



etb

Bord Oideachais agus Oiliúna
Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire
Education and Training Board

MINUTES OF MEETING OF DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BOARD HELD ON MONDAY 20th APRIL, 2015 IN THE BOARD'S ADMINISTRATIVE OFFICES, 1 TUANS_GATE, BELGARD SQUARE EAST, TALLAGHT, DUBLIN 24

Present:

Cllr. Pat Hand, Cathaoirleach
Mr. Gerard Madden, Leas Cathaoirleach
Cllr. Eithne Loftus
Cllr. Roderic O'Gorman
Cllr. Liona O'Toole
Cllr. Mick Duff
Cllr. Mags Murray
Dr. John Walsh
Ms. Claire Markey
Ms. Rose Callan
Mr. Joe Pitcher
Ms. Eithne Dunne
Ms. Olive Phelan
Mr. Gerry McCaul
Mr. Gerry McGuire

Apologies:

Cllr. Catherine Martin
Cllr. Justin Sinnott
Cllr. Colm Brophy

In Attendance:

Mr. Paddy Lavelle, Chief Executive
Ms. Deirdre Keyes, Education Officer
Ms Fionnuala Anderson, Education Officer
Mr. Paul McEvoy, Head of Organisation Services
Mr. Martin Clohessy, Finance Officer

At the outset votes of sympathy were extended to the following:

Ms. Bridget Blake, Principal, College of Further Education, Dundrum, on the recent death of her Brother.

Family of Denise Geraghty, SNA, Collinstown Park Community College who passed away recently.

The Cathaoirleach welcomed Cllr. Mags Murray to her first meeting of the Board.

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1. Minutes of meeting held on 24th March 2015

The minutes were confirmed and signed on the proposal of Mr. Gerry Madden, seconded by Mr. Gerry McGuire, subject to the following amendment:

Item 8 – Appointments to Boards of Management

Mr. Gerry McGuire is listed, in error, as one of the ETB nominees to the school's board of management. It should read Mr. Gerry Madden.

2. Matters Arising

Items 3.79 → 3.81 & 3.83 → 3.86

Members noted that the reports now include the decision of the appeal committee.

3. Consideration of Reports from Committees

3.1 Ardgillan CC 23rd March 2015 (Appendix A)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.2 Blackrock FEI 10th March 2015 (Appendix B)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.3 Colaiste de hIde 20th January 2015 (Appendix C)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.4 Colaiste Pobail Setanta 7th October 2014 (Appendix D)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.5 Colaiste Pobail Setanta 9th October 2014 (Appendix E)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.6 Colaiste Pobail Setanta 11th November 2014 (Appendix F)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.7 Colaiste Pobail Setanta 9th December 2014 (Appendix G)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.8 Colaiste Pobail Setanta 27th January 2015 (Appendix H)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.9 Colaiste Pobail Setanta 24th February 2015 (Appendix I)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.10 Colaiste Pobail Setanta 24th March 2015 (Appendix J)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.11 Collinstown Park CC 15th January 2015 (Appendix K)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.12 Deansrath CC 24th March 2015 (Appendix L)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.13 Dundrum CFE 26th March 2015 (Appendix M)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.14 Gaelcholáiste Reachrann 23rd March 2015 (Appendix N)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.15 Mount Seskin CC 3rd February 2015 (Appendix O)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.16 Mount Seskin CC 25th March 2015 (Appendix P)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

3.17 St. Mac Daras CC 10th February 2015 (Appendix Q)

The report was adopted on the proposal of Cllr. Pat Hand, seconded by Mr. Gerry McGuire.

4. Business submitted by the Chief Executive Officer.

4.1 Finance

Members noted details of the Board's current financial position as follows:

