

MINUTES OF MEETING OF DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BOARD HELD ON MONDAY 20th OCTOBER, 2014 IN THE BOARD'S ADMINISTRATIVE OFFICES, 1 TUANSGATE, BELGARD SQUARE EAST, TALLAGHT, DUBLIN 24

Present: Cllr. Pat Hand, Cathaoirleach
Mr. Gerard Madden, Leas Cathaoirleach
Cllr. Adrian Henchy
Cllr. Eithne Loftus
Cllr. Catherine Martin
Cllr. Sorcha Nic Cormaic
Cllr. Roderic O'Gorman
Cllr. Liona O'Toole
Cllr. Justin Sinnott
Cllr. Louise Dunne
Dr. John Walsh
Ms. Claire Markey
Ms. Rose Callan
Mr. Joe Pitcher
Ms. Olive Phelan
Ms. Eithne Dunne
Mr. Gerry McCaul
Mr. Gerry McGuire

Apologies: Cllr. Anne-Marie Dermody
Cllr. Ken Farrell
Cllr. Mick Duff
Ms. Deirdre Keyes, Education Officer

In Attendance: Mr. Paddy Lavelle Chief Executive
Ms Fionnuala Anderson Education Officer
Mr. Paul McEvoy Head of Organisation Services
Mr. Martin Clohessy Finance Officer

1. Minutes 9th September, 2014

The minutes were confirmed and signed on the proposal of Cllr. Sorcha Nic Cormaic, seconded by Mr. Joe Pitcher.

2. Matters Arising

None

3. Consideration of Reports from Committees

3.1 Castleknock CC 2nd September, 2014 (Appendix A)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Dr. John Walsh.

3.2 Castleknock CC 10th September, 2014 (Appendix B)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Ms. Rose Callan.

3.3 Lucan CC 16th June, 2014 (Appendix C)

The report was adopted on the proposal of Cllr. Liona O'Toole, seconded by Cllr. Pat Hand.

3.4 Riversdale CC 18th June, 2014 (Appendix D)

The report was adopted on the proposal of Cllr. Roderic O'Gorman, seconded by Cllr. Pat Hand.

3.5 Sallynoggin CFE 29th May, 2014 (Appendix E)

The report was adopted on the proposal of Cllr. Sorcha Nic Cormaic, seconded by Cllr. Pat Hand.

3.6 Section 29 Appeal –Castleknock CC – 18th September, 2014

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.7 Section 29 Appeal – Lucan CC – 18th September, 2014

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Cllr. Eithne Loftus.

4. Business submitted by the Chief Executive Officer.

4.1 Finance

The Board's current financial position was noted as follows: See page 13.

Details of the Board's current ONP (Other Non-Pay) allocation were outlined, together with the mechanism for same. Members were briefed on the impact of the envisaged shortfall in receipts arising from the non-continuance of the local contribution from County Councils, the shortfall in bank interest and the downturn in receipts from the Board's self-financing adult education programme. It was noted that the ETB sector, as a whole, has highlighted the impact of the reduction in the 2014 allocation with both the Secretary General and the Minister.

Following a discussion it was agreed, on the proposal of Mr. Joe Pitcher, seconded by Cllr. Eithne Loftus, in accordance with section 49 of the ETBs Act, 2013, to seek the Minister's approval for an overdraft facility of up to €2 million so as to ensure the Board can meet its commitments to year end. Members requested that the CEO write to the Minister advising that members are unhappy in being placed in a position of having to seek an overdraft facility.

4.2 Staff Appointments / Career Breaks / Jobsharing / Resignations / Retirements / Secondments

Noted

4.3 Building Programme

Members noted details of the current building/capital programme as follows:

Donabate Community College – All Weather Pitch

Fingal County Council is proceeding with the procurement of a contractor for the agreed refurbishment works.

Gaelcholáiste Reachrann

The stage 2A report is being prepared by the design team. A design team is being procured for the provision of a temporary GP hall.

Balbriggan Sports Hall/Extension (Devolved Project)

The old sports hall is demolished. Tenders for the building of the new facility are currently being assessed by the design team, which may give rise to the seeking of additional funding from the Department and Fingal County Council. For the new school building a revised stage 1 report, incorporating changes agreed with the Department, has been submitted. Approval to proceed to stage 2A is expected shortly.

Lucan Community College - Extension

The first meeting of the new design team was held on 10th October. The team has commenced work on the stage 2A submission.

