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Bord Oideachais agus Oiliúna
Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire
Education and Training Board

MINUTES OF MEETING OF DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BOARD HELD ON TUESDAY 24th MARCH, 2015 IN THE BOARD'S ADMINISTRATIVE OFFICES, 1 TUANS_GATE, BELGARD SQUARE EAST, TALLAGHT, DUBLIN 24

Present:

Cllr. Pat Hand, Cathaoirleach
Cllr. Eithne Loftus
Cllr. Catherine Martin
Cllr. Sorchá Nic Cormaic
Cllr. Roderic O'Gorman
Cllr. Lóna O'Toole
Cllr. Louise Dunne
Cllr. Colm Brophy
Cllr. Ken Farrell
Cllr. Mick Duff
Cllr. Justin Sinnott
Dr. John Walsh
Ms. Claire Markey
Ms. Rose Callan
Mr. Joe Pitcher
Ms. Eithne Dunne
Mr. Gerry McCaul
Mr. Gerry McGuire

Apologies:

Cllr. Mags Murray
Ms. Olive Phelan
Mr. Gerard Madden, Leas Cathaoirleach
Ms. Deirdre Keyes, Education Officer

In Attendance:

Mr. Paddy Lavelle	Chief Executive Officer
Ms Fionnuala Anderson	Education Officer
Mr. Paul McEvoy	Head of Organisation Services
Mr. Martin Clohessy	Finance Officer

1. Minutes of meeting held on 20th October 2014

The minutes were confirmed and signed on the proposal of Cllr. Eithne Loftus, seconded by Mr. Joe Pitcher.

Minutes of meeting held on 5th November 2014

The minutes were confirmed and signed on the proposal of Cllr. Sorchá Nic Cormaic, seconded by Dr. John Walsh

2. Matters Arising

None

3. Consideration of Reports from Committees

3.1 Adamstown CC 24th September, 2014 (Appendix A)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.2 Adamstown CC 26th November, 2014 (Appendix B) School Self Evaluation Plan 14/15 SNA Policy

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.3 Adamstown CC 21st January, 2015 (Appendix C)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.4 Ardgillan CC 8th October, 2014 (Appendix D) Admission Policy Critical Incident Manager Plan

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.5 Ardgillan CC 4th December, 2014 (Appendix E) Admissions Policy

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.6 Ardgillan CC 11th February, 2014 (Appendix F)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.7 Blackrock FEI 9th September, 2014 (Appendix G)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.8 Blackrock FEI 4th November, 2014 (Appendix H)

Further Education

It was noted that the possible establishment of a Further Education committee, will be considered in the context of current networks which operate across the organisation.

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.9 Blackrock FEI 10th December, 2014
(Appendix I)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.10 Blackrock FEI 27th January, 2015
(Appendix J)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.11 Castleknock CC 23rd September, 2014
(Appendix K)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.12 Castleknock CC 23rd October, 2014
(Appendix L)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.13 Castleknock CC 17th November, 2014
(Appendix M)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.14 Castleknock CC 1st December, 2014
(Appendix N)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell

3.15 Castleknock CC 3rd February, 2015
(Appendix O)
Child Protection Policy
Counter Bullying Policy
Counter Bullying Policy Appendices

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.16 Castleknock CC 23rd February, 2015
(Appendix P)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell

3.17 Castleknock CC 26th February, 2015
(Appendix Q)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.18 Coláiste de hIde 25th March, 2014
(Appendix R)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.19 Coláiste de hIde 7th October, 2014
(Appendix S)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.20 Collinstown Park CC 19th June, 2014
(Appendix T)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.21 Deansrath CC 6th May, 2014
(Appendix U)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.22 Deansrath CC 23rd September, 2014
(Appendix V)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.23 Deansrath CC 18th November, 2014
(Appendix W)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.24 Deansrath CC 3rd December, 2014
(Appendix X)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.25 Deansrath CC 14th January, 2015
(Appendix Y)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.26 Deansrath CC 12th February 2015
(Appendix Z)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.27 Dundrum CFE 2nd October, 2014
(Appendix AA)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.28 Dundrum CFE 4th December, 2014
(Appendix BB)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.29 Dundrum CFE 29th January, 2015
(Appendix CC)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.30 Dun Laoghaire FEI 6th May, 2014
(Appendix DD)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.31 Dun Laoghaire FEI 30th September, 2014
(Appendix EE)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.32 Dun Laoghaire FEI 25th November, 2014
(Appendix FF)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.33 Fingal CC 18th September, 2014
(Appendix GG)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.34 Fingal CC 26th November, 2014
(Appendix HH)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.35 Fingal CC 4th February, 2015
(Appendix II)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.36 Gaelcholáiste Reachrann 16th September, 2014
(Appendix JJ)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.37 Gaelcholáiste Reachrann 21st October, 2014
(Appendix KK)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.38 Gaelcholáiste Reachrann 9th December, 2014
(Appendix LL)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.39 Greenhills College 22nd September, 2014
(Appendix MM)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

3.40 Greenhills College 10th November, 2014
(Appendix NN)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.41 Greenhills College 20th January, 2015
(Appendix OO)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.42 Kishoge CC 28th January, 2014
(Appendix PP)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.43 Kishoge CC 12th March 2014
(Appendix QQ)
Admission Policy 2014
Admission Policy 2015

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.44 Lucan CC 22nd September, 2014
(Appendix RR)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.45 Lucan CC 10th November, 2014
(Appendix SS)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.46 Lucan CC 19th January, 2015
(Appendix TT)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.47 Lusk CC Special meeting 28th April, 2014
(Appendix UU)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.48 Lusk CC 30th May, 2014
(Appendix VV)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.49 Lusk CC 11th September, 2014
(Appendix WW)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.50 Lusk CC 5th November, 2014
(Appendix XX)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.51 Lusk CC 14th January, 2015
(Appendix YY)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.52 Luttrellstown CC 3rd June, 2014
(Appendix ZZ)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.53 Luttrellstown CC 16th September, 2014
(Appendix AAA)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.54 Luttrellstown CC 8th January 2015 (Appendix BBB)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.55 Luttrellstown CC 24th February, 2015
(Appendix CCC)
Admissions Policy 2016/2017

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.56 Mount Seskin CC 6th October, 2014
(Appendix DDD)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.57 Mount Seskin CC 3rd November, 2014
(Appendix EEE)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.58 Mount Seskin CC 24th November, 2014
(Appendix FFF)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.59 Mount Seskin CC 3rd February, 2015
(Appendix GGG)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.60 Mount Seskin CC 10th March, 2015
(Appendix HHH)

Health & Safety

Members noted that issues around security are being addressed with the Principal.

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.61 Sallynoggin CFE 21st October, 2014
(Appendix III)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.62 Sallynoggin CFE 17th December, 2014
(Appendix JJJ)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.63 St. Kevins CC 8th October, 2014
(Appendix KKK)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.64 St. Kevins CC 26th November, 2014
(Appendix LLL)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell

- 3.65 St. Kevins CC 17th December, 2014
(Appendix MMM)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

- 3.66 St. MacDaras CC 21st October, 2014
(Appendix NNN)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Ken Farrell.

Section 29 Appeal Reports

- 3.67 Section 29 Appeal – Adamstown CC 9th October 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

- 3.68 Section 29 Appeal - Castleknock CC 14th October, 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

- 3.69 Section 29 Appeal - Castleknock CC 18th November, 2014 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

- 3.70 Section 29 Appeal - Castleknock CC 18th November, 2014 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.71 Section 29 Appeal – Castleknock CC 24th November, 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.72 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.73 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.74 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 3)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.75 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 4)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.76 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 5)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.77 Section 29 Appeal - Castleknock CC 8th January, 2015 (hearing 6)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.78 Section 29 Appeal - Castleknock CC 5th February, 2015