DUBLIN & DUN LAOGHAIRE EDUCATION & TRAINING BOARD					
FINANCIAL REPORT					
YEAR TO DATE MARCH 2015					
TOTAL ASSOCIATED MAIN SCHEME	(2,181,110)	(731,192)	619,629	-	(2,292,673)
TOTAL CAPITAL	(2,419,305)	(5,439,332)	2,947,008	-	(4,911,629)
TOTAL THIRD LEVEL GRANTS	(306,726)	(629,122)	466,903	-	(468,945)
TOTAL NON-MAIN SCHEME	(2,280,091)	(7,372,221)	5,448,152	-	(4,204,160)
TOTAL TRAINING CENTRES	(3,084,368)	(14,492,658)	2,178,799	7,539,981	(7,858,247)
TOTAL YOUTH SERVICES	98,237	(2,875,940)	2,052,446	-	(725,257)
TOTAL AGENCY	(1,159,531)	(1,364,681)	1,297,094	-	(1,227,119)
TOTAL SELF-FINANCING	(3,965,730)	(733,940)	1,159,365	-	(3,540,305)
Bank Balance	12,441,108	57,330,499	(40,924,943)	(7,539,981)	21,306,683
OVER ALL TOTAL	-	-	-	-	-
<p>DDLETB had €21.3m on hand as at 31st March 2015. All Scheme and programmes are substantially in surplus with the exception of the Main Scheme Non-Pay. This is a deficit that had accumulated since 2013 and has been the subject of protracted discussions with the Department of Education & Skills.</p> <p>Based on current projects, DDLETB is sufficient well funded for the short term.</p>					

4.2 Building Programme

Details of the Board's current building/capital programme were noted as follows:

Donabate Community College – All Weather Pitch
Refurbishment works are complete

Gaelcholáiste Reachrann
The stage 2A report is expected from the design team at end of month

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Balbriggan Sports Hall/Extension (Devolved Project)

Approval to proceed with the sports hall is awaited from the Department. A revised schedule of accommodation, for the new school building is awaited, on receipt of which a new design team will be procured.

Lucan Community College - Extension

Work on stage 2A is progressing.

Castleknock Community College Sports Hall & Classrooms

The project is well advanced and due for completion in early summer.

Luttrellstown Community College Phase 2

The design team is currently working on stage 2A.

Kishoge Community College (Devolved Project)

Work is progressing well.

Ardgillan Community College – Permanent Extension

The extension, including the SNU and the enhanced community facility, were due to be handed over on Friday (17th April).

Kingswood

Work on stage 2A continues.

St. Finian's Community College Extension (Devolved Project)

Approval of stage 2A is awaited from the Department.

Lusk Community College – Phase 2

A tender process for appointment of a contractor is underway.

Citywest Refurbishment

A design team will be procured shortly, for necessary fire stopping works.

Citywest – Scoil Niamh/Educate Together Primary School

South Dublin County Council has approved plans for adjustments to the junction adjacent to the site, which was a condition of planning.

Dún Laoghaire Further Education Institute – Fire Safety

Tenders for a design team are currently being evaluated.

Dún Laoghaire Further Education Institute – Biology Room Upgrade

Tenders from contractors are due to be submitted on 28th April.

Summer Works 2014

Additional funds have been requested from the Department for the following projects:

St Mac Daras Community College – Boiler upgrade
Firhouse Community College – Heating Upgrade

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Collinstown Park Community College – Roof Works
Tenders from contractors for roof works (revised specification) are currently being evaluated.

Summer Works 2015

The following projects are approved for this year:

Coláiste Chilllain – car parking
Coláiste De hÍde – ceiling repairs
Riversdale – science laboratory

St Aidan's Community School

The design team is appointed and the project has commenced.

Mount Seskin Community College – SNU

The design team is appointed and the project has commenced.

Temporary Accommodation 2015 (Lucan CC, Scoil Oscair, Luttrellstown CC, Coláiste Cois Life, Scoil Niamh/Citywest ET, Fingal CC)

Planning applications have been submitted for most of the projects with the remainder being submitted next week.

Le Chéile, Institute of Horology, Blanchardstown

Refurbishment works, to cater for increased enrolment in September, are at design stage.

- 4.3 Staff
Career Breaks
Job Sharing

Noted

- 4.4 Code of Practice for the Governance of Education & Training Boards -
Presentation Part 2

The CEO presented on the remaining section of the recently published revised code of governance for the sector, the first section having being covered at the March meeting. The areas covered included the following:

- Ethics in Public Office
- Remuneration of the Board
- Risk Management
- Audit Committee
- Finance Committee

5. Correspondence from Department

5.1 Circular Letter 0018/2015 – Code of Practice for Governance of ETBs (Deferred from March Meeting)

The code was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Eithne Loftus.

5.2 Circular Letter 0024/2015 – Implementation of the recommendations of the Expert Group on Fixed-Term and Part-time Employment in Primary and Secondary Level Education in Ireland

Members were apprised of how the terms of the circular will affect staff and schools in the management of teaching resources.

