

Minutes of meeting of Dublin and Dun Laoghaire Education and Training Board held on MSTeams.

Meeting: 4:30 pm, 16th January 2023

Present: Cllr Brigid Manton, Colm Kilgallon, Daneve Harris, Gerry Maguire, Claire Markey, Cllr John Walsh, Cllr Yvonne Collins, Cllr Michael Clark, Cllr Pamela Kearns, Susan Duffy, Paul McNally, Cllr Una Power, Cllr Siobhan Shovlin, Ken Farrell, Cllr Charlie O'Connor, Anne Genockey, Cllr Kazi Ahmed.

Apologies: Adrian Flynn, Director of Schools.

Absent: Cllr Pamela Conroy, Brendan O'Halloran, Cllr Cathal Boland.

In Attendance: Caitríona Murphy, CEO; Nichola Spokes, Director of Schools; Siobhan Lynch, Director of FET; Claire Keane, Public Affairs Officer (Acting); Bill Kavanagh, Buildings Officer; Emma Maloney, PA to SMT.

Documentation:

Uploaded Electronically

Welcome

The Cathaoirleach, Claire Markey, presented the meeting and welcomed everyone.

Condolences

Condolences were extended to all families of staff bereaved over the last month.

1. Declaration of Conflict of Interest

No conflicts were declared

2. Matters for the Resolution of the Board

The Minutes of previous meeting were approved

21st November 2022, Proposed: Cllr Yvonne Collins, Seconded: Colm Kilgallon

Boards of Management Members Appointments

The appointment of Cllr Charlie O'Connor to the board of DDLETB. **Proposed: Cllr Yvonne Collins, Seconded: Cllr Michael Clark**

The appointment of Mary Gilmer as Archbishop Nominee to the board of management of St MacDara's CC. **Proposed: Cllr Pamela Kearns, Seconded: Cllr Michael Clark**

The appointment of Brendan O'Halloran to the board of management of Scoil Ghrainne CNS. **Proposed: Cllr John Walsh, Seconded: Anne Genockey**

The appointment of Mary Horan as ETB representative to board of Gael Cólaiste Reachrann, Coláiste Chilliaín, Ardgillan CC & Fingal CC. **Proposed: Gerry McGuire, Seconded: Claire Markey.**

The appointment of Cllr Charlie O'Connor as ETB representative to the board of management of Kishoge CC. **Proposed: Claire Markey, Seconded: Cllr Michael Clark**

The appointment of Cllr Charlie O'Connor as ETB representative to the board of management of Coláiste Pobal Fóla. **Proposed: Claire Markey, Seconded: Cllr Michael Clark**

The appointment of Cllr Charlie O'Connor as ETB representative to the board of management of Adamstown CC. **Proposed: Claire Markey, Seconded: Gerry McGuire**

3. Matters for noting by the Board

Correspondence from Department – **Noted**
Committees of the Board - **Noted**

4. Matters Submitted by the Executive

CE Report January 2023

I would like to take the opportunity to wish everyone a very happy and healthy new year.

Just in relation to the updates, Debbie officially retired last week and the process of find a replacement Director will take place over the coming weeks. The REALT coordinator role will also be recruited for, and I wish to thank to Bernie McLoughlin for the work she has done in this role and the speed at which she responded to the crisis. Also, the role of Buildings officer will be recruited as Bill leaves DDLETB and joins SOLAS this week.

We wish Bill the very best of luck in his new role and express our thanks to him for his time, over 2 years, in DDLETB.

This morning, a film crew visited CP Setanta as a former student has been nominated for the ETB Day on March 2nd. The initiative by ETBI will feature 5 ETB heroes and obviously we are delighted to be involved and we will send you more details by email.

Claire and I will attend the Oversight and Performance Delivery Agreement meeting with the DoE– the proposed date for the meeting is the 2nd February 2023.

Please ensure that you complete the Ethics in Public Office Form that Claire will circulate to you all today.

Please be advised that the next few meetings will require approval of a number of reserved functions and it is important that we meet those statutory deadlines.

Directors of Schools

The Launch of the ETBI Patrons' Framework on Ethos took place on Wednesday 23rd November 2022.

The Framework has been developed by Education and Training Boards Ireland (ETBI) and Dublin City University (DCU) in conjunction with Ireland's 16 Education and Training Boards (ETBs) and ETB schools, primary and post-primary. The *Framework* aims to describe what an ETB school is, locally and nationally by providing:

- ETB school communities and other relevant stakeholders with a common understanding of the ethos of the ETB school sector
- practical guidance to ETB schools on how the ethos can be lived out on a day-to-day basis
- a decision-making Framework for ETB school leaders and Boards of Management

Adamstown CC had a very successful Child Protection Safeguarding Inspection. A workshop on their experience of the inspection was presented to all Principals at the Principals' meeting on 13th January.

A specific induction programme for new CNS Primary teachers nationwide has now concluded – living the ethos and values in addition to initial delivery of the Patron's Programme, Goodness Me Goodness you (GMGY). Four training sessions took place for all staff in community national schools in term 1. Specific support sessions will be provided to schools from ETBI during the year in implementing the programme in schools.