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.79 Section 29 Appeal – Colaiste Pobail Setanta 16th January, 2015 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.80 Section 29 Appeal - Colaiste Pobail Setanta 16th January, 2015 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.81 Section 29 Appeal - Colaiste Pobail Setanta 16th January, 2015 (hearing 3)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.82 Section 29 Appeal - Colaiste Pobail Setanta 16th January, 2015 (hearing 4)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.83 Section 29 Appeal - Colaiste Pobail Setanta 19th January, 2015 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.84 Section 29 Appeal - Colaiste Pobail Setanta 19th January, 2015 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.85 Section 29 Appeal - Colaiste Pobail Setanta 19th January, 2015 (hearing 3)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.86 Section 29 Appeal - Colaiste Pobail Setanta 19th January, 2015 (hearing 4)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.87 Section 29 Appeal – Collinstown Park CC 14th October, 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.88 Section 29 Appeal – Collinstown Park CC 20th November, 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.89 Section 29 Appeal – Greenhills College 9th October 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.90 Section 29 Appeal – Lucan CC 23rd January 2015

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.91 Section 29 Appeal – Lucan CC 27th February 2015

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.92 Section 29 Appeal - Luttrellstown CC 5th February, 2015 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.93 Section 29 Appeal - Luttrellstown CC 5th February, 2015 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.94 Section 29 Appeal - Luttrellstown CC 11th March, 2015 (hearing 1)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.95 Section 29 Appeal - Luttrellstown CC 11th March, 2015 (hearing 2)

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

3.96 Section 29 Appeal – St. Kevins CC – 17th November 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Liona O'Toole.

4. Business submitted by the Chief Executive Officer.

4.1 Finance

4.1.1 Financial Statement

Members noted details of the Board's current financial position as follows:

DUBLIN & DUN LAOGHAIRE EDUCATION & TRAINING BOARD					
FINANCIAL REPORT					
YEAR TO DATE FEBRUARY 2015					
Programme	Opening Grant Cash Balance	Receipts	Payments - SUN	Payments - SAP	Closing Grant Cash Balance
TOTAL MAIN SCHEME PAY	(614,367)	(14,804,884)	14,542,770	-	(876,481)
TOTAL MAIN SCHEME NON-PAY	3,471,883	(1,153,779)	1,471,066	-	3,789,169
TOTAL ASSOCIATED MAIN SCHEME	(2,181,110)	(121,870)	472,717	-	(1,830,264)
TOTAL CAPITAL	(2,419,305)	(5,061,195)	1,560,510	-	(5,919,990)
TOTAL THIRD LEVEL GRANTS	(306,726)	(629,122)	408,824	-	(527,024)
TOTAL NON-MAIN SCHEME	(2,280,091)	(3,643,068)	3,387,203	-	(2,535,956)
TOTAL TRAINING CENTRES	(3,084,368)	(7,246,329)	1,451,677	5,011,936	(3,867,084)
TOTAL YOUTH SERVICES	98,237	(2,449,280)	450,030	-	(1,901,014)
TOTAL AGENCY	(1,159,531)	(877,470)	957,101	-	(1,079,900)
TOTAL SELF-FINANCING	(3,965,730)	(484,742)	674,093	-	(3,776,379)
Bank Balance	12,441,108	36,471,740	(25,375,991)	(5,011,936)	18,524,922

4.1.2 V.15 for County Dublin VEC to 30th June 2013

The accounts for the six month period to 30th June, 2013, for the former County Dublin VEC, were presented, following which, they were adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

4.1.3 Statement of Internal Financial Control

The Statement of Internal Financial Control (SIFC) for County Dublin VEC, for the six month period to 30th June, 2013, was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Pat Hand. In adopting the statement members noted practical difficulties arising in adhering to the annual procurement limit of €25,000 for supply of individual goods/services which are being addressed.

4.1.4 Statement to the Minister

The Statement to the Minister, as required under the code of governance, was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Mick Duff.