5.3 Circular Letter 0020/2015 – ESF Aided Operations – ESF Returns

Noted

5.4 Letter dated 26th March 2015 from the Minister re: appointment of members to Governing Body of the Institute of Technology Tallaght

Noted

6. Correspondence from other sources

6.1 Letter dated 25th March 2015 from IADT re: Governing Body Membership

It was unanimously agreed to recommend, to the Minister, the appointment of Ms. Teresa McGrane to the Governing Body of IADT, as replacement for Ms. Siobhan Bourke.

6.2 Letter dated 30th March 2015 from Archdiocese of Dublin re: list of Archbishop's nominees to the new Boards of Management.

It was unanimously agreed to accept the following:

Castleknock Community College
Ms Mairéad Weymes
Ms Annette Hanlon
Mr Sean Ryan

Coláiste Cois Life
Mr Proinsias Ó hÁilín
Very Rev. Donal Roche
Ms Gearóidín Ní Loinsigh

Collinstown Park Community College
Mr Brian Fleming
Ms Margaret Maher

Deansrath Community College
Ms Áinne O'Neill
Ms Anne Kelly

Firhouse Community College
Ms Ann O'Regan
Mr Paul Mulhern

Gaelcholáiste Reachrann
Mr Pádraig Ó Dufaigh
Ms Máire Ó Fathaigh
Ms Antoinette Nic Gearailt

Grange Community College
Ms Ruth O'Reilly
Mr Jerry Grogan
Ms Seán McCann

Mount Seskin Community College
Mr Patrick Doyle
Fr Paul Hampson
Mr Paul King

Riversdale Community College
Mr Brendan Doorley
Sr Dorothy Callanan

Skerries Community College
Mr Tony Keeling
Ms Suzanne Kelly
Ms Elizabeth O'Leary

St. Kevins Community College
Ms Seamus McPhillips
Ms Grace Maloney-Goslin
Ms Anne McCafferty

St. MacDara's Community College
Ms Elizabeth McCormack
Fr Michael Foley

7. Members' Questions:

Cllr. Roderic O'Gorman

"Could the Chief Executive make a report on the use of the shared community facility at Phibblestown/Scoil Pobail Setanta and in particular, set out the circumstances in which local sports clubs are allowed to use facilities such as changing rooms during the weekend period. Could the Chief Executive investigate whether the management of the facility has been engaging proactively with the Clonée united soccer club on this issue."

This matter was dealt with under item 8.

8. Presentation on DDLETB Youth Services by Jim McVeigh Youth Development Officer

Members were briefed on the remit and extent of the youth and sports services across the board's administrative area. In particular they noted the following:

Dublin & Dun Laoghaire ETB's Youth & Sport Development Service aims to provide a wide range of supports that enable the delivery and co-ordination of high quality educational, sporting, recreational and developmental programmes, projects and services to disadvantaged young people. This is done through partnerships with local communities, voluntary groups and voluntary youth organisations and a number of directly managed targeted programmes. The service has a total budget of over €10million involving over 300 staff, 3500 volunteers and over 45,000 young people.

DDLETB Directly Managed Targeted Programmes

Alternative Learning Programme

The Alternative Learning Programme (ALP) is a full time programme for young people aged between 12 and 16, who have encountered difficulties in coping with mainstream education and consequently are not currently attending school on a regular basis. The aim of the project is to enable participants to acquire new knowledge, skills and attitudes that will equip them to be better able to access and sustain involvement in school, further education, training or employment. There are currently 5 programmes in operation.

Dual Purpose Sports Halls

The Dual Purpose Sport Centre Programme aims to open these state of the art facilities to both partner second level schools, local National Schools, Community and Youth Services. This involves a socially conscience business model that puts all profits back into the care and maintenance of the facilities in order that they will be available for future generations, as well as into the training of staff and the development of sustainable jobs and ensuring the provision of an affordable service for the community. There are currently 5 centres involved, Phibblestown, Palmerstown, Collinstown, Firhouse and Killinarden.

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Music Generation (in conjunction with SDCC)

To create the foundation for a sustainable music education service in South Dublin; which will inspire and engage children and young people to participate in active music-making in a musical county.