Castleknock Sports Hall & Classrooms

Work is progressing and on schedule.

Luttrellstown Community College, Phase 2

The design team is working on the stage 2A submission.

Kishoge Community College (Devolved Project)

Arising from the recent dispute at the site, a report on the impact on the project timeline is being compiled by the architect.

Ardgillan – Permanent Extension

The school has relocated to the new teaching block. Work continues on the SNU and enhanced community facility. A design team is appointed to establish extent of refurbishment works on the existing building.

Kingswood

The stage 2A report is expected in approximately 6 weeks

St. Finian's Community College Extension (Devolved Project)

The stage 2A report has been submitted to the Department.

Lusk Community College – Phase 2

Stage 2B report is with the Department.

Citywest Refurbishment

Additional works are being specified and costed with a view to seeking Departmental approval.

Citywest – Scoil Niamh/Educate Together Primary School

Adjustments to the junction outside the site, which was a condition of planning, are currently under design.

Temporary Accommodation 2014 – Lucan Community College/Gaelcholáiste Reachrann

Works at Lucan CC continue. The temporary accommodation at Gealcholáiste Reachrann is now installed.

Dún Laoghaire Further Education Institute – Fire Safety/Concrete Repairs

Phase 2 of the works is scheduled for the mid-term break.

Dún Laoghaire Further Education Institute – Biology Room Upgrade

Tendering of a contractor is underway.

Summer Works 2014

A number of the projects are about to go on site with some having to be retendered arising from the outcome of the tendering process.

Scoil Chormac – CNS

Approval of stage 2B is awaited from the Department.

Community Schools

- Hartstown – approval for a larger extension is awaited from the Department. Tenders for interim temporary accommodation are being evaluated.
- St Aidan's Brookfield – procurement of a design team will commence shortly.

Mount Seskin – SNU

A grant of €750,000 was approved by the Department. Documentation for the procurement of a design team is being prepared.

4.4 Miscellaneous

Members noted the following:

SOLAS

Meetings with representatives of SOLAS are ongoing covering such matters as the E-College online facility and completion of the Further Education business plan.

New Schools

The new schools at Kishoge (Post Primary) and Scoil Aoife, Brookfield (Primary) are fully operational, both in temporary accommodation. It was noted that a site at Magna Business Park, Citywest, has been identified as the permanent location of Scoil Aoife.

National Learning Network

CEO met representatives of the network recently.

Induction – New Principals/Deputy Principals

Induction of new appointees was held on 25th September.

Instructional Leadership

A workshop on the TL21 initiative was held recently at which there was a large attendance of teachers.

Trade Unions

The joint consultation programme with Unions, representative of all staff, continues.

Oberstown Detention Centre

SMT visited the new education facility recently.

Principals' Meeting

The first meeting of the new academic year was held in Lusk Community College on 3rd October.

Lusk Community College

The official opening of the College was held on 3rd October, officiated by Ms. Jan O'Sullivan, Minister for Education and Skills.

5. Correspondence from Department

- 5.1 Circular Letter 0045/2014 Information in relation to Actions under the Literacy and Numeracy Strategy Standardised Testing, Reporting and Other Matters - Academic Year 2013-14 and Subsequent Years.

Noted

- 5.2 Circular Letter 0048/2014 Home Tuition Scheme 2014-2015 – Special Education Component.

Noted

- 5.3 Circular Letter 0049/2014 Arrangements for the Election of Staff to Education and Training Boards (2014)

Noted

- 5.4 Circular Letter 0050/2014 Revised Arrangements for the Provision of Substitute Cover for Registered Teachers employed in Post – Primary Schools.

Noted

- 5.5 Circular Letter 0051/2014 Secured Borrowings by schools and Vocational Education Committees-Education and Training Boards.

Noted

- 5.6 Circular Letter 0052/2014 Public Service Stability Agreement 2013 – 2016 (Haddington Road Agreement) - Teachers - Review of Usage of Croke Park Hours – Amendment to Circular 0008-2011.

Noted

- 5.7 Circular Letter 0053/2014 Implementation of the Public Service Stability Agreement 2013 – 2016 (HRA) - Teachers - Increased Incremental Salary Scale, PT Rates and Allowance Rates for post-1 Jan11 Entrants to Teaching.

Noted

- 5.8 Circular Letter 0054/2014 Implementation of Clause 2.31 of the HRA - revised pay scales and allowances for persons recruited to certain direct entry grades - Secretarial and Maintenance Staff in Community and Comp Schools.