4.1.5 Service Plan 2015 – Letter dated 26.2.15 Letter of Determination in respect of year ending 31st Dec 2015

Details of the Board's allocation in respect of the funding of the second level programme for 2015 were noted. A reduction in the ONP (other non-pay) allocation over the 2014 figure was noted. Members also noted a change in the funding of administrative staff salaries which will now be based on a financial allocation rather than an approved number of posts.

4.1.6 Approval of borrowing facilities to facilitate EFT

It was agreed on the proposal of Mr. Joe Pitcher, seconded by Cllr. Mick Duff to authorise the securing of EFT facilities for salary payment purposes.

4.2 Building Programme Report

Members noted details of the Board's current capital/building programme as follows;

Donabate Community College – All Weather Pitch
Work is proceeding on refurbishment of the pitch.

Gaelcholáiste Reachrann
The stage 2A report is being prepared by the design team and a meeting between the design team and Department is expected post Easter.

Balbriggan Sports Hall/Extension (Devolved Project)
A preferred contractor for the sports hall is selected and approval to proceed is awaited from the Department. Fingal County Council has committed to 50% of the cost. The stage 1 submission is approved for the new school building and a new design team will be procured for subsequent stages.

Lucan Community College - Extension
A technical workshop was held recently between the design team and the Department and work is progressing on stage 2A.

Castleknock Sports Hall & Classrooms
Work is progressing and on schedule.

Luttrellstown Community College Phase 2

The design team is currently working on stage 2A.

Kishoge Community College (Devolved Project)

Despite the recent protest at the site, which has now ceased, work is progressing well and at least part of the building will be ready for occupation for the new academic year.

Ardgillan – Permanent Extension

Work continues on the SNU and the enhanced community facility. A review of works required on the initial building is underway from which a report will issue to the Department.

Kingswood

The design team is currently working on the stage 2A submission.

St. Finian's Community College Extension (Devolved Project)

The Department has approved a draft stage 2A report with the final version being submitted this week.

Lusk Community College – Phase 2

Tenders for procurement of a contractor are about to issue from the Department.

Citywest Refurbishment

A design team will be procured shortly for necessary fire stopping works.

Citywest – Scoil Niamh/Educate Together Primary School

Proposals for necessary adjustments to the junction outside the site, which was a condition of planning, are currently with South Dublin County Council. Tender documentation for the procurement of a contractor is prepared.

Dún Laoghaire Further Education Institute – Fire Safety

A design team is being procured for next phase of the works.

Dún Laoghaire Further Education Institute – Biology Room Upgrade

For budgetary reasons the original works specification had to be revised for which tenders will be launched this week.

Summer Works 2014

Most of the projects are completed/near completion. Additional funds have been sought from the Department for the following:

St Finian's – Heating Upgrade
St Mac Daras – Boiler Upgrade
Firhouse – Heating Upgrade

For budgetary reasons the specification for works (roof) at Collinstown Park CC had to be amended, for which tenders from contractors are currently being evaluated.

St Aidan's Community School

A design team for an extension to the school is about to be appointed.

Mount Seskin – SNU

Tenders for the appointment of a design team are currently being evaluated.

Temporary Accommodation 2015

The following projects have been approved by the Department:

Cois Life – 4 general classrooms, toilets, science room

Luttrellstown – 2 general classrooms, science room, changing facilities

Lucan – 1 general classroom, 1 DCG room, office

Scoil Niamh/Educate Together Primary Schools, Citywest – 4 classrooms, PE facility, 3 SET rooms, 2 offices

Scoil Oscair – 4 classrooms & additional play area

Le Chéile, Institute of Horology, Blanchardstown – 3 general classrooms, toilets, offices

Design teams are in place for all of above and work is progressing. Approval for temporary accommodation at Fingal Community College is awaited from the Department.