SEN development and support worked with the NCSE in delivering a pilot programme aimed at supporting schools in implementing a whole-wide positive behaviour strategy across CNS last year. The second phase of this development commenced on 24th November with a focus on SER Process and SNA deployment across schools.

Directors of Schools continue to facilitate communities of Practice among all our schools with DDLETB support officers in areas of SEN, DEIS and Leadership (TLP) with these programmes developing responsively to the needs of the schools over the coming year.

Youth Services

Music Generation Fingal

The Music Generation Fingal Programme focusses on developing access for disadvantaged children and young people in identified areas across the county where issues and challenges relating to disadvantage have been identified in our research.

Our programme focusses in its first three years on the development of a suite of programmatic elements which serve to increase engagement, participation and access for young people aged between 12 – 18 years. Linkages with existing youth service, arts service and music education service provision will be maximised as part of our programme development and delivery with a central tenet to ensure that we are meeting the core objectives of national policies for children and young people, the Music Generation programme, county-based policies and ETB policies for young people.

Expansion of Pilot Projects to date:

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Oberstown pilot 'Reverb' commenced Fri Sept 30th teaching vocals, guitar, bass & drums, with aim to work towards ensemble playing. This has been now extended to include more students. Music Educators (MEs) ensure that music genres are kept fluid, to be led by the participant's interests.

Rap and Song Development programme now running in Phibblestown community centre working with Foróige and is currently being extended to Cross Care in Swords.

Soundbeam has been rolled out for another 4-week programme running 2 days every second week with Remember Us, Balbriggan.

Director of Further Education and Training Report –January 2023.

Announcement regarding a flagship FET development in Fingal:

The Minister for Further and Higher Education, Research, Innovation and Science Simon Harris TD, announced on the 2nd December, 2022, that approval has been given to proceed to the next stage in developing a College of The Future (COTF) in Swords. The project envisages a €47 million investment in the development of a state-of-the-art, green further education campus built in Swords with a proposal to serve 1,000 full-time students and up to 5,000 part-time students and is a significant milestone for the Fingal area.

Inaugural Review QQI update:

The Inaugural Review of Quality Assurance in FET, DDLETB, Final Report is available here. [Dublin and Dun Laoghaire ETB Quality Review Report 2022.pdf](#)

The Strategic Performance Agreement:

The Strategic Performance Agreement between DDLETB and SOLAS has also been agreed. It includes targets under 10 headings as well as other priorities for FET between 2022-2024. The agreement can be accessed here. [PowerPoint Presentation \(solas.ie\)](#)

5.1 Finance Report Noted

DUBLIN & DUN LAOGHAIRE EDUCATION & TRAINING BOARD FINANCIAL REPORT YEAR TO DATE DECEMBER 2022						
	Programme	Opening Cash Balance	Grant	Receipts	Payments	Closing Grant Cash Balance
		1st January 2022				31st December 2022
TOTAL MAIN SCHEME PAY		(26,058)		(133,580,656)	131,784,726	(1,821,988)
TOTAL MAIN SCHEME NON-PAY		(3,022,758)		(11,789,304)	8,197,022	(6,615,040)
TOTAL ASSOCIATED MAIN SCHEME		(7,206,187)		(4,583,800)	5,110,361	(6,679,626)
TOTAL PRIMARY SCHOOLS		(1,228,502)		(2,377,411)	1,973,468	(1,632,445)
TOTAL CAPITAL		(11,914,955)		(14,605,503)	17,557,598	(8,962,860)
TOTAL THIRD LEVEL GRANTS		(171,666)		-	-	(171,666)
TOTAL FURTHER EDUCATION & TRAINING		(3,639,491)		(75,289,316)	75,278,204	(3,650,603)
TOTAL YOUTH SERVICES		(1,505,029)		(11,267,149)	10,893,073	(1,879,105)
TOTAL AGENCY		(1,111,274)		(4,443,087)	4,501,824	(1,052,537)
TOTAL SELF-FINANCING		(8,229,274)		(5,793,641)	5,015,900	(9,007,015)
Bank Balance		(38,055,194)		(263,729,867)	260,312,176	(41,472,885)
DDLETB had a balance of approximately €41m in the bank account at the end of December 2022.						
The following additional Grants to cover COVID-19 related expenditure were received from DOE and SOLAS to date. These Grants are included in Associated Main Scheme,						
Primary, Capital and Further Education & Training in the above table.						
		Opening Balance		Receipts	Payments	Closing Balance
Assoc MS	COVID19 CLEANING SUPPORT GRANT	(129,342)		(116,981)	246,323	0
Assoc MS	COVID19 ENHANCED SUPERVISION G	(314,649)		(418,749)	733,398	0
Assoc MS	COVID19 SANITISER & PPE GRANT	(436,850)		154,134	282,716	0
Assoc MS	COVID19 CLEANING SANITISER & PPE GRANT	0		(892,355)	188,327	(704,028)
Primary	COVID 19 CLEANING SUPPORT GRAN	(32,765)		(133,375)	166,140	0
Primary	COVID-19 SANITISER & PPE GRANT	(42,561)		(51,745)	94,306	0
Primary	COVID19 CLEANING SANITISER & PPE GRANT	0		(190,446)	64,210	(126,236)
Capital	COVID 19 MINOR WORKS GRANT	(1,083,925)		-	654,808	(429,117)
FET	COVID19 Overheads	(144,451)		(121,821)	196,990	(69,282)