Active Youth Challenge

The Active Youth Challenge asks youth clubs / groups /schools to meet a set standard of 12 Hours of Physical Activity in 12 weeks to be eligible for the DDLETB Active Youth Challenge Award. Activities and attendance for each activity session must be recorded by Activity Coordinators in the logbook provided.

Sailing (in conjunction with Baltinglass OEC)

Based in the Marine Activity Centre in Dun Laoghaire harbour, the sailing programme provides beginner and intermediate sessions for youth groups, summer projects and schools.

Sportivate (in conjunction with SDCC)

This programme caters for participants primarily between the ages of 18 and 25 who are interested in breaking into the sports industry in some capacity or furthering their educational opportunities. The participants develop the necessary practical skills to enable them to secure employment in the industry or enhance their prospects of going onto further education.

Youth & Sport Development Service

Programmes delivered in partnership with other agencies

Crosscare

Crosscare is the social support agency of the Dublin Archdiocese. Since 1941 Crosscare has been delivering services based on innovative approaches to meet new and emerging needs. These services are currently run from nearly 90 locations throughout the Dublin Archdiocese. Catholic Youth Care (CYC) was founded in 1944 with the special remit of caring for the needs of young people outside the school setting. 2014 saw the joining of Catholic Youth Care with Crosscare.

Number of Crosscare projects operated in partnership with DDLETB by region:

Dun Laoghaire (15)	Rathdown (7)	Tallaght (1)
Clondalkin (12)	North County (2)	

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Foroige

Foróige is the leading youth organisation in Ireland and has been working with young people since 1952. Their vision is an Ireland that believes in every young person. Their purpose is to enable young people to involve themselves consciously and actively in their development and in the development of society.

Number of Foroige projects operated in partnership with DDLETB by region:

Tallaght (7)	Blanchardstown (9)	North County (1)
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Independent Projects

Independent projects include YMCA and a wide range of stand-alone community projects such as Killinarden, Mulhuddart and Southside Travellers Action Group (STAG)

Number of Independent projects operated in partnership with DDLETB by region:

Dun Laoghaire (9)	Tallaght (10)	Clondalkin (6)
Blanchardstown (7)	North County (3)	

Local Voluntary Youth Club Grants Scheme

Number of youth clubs by region:

Dun Laoghaire (34)	Rathdown (20)	Tallaght (86)
Clondalkin (48)	Blanchardstown (79)	North County (76)

9. To consider further the nomination of members to the Boards of Management of the following Schools/Colleges/Centres

The following appointments were unanimously agreed

Colaiste de hIde

Mr. Prionnsias O hAilín.

Third ETB representative to be appointed at the next meeting.

Grange Community College

Mr. Kevin O'Riordan as an additional representative to the board in his capacity as a retired Principal.

Lusk Community College

Ms. Katie Murray as temporary replacement teacher representative.

St. MacDara's Community College

Cllr. Pamela Kearns as an additional representative on the board in light of her involvement in the local community and historical links with the college.

Sallynoggin College of Further Education

Cllr. John Bailey as an additional representative arising from his involvement in the community and long association with the college.

Stillorgan College of Further Education

Carol Gormley and Michael Carolan as teacher representatives

Lisa Twamley and Robert Smyth as student representatives

10. To consider the accommodation of a second all Irish Primary School on the campus of Gael Colaiste Chilllain.

Members considered a request from the Department for DDLETB to permanently locate Gaelscoil Camóige on the site of Coláiste Chilllain. The school is currently in temporary accommodation in Clondalkin village. It was noted that another all Irish primary school, Gaelscoil Cluain Dolcáin has been located in the Coláiste Chilllain building since its inception. The Principal of Coláiste Chilllain is very supportive of this request as it will lead to the development of an all Irish campus accommodating two feeder schools to the second level Coláiste.

It was agreed on the proposal of Cllr. Mick Duff, seconded by Mr. Joe Pitcher to accede to the Department's request.

11. To consider external appointees to the Audit Committee

It was unanimously agreed to appoint the following:

Mr. Thomas Stone, Acting President (Secretary/Financial Controller), Institute of Technology, Tallaght

Ms. Mary Troy, Finance Officer, Limerick/Clare ETB

Mr. Alan Connolly, former CEO, IPB, Insurers

12. Any other business at the discretion of the Cathaoirleach.

None

The meeting then concluded

Signature of Cathaoirleach:  _____