Major Building Projects – Design Stages

Brief formulation – schedule of accommodation

Appointment of design team

Stage 1 – preliminary design

Stage 2A – developed design

Stage 2B – detailed design

Stage 3 – tender for contractor

Stage 4 – contractor on site

Stage 5 – substantial completion

4.3

Staff

Appointments/Promotions

Resignations/Retirements

Career Breaks/Job Sharing

Details of staff changes since the last meeting were noted.

4.3

Code of Practice for the governance of Education & Training Boards -
Presentation Part 1

The CEO presented on a section of the recently published revised code of governance for the sector. The areas covered included the following:

- Board
- Reserved & Executive functions
- Service Plan
- Annual Report
- Statement of Strategy

The second half of the presentation will be made at the Board's next meeting.

5. Correspondence from Department

- 5.1 Circular Letter 0071/ 2014 - Revised Procedures for Suspension and Dismissal of Teachers and Principals
Noted
- 5.2 Circular Letter 0073 / 2014 - Work Stoppage by ASTI and TUI Members – 2 December 2014
Noted
- 5.3 Circular Letter 0074 / 2014 - Payment of Tool Allowance to Craft Workers under the Parallel Benchmarking Agreement for State Industrial Craft Workers
Noted
- 5.4 Circular Letter 0003 / 2015 - Post-Graduate Certificate/Diploma Programme of Continuing Professional Development for Teachers working with Students with Special Educational Needs (Autistic Spectrum Disorders)
Noted
- 5.5 Circular Letter 0004 / 2015 - Work Stoppage by ASTI and TUI Members – 22 January 2015
Noted
- 5.6 Circular Letter 0007 / 2015 – Prescribed Material for Leaving Certificate English Examination in 2017
Noted
- 5.7 Circular Letter 0008 / 2015 – Teacher Fee Refund Scheme 2014
Noted
- 5.8 Circular Letter 0011 / 2015 – Extension to the 'Grace Period' for Superannuation
Noted
- 5.9 Circular Letter 0015 / 2015 – Revised Payment Mechanism for Casual and Non-Casual Teachers
Noted
- 5.10 Circular Letter 0018 / 2015 – Code of Practice for Governance of ETBs
Deferred
- 5.11 Letter dated 10th December 2014 from Department of Education & Skills seeking nominees for new term of office for the Governing Body of Institute of Technology Tallaght
Noted

- 5.12 Letter dated 10th March 2015 from Minister for Education & Skills re: appointment of Cllr McCamley to the Governing Body of IT, Blanchardstown

Noted

6. Correspondence from other sources

- 6.1 Letter dated 21st January 2015 from Archdiocese of Dublin re: nomination to Board of Management of Coláiste Pobail Setanta

Noted

- 6.2 Letter dated 27th January 2015 from Irish Congress of Trade Unions re nomination to ITT Governing Body

Noted

- 6.3 Letter dated 30th January 2015 from Engineers Ireland re nomination to ITT Governing Body

Noted

- 6.4 Letter dated 11th February 2015 from ITT re Election of staff rep on Governing Body

Noted

- 6.5 Letter dated 23rd February 2015 from LMETB re nomination to ITT Governing Body

Noted

- 6.6 Letter dated 25th February 2015 from Enterprise Ireland re nomination to ITT Governing Body

Noted

- 6.7 Email dated 26th February 2015 from South Dublin Chamber re nomination to ITT Governing Body

Noted

- 6.8 Letter dated 5th March 2015 from HPRA re nomination to ITT Governing Body

Noted

- 6.9 Letter dated 20th February 2015 from IPB re Appointment of Nominee to represent ETB at AGM

It was agreed to authorise the attendance of Cllr. Pat Hand.

7. Members' Questions:

7.1 Cllr. Roderic O'Gorman

"Could the Chief Executive give an update on the provision of 1st Year school places in Scoil Pobail Setanta, Dublin 15 and whether he believes that appropriate information was given to parents about the change in enrolment policy."

