneficiaries in 2022 <sup>2</sup>	No of FET Learners in 2022
<b>Full-time provision</b>		
Apprenticeship 2016+	172	172
Apprenticeship Training	1,490	1,490
Blended Training	348	320
Community Training Centres	206	185
Justice Workshop	49	47
Local Training Initiatives	260	253
PLC	4,402	3,976
PLC Pre Apprenticeship	69	58
Specialist Training Providers	321	289
Specific Skills Training	1,668	1,507
Traineeship Employed	1,072	867
Traineeship Training	121	97
VTOS Core	282	230
Youthreach	560	404

<sup>2</sup> 1 Beneficiary numbers represent the total number of learners multiplied by the number of courses they participated in during 2022

<b>TOTAL FULL-TIME</b>	<b>11,020</b>	<b>9,895</b>
<b>Part-time provision</b>		
Adult Literacy Groups	1,906	1,144
BTEI Groups	2,816	1,704
Community Education	5,306	2,718
e-College	38	38
ESOL	4,767	2,637
Evening Training	1,295	1,169
FET Cooperation Hours	70	63
ITABE	380	215
Skills for Work	410	324
Skills to Advance	1,439	1,304
Other Funding	4	4
<b>TOTAL PART-TIME</b>	<b>18,431</b>	<b>11,320</b>
<b>TOTAL</b>	<b>29,451</b>	<b>21,215</b>

## ABBREVIATIONS

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ALP	Alternative learning Programme
BTEI	Back to Education Initiative
C&AG	Comptroller and Auditor General
CC	Community College
CEO	Chief Executive Officer
Cllr	Counsellor
CNS	Community National School
Co.Co.	County Council
CPD	Continuing Professional Development
DEIS	Delivering Equality of Opportunity in Schools
DOE	Department of Education
DDLETB	Dublin & Dún Laoghaire Education & Training Board
EAL	English as an Additional Language
ESOL	English for Speakers of Other Languages
ETB	Education & Training Board
ETBI	Education & Training Boards Ireland
FE	Further Education
FET	Further Education and Training
HR	Human Resources
ICT	Information Communications Technology
ITABE	Intensive Tuition in Adult Basic Education
NALA	National Adult Literacy Agency
NEPS	National Educational Psychological Services
OSD	Organisation Support & Development
PLC	Post Leaving Certificate
PSS	Psychological Support Service
QA	Quality Assurance
QQI	Quality & Qualifications Ireland
SDCC	South Dublin County Council

SOLAS

Seirbhísí Oideachais Leanúnaigh agus Scileanna

TEL

Technology Enhanced Learning



**Átha Cliath agus Dún Laoghaire** Bord Oideachais agus Oiliúna  
*Dublin and Dún Laoghaire Education and Training Board*