Noted

- 5.9 Circular Letter 0055/2014 Implementation of Clause 2.31 of the Haddington Road Agreement - revised pay scales and allowances for persons recruited to certain direct entry grades - Revised Salary Scales and Allowances.

Noted

- 5.10 Circular Letter 0056/2014 Implementation of Clause 2.31 of the Haddington Road Agreement - revised pay scales and allowances for persons recruited to certain direct entry grades.

Noted

- 5.11 Circular Letter 0057/2014 Implementation of Clause 2.31 of the Haddington Road Agreement - revised pay rates and allowances for persons recruited to certain direct entry grades.

Noted

- 5.12 Circular Letter 0058/2014 Implementation of Clause 2.31 of the Haddington Road Agreement - revised pay scales and allowances for persons recruited to certain direct entry grades - Special Needs Assistants.

Noted

5.13 Circular Letter 0059/2014 Sick Leave Scheme for Registered Teachers in Recognised Primary and Post Primary Schools.

Noted

5.14 Circular Letter 0060/2014 Sick Leave Scheme for Special Needs Assistants in Recognised Primary and Post Primary Schools.

Noted

5.15 Circular Letter 0061/2014 Discontinuance of Typewriting examination after 2016.

Noted

5.16 Circular Letter 0062/2014 Implementation of Pension Arrangements for Part Time employees as outlined in Circular Letter 0025-2008.

Noted

5.17 Circular Letter 0063/2014 Certified Sick Leave Scheme for all staff in Education and Training Boards, other than Teachers and Special Needs Assistants (SNAs)

Noted

5.18 Circular Letter 0064/2014 Revised Sick Leave Arrangements for All Staff In Institutes Of Technology.

Noted

5.19 Circular Letter 0065/2014 Sick Leave Scheme for Clerical Officers and Caretakers employed in National Schools under the 1978-79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme.

Noted

5.20 Circular Letter 0066/2014 Procedures for Borrowing by Education and Training Boards.

Noted

5.21 Circular Letter 0067/2014 Statistical Returns in respect of part-time courses in ETB (Vocational) Schools-Community Colleges in the 2013-2014 School Year.

Noted

5.22 Circular Letter 0068/2014 HSE Post-Primary School Vaccination Programme 2014.

Noted

5.23 Circular Letter 0069/2014 HSE Primary School Vaccination Programme 2014-2015.

Noted

5.24 Circular Letter 0070/2014 Guidance for post-primary schools on the provision of resource teaching and learning support.

Noted

6. Correspondence from other sources

6.1 Letter dated 2nd October 2014 from ETBI concerning Extraordinary Congress 2014. It was agreed, on the proposal of Dr. John Walsh, seconded by Cllr. Justin Sinnott, to appoint Mr. Gerry McGuire to the reserve members' forum.

6.2 Letter dated 3rd October 2014 from IADT Dun Laoghaire, seeking approval for appointments to the Governing Body

It was unanimously agreed, in line with the Governing Body's request, to recommend to the Minister the appointment of either Dr. Teresa Hagan or Mr. Donal O'Mahony.

6.3 Letter dated 22nd September 2014 from Institute of Technology, Blanchardstown, concerning appointment of Student Governing Body Members.

It was unanimously agreed, in line with the Governing Body's request, to recommend to the Minister the appointment of Mr. Jason Aughney and Ms. Pauline Mulvaney.

7. Members' Questions:

Cllr. Roderic O'Gorman

"Could the CEO provide an update about the provision of Irish Language Courses in the Dublin 15 area by the ETB."

The following was noted in respect of the current provision:

Irish classes are provided by DDLETB in Huntstown, Tyrellstown, Ongar x 2 and Corduff. In September 2014, due to a budget shortfall and as the tutor was due to go on maternity leave, classes were suspended until January 2015. The situation was explained by Blanchardstown Adult Education Services to the community groups in Dublin 15 who run the courses, and it was indicated that their application in January 2015 would be looked upon favourably.

8. To consider replacement of DDLETB's representatives on the Governing Body of IADT, Dún Laoghaire

It was agreed to recommend the following to the Minister, for appointment to the Governing Body as replacements for former Councillors Niamh Bhreathnach and Donal Marren:

Cllr. Part Hand - proposed by Cllr. Eithne Loftus, seconded by Cllr. Louise Dunne.

Cllr. Sorcha Nic Cormaic - proposed by Cllr. Pat Hand, seconded by Dr. John Walsh.