7.2 Dr John Walsh

"To ask for a report to be made on discussions between the Education and Training Board and the relevant school authorities regarding the availability of school places in Pobalscoil Setanta for the 2015-16 school year, particularly to indicate the options under consideration to resolve the significant shortfall in places which has arisen for children in the Ongar/Littlepace area, causing a great deal of concern and anxiety to local parents and families; and to ask the ETB to propose solutions to resolve the current shortfall in places and allow parents to plan for the coming academic year."

In response to both questions members were advised of the following:

The enrolment process for Colaiste Pobail Setanta for 2015 was oversubscribed with 338 applicants. The total capacity of the school is 1,000 and at a board of management meeting on 12 December 2013, the board decided to cap enrolment for 2015 at 210. This was not a change in the enrolment policy. Enrolment numbers had been increased to 240 for the 2013 and 2014 intake as no other post-primary school was in the area, but with the anticipated opening of a new post-primary school in the area reverted to an intake of 210 for 2015. Following Section 29 hearings (in which the board of management decisions were upheld), in January 2015 in line with the section 29 appeals process, a conciliation took place following which DDLETB, in consultation with the Board of Management of PS Setanta, amended the board's decision and capped numbers at 210 except that applications for places within categories 1 and 2 would be accommodated. Additional enrolments to 1st year in 2015 will bring Setanta to over 1,000 students. The enrolment policy is currently being revised by the school's board.

DDLETB has had a number of discussions with the Department of Education and Skills regarding provision in the Dublin 15 area. As late as 18th March, the Department stated it is confident that there are sufficient post-primary places in the Dublin 15 area. Hansfield Educate Together school has now opened in the area. Construction started last year. The school will have capacity for a total of 1,000 students. DDLETB currently has places available in Riversdale Community College.

8. To consider the reconstitution of the Boards of Management of the following Schools/Colleges/Centres (to take effect 1st April 2015)

It was agreed on the proposal of Cllr. Pat Hand, seconded by Mr. Joe Pitcher to appoint the following DDLETB representatives:

Adamstown Community College
Cllr Liona O'Toole, Cllr Ken Farrell and Ms Catriona Jones

Ardgillan Community College
Mr Gerry McGuire, Ms Deirdre Doherty Ryan, Mr Kevin O’Riordan

Balbriggan Community College
Cllr Eithne Loftus, Mr Gerry McGuire, Mr Pat Halpin

Blackrock Further Education Institute
Cllr Justin Sinnott, Mr Jack Griffin, Mr Brian Mooney

Castleknock Community College
Cllr Roderic O’Gorman, Dr John Walsh, Ms Rose Callan

Coláiste Pobail Setanta
Dr John Walsh, Cllr Roderic O’Gorman, Cllr Mags Murray

Coláiste Chilliaín
Mr Gerry McGuire, Mr Prionsias Ó bAilín, Cllr Breda Boner

Coláiste Cois Life
Ms Clare Markey, Cllr Liona O’Toole, Cllr Gus O’Connell

Coláiste de hÍde
Ms Clare Markey

Collinstown Park Community College
Cllr Louise Dunne, Cllr Mick Duff, Cllr Ken Farrell

Deansrath Community College
Cllr Ken Farrell, Cllr Eithne Loftus, Ms Theresa Ridge

Donabate Community College
Mr Gerry McGuire, Ms Clare Markey, Cllr Adrian Henchy

Dundrum College of Further Education
Cllr Catherine Martin, Cllr Sorcha Nic Cormaic, Cllr Pat Hand

Dun Laoghaire Further Education Institute
Mr Gerry McCaul, Cllr Justin Sinnott, Ms Mary Anne O’Carroll

Fingal Community College
Mr Pat Ward, Mr Gerry McGuire, Cllr Adrian Henchy

Firhouse Community College
Cllr Colm Brophy, Ms Eithne Dunne, Mr Gerry McGuire

Gaelcholáiste Reachrann
Mr Gerry Maguire, Ms Tomás Ó Céileachair, Mr Michael O’Donovan

Grange Community College
Ms Clare Markey, Cllr Gus O’Connell, Ms Deirdre Doherty Ryan