5.2 Buildings Report – Noted

DDLETB Meeting January 2023 Capital & Building Programme Report Major Capital Projects 2023

Name & Address of Project.	Area.	Project Status/Update.
Balbriggan Community College, Pine Ridge, Chapel Street, Balbriggan.	North County Dublin Fingal County Council Area	Stage 3 issued to move to tender stage for construction contractor. Currently being managed by KSNPM and Buildings.
Ardgillan Community College, Castle land, Balbriggan, Co. Dublin.	North County Dublin Fingal County Council Area	Official Handover is Friday the 20 th Of January. Fit out taking place, students to access at mid- term. Temporary accommodation being moved.
Lucan Community College, Esker Drive, Lucan.	South West Dublin South Dublin County Council.	Revised Planning received. Tender documents being prepared by Design Team. Expected to go to tender January 2023
Colaiste Chillian, 96-116 Old Nangor road, Clondalkin, Dublin 22.	South West Dublin, South Dublin County Council.	DOE is managing this project. Update being requested. Contractor to be appointed soon.
GS Reachrann, Grange Abbey Road, Dublin 13.	North Co. Dublin	Stage Three. Tender Documents are nearly prepared to engage the main building contractors. KSNPM dedicated project managers.
Collinstown Park, Rowlagh, Clondalkin, Dublin 22.	South Dublin County Council.	SEN Suite approved by DOE, Contractor appointed. On site.
Summer Works 2023		
St Kevin's Community College		Re-fit Science Labs, Consultant appointed. Contractor approved and currently being appointed.
Colaiste Cois Life		Three science rooms refit. Tender reports completed and are with DOE for approval.
Rathdara Community College, Blanchardstown.	To include Roof on Danu CSS	Tender to go out this month for contractor. Meeting with the principal this week.

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TEMPORARY ACCOMADATION PROJECTS on site 2023

Name & Address of Project.	Area.	Project status/Update.
Skerries Community College	Fingal County Council Area	KSNPM project managers, Three General Classroom. Home Economics and Art Classroom. Design team approved and to be appointed.
Broadmeadow CNS	Swords, Fingal County Council.	SLT reviewing student needs. Application going to DOE by the end of January.
Grange Community College & Gael Colaiste I Reachrann	Grange Abbey Road, Donaghmeade.	KSNPM project managing. 3 Classrooms, 1 Home economics. Task order 2, contractor starting on site to commence next week.
Balbriggan Community college	North County, Fingal CC.	1 Classroom and 1 Home Economics. Near Completion final review.
Griffeen Community College/Project two.		9 General Classrooms, 1 SET rooms, Construction studies room, and staff room. On site, Contractor on site and KSMPM project managing, due to complete March 2023.

Property: November 2022.

Property	update	Status
Dundrum Town Centre, Unit 2.	Out of lease since 2017	This is now switched to our new Solicitor, O Flynn's, they have contacted Landlord in Dundrum TC.
Manguan House Mayo	Lands need to be transferred back to DDLETB. DDLETB still insuring property.	Legal letter been sent to previous solicitor in regards to re-couping funds. Also, Legal letter going to Trustee in relation

		to getting land signed back to DDLETB.
Donabate Sports Hall & AW Pitch.	No formal agreement over 10 years old on our usage. Rent being charged for hall is too high. Future of pitch to be decided.	Lease underway with FCC. Meeting with Director of Service Monday the 16/01/2023.
Policy Document: Land transactions in DDLETB.	Being put together with our solicitor. Information Lease/License/MOU/Patronage/SLA/shared campus/Third party user groups arrangements.	To be ready by End of February 2023.

Query raised regarding the tender for roof replacement in Danu CSS & Rathdara CC. Bill Kavanagh, Buildings Officer advised that the entire roof will be completed this summer.

Query raised on any update on the new build in Castleknock CC. The CE advised that we are to revert to the Department with the proposed 1500 option including new extension. This is due to be lodged this week.

Members raised serious concerns at the planned development of the site in Broadmeadow CNS being used to accommodate St Cronin's CNS regarding traffic, access, size and scale of St Cronin's. It was agreed that the Executive would write to the Department on behalf of the board raising these serious concerns.

5.3 Staff Profile Updates- Noted

Appointments & Promotions

5.4 Risk Register: Noted

6. Matters Submitted by the Board

In line with Standing Orders

Actions log

7. Next Meeting: 27th February, 2023.