9. To consider replacements on the Governing Body of IOT, Tallaght

Members noted that arising from the 2014 local elections changes to the ETB representatives on the Governing Body are necessary. It was agreed, on the proposal of Cllr. Pat Hand, seconded by Cllr. Eithne Loftus, to replace Mr. Eamonn Tuffy (former County Councillor) and Cllr. Guss O'Connell (required for gender balance purposes) with the following:

Cllr. Louise Dunne
Cllr. Liona O'Toole

10. To consider replacement of Ms Marie Corr on the BOM of Mount Seskin C.C.

It was agreed on the proposal of Dr. John Walsh, seconded by Mr. Gerry McGuire to appoint Cllr. Martina Genocky.

11. To consider acquisition of premises at Baldoyle Industrial Estate for use by Baldoyle Training Centre.

It was agreed on the proposal of Mr. Gerry McGuire, seconded by Mr. Joe Pitcher, to renew the current lease for a further period of 2 years 9 months.

Standing Orders: It was agreed on the on the proposal of Cllr. Sorcha Nic Cormaic, seconded by Cllr. Catherine Martin, to suspend standing orders to facilitate consideration of the following addendum

12. Any other business at the discretion of the Cathaoirleach.

12.1 Letter dated 13th October, 2014 from Educate Together concerning nominees to the board of management of Kishoge Community College

It was agreed on the proposal of Mr. Joe Pitcher, seconded by Mr. Gerry McGuire, to accept the following nominations:

Ms. Amy Mulvihill, Regional Development Officer, Educate Together
Mr. Nicholas Sweetman, former Principal, Gorey Community School
Mr. Eddie Fox, Principal, Lucan Educate Together N.S.

12.2 To consider replacement of Cllr. David McGuinness on the board of management of Blakestown Community School.

It was agreed, on the proposal of Cllr. Eithne Loftus, seconded by Cllr. Pat Hand, to appoint Cllr. Kieran Dennison.

12.3 To consider replacement of Mr. Michael O'Donovan, former Councillor, on the Governing Body, IoT, Blanchardstown

Members noted that arising from the 2014 local elections a change to the ETB representatives on the Governing Body is necessary. It was agreed, on the proposal of Dr. John Walsh, seconded by Mr. Gerry McGuire to appoint Cllr. Mary McCamley to replace Mr. O'Donovan.

12.4 Next Meeting

To facilitate members in attending an internal workshop on the legal framework governing boards of management, it was agreed to change the date of the November meeting from the 17th to the 5th.

The meeting then concluded.

Signature of Cathaoirleach: _____

DUBLIN & DUN LAOGHAIRE EDUCATION & TRAINING BOARD
FINANCIAL REPORT

Programme	YEAR TO DATE SEPTEMBER 2014						Closing Grant Cash Balance
	Opening Grant Cash Balance	Cash transfer from SOLAS	Receipts	Refund of monies to SOLAS	Payments - SUN	Payments - SAP	
TOTAL MAIN SCHEME PAY	820,300	-	(63,932,496)	-	64,521,267	-	1,409,071
TOTAL MAIN SCHEME NON-PAY	2,627,039	-	(4,202,334)	-	6,457,280	-	4,881,985
TOTAL ASSOCIATED MAIN SCHEME	(2,092,870)	-	(1,991,574)	-	1,630,419	-	(2,454,025)
TOTAL CAPITAL	(1,619,497)	-	(10,846,649)	-	7,731,699	-	(4,734,447)
TOTAL THIRD LEVEL GRANTS	(895,885)	-	(1,618,400)	-	1,819,571	-	(684,714)
TOTAL NON-MAIN SCHEME	(2,283,960)	-	(19,381,268)	0	16,246,228	-	(5,419,000)
TOTAL TRAINING CENTRES	-	(4,438,816)	(32,871,241)	2,788,780	6,980,030	22,951,723	(4,589,523)
TOTAL YOUTH SERVICES	27,056	-	(6,568,299)	-	6,714,861	-	173,618
TOTAL AGENCY	(1,093,691)	-	(3,295,758)	-	4,089,460	-	(299,989)
TOTAL SELF-FINANCING	(4,398,594)	-	(3,498,452)	-	4,116,053	-	(3,780,993)
Bank Balance	8,900,103	4,438,816	148,206,471	(2,788,780)	#NAME?	(22,951,723)	#NAME?
OVER ALL TOTAL	-	-	-	-	-	-	-