Greenhills Community College
Cllr Mick Duff, Ms Olive Phelan, Mr Gerry McGuire

Kishoge Community College
Cllr Liona O'Toole, Cllr Ken Farrell, Ms Catriona Jones

Lucan Community College
Cllr Liona O'Toole, Cllr William Lavelle, Cllr Gus O'Connell

Lusk Community College
Cllr Ken Farrell, Cllr Eithne Loftus, Mr Simon Caffrey

Luttrellstown Community College
Cllr Eithne Loftus, Mr Michael O'Donovan, Mr Joe Pitcher

Mount Seskin Community College
Ms Eithne Dunne, Cllr Mick Duff, Ms Stacy McAuley

Oberstown Detention Centre
Cllr Ken Farrell, Cllr Mick Duff, Ms Rose Callan

Riversdale Community College
Cllr Mags Murray, Cllr Mary McCamley, Ms Aideen Mulcahy

St. Finian's Community College
Cllr Justin Sinnott, Cllr Mags Murray, Ms Gerry Madden

St. Kevin's Community College
Cllr Pat Hand, Cllr Louise Dunne, Mr Gerry McGuire

St. MacDara's Community College
Mr Gerry McGuire, Cllr Colm Brophy, Ms Eithne Dunne.

Sallynoggin College of Further Education
Mr Gerry McCaul, Cllr Cormac Devlin, Mr Tom Kivlehan

Skerries Community College
Mr Gerry McGuire, Cllr Eithne Loftus, Ms Veronica McDermot

Stillorgan College of Further Education
Cllr SORCHA Nic Cormaic, Cllr Catherine Martin, Cllr Pat Hand

It was also agreed that the other members of the boards, in the form of teachers, parents and where applicable Archbishop's nominees (designated community colleges) would remain in situ, until they are either reappointed/re-elected or replaced.

9. To consider replacement of Cllr Adrian Henchy on the Audit Committee

It was unanimously agreed to appoint Ms. Rose Callan. It was also agreed, in accordance with the new code of governance, to draft a list of possible external appointees for consideration by the Board at its next meeting.

10. To consider appointment of the Governing Body of the Institute of Technology Tallaght

It was agreed on the proposal of Cllr. Liona O'Toole, seconded by Dr. John Walsh to recommend to the Minister, the appointment of the following for the Governing Body for its new term of office commencing on 1st April, 2015:

Dublin & Dún Laoghaire ETB: Paddy Lavelle, Cllr. Liona O'Toole, Cllr. Louise Dunne
Kildare Wicklow ETB: Seán Ashe, Cllr. Jim Ruttle
Louth Meath ETB: Cllr. Nicholas Killian

Academic Staff: Gerard Phelan, Loretta Kyne
Non Academic Staff: Deirdre Blanckansee
Students: Glenn O'Brien, Karen Campbell

Engineers Ireland: Paul Sheridan
Enterprise Ireland: Ruth McMahon
South Dublin Chamber: Peter Byrne
Health Products Regulatory Authority: Dr. Caitríona Fisher
ICTU: Arthur Hall

11. To consider appointment of Youth and Sport Committees

It was agreed on the proposal of Cllr. Pat Hand, seconded by Cllr. Liona O'Toole to appoint the following:

Dublin Dún Laoghaire ETB: Cllr. Pat Hand
Mr. Gerry McCaul
Cllr. Mick Duff
Cllr. Liona O'Toole
South Dublin County Council: Donal Walsh
Fingal County Council: John O'Brien
Dún Laoghaire/Rathdown County Council: Deirdre Barber
Crosscare: Ger Magee
Foróige: Miriam Ryan

12. To consider dates for future ETB meeting

It was agreed to meet again on the 20th April and thereafter every second month. It was also agreed to continue to hold meetings on the third Monday of the month commencing at 16.30.

13. Any other business at the discretion of the Cathaoirleach.

None

The meeting then concluded

Signature of Cathaoirleach:  _____