

MINUTES OF MEETING OF DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BOARD HELD ON TUESDAY 9TH SEPTEMBER, 2014 IN THE BOARD'S ADMINISTRATIVE OFFICES, 1 TUANS_GATE, BELGARD SQUARE EAST, TALLAGHT, DUBLIN 24

Present: Cllr. Anne-Marie Dermody
Cllr. Mick Duff
Cllr. Ken Farrell
Cllr. Pat Hand
Cllr. Adrian Henchy
Cllr. Eithne Loftus
Cllr. Catherine Martin
Cllr. Siorcha Nic Cormaic
Cllr. Roderic O'Gorman
Cllr. Liona O'Toole
Cllr. Justin Sinnott
Dr. John Walsh
Ms. Claire Markey
Mr. Gerard Madden
Ms. Rose Callan
Mr. Joe Pitcher
Ms. Olive Phelan
Ms. Eithne Dunne
Mr. Gerry McCaul
Mr. Gerry McGuire

Apologies: Cllr. Louise Dunne

In Attendance:	Mr. Paddy Lavelle	Chief Executive
	Ms Deirdre Keyes	Education Officer
	Ms Fionnuala Anderson	Education Officer
	Mr. Paul McEvoy	Head of Organisation Services
	Mr. Martin Clohessy	Finance Officer

1. To consider the appointment of Cathaoirleach.

The Chief Executive invited nominations for the position of Cathaoirleach. Cllr. Pat Hand was proposed by Cllr. Eithne Loftus, seconded by Mr. Joe Pitcher. As there were no further nominations Cllr. Hand was deemed elected as Cathaoirleach.

Cllr. Hand took the chair and thanked members for their support.

2. To consider the appointment of Leas Cathaoirleach.

The Cathaoirleach invited nominations for the position of Leas Cathaoirleach. Mr. Gerard Madden was proposed by Mr. Joe Pitcher, seconded by Dr. John Walsh. As there were no further nominations Mr. Madden was deemed elected as Leas Cathaoirleach.

3. To consider the adoption of standing orders

The standing orders, as circulated, were unanimously adopted.

4. Induction of members

- Overview of the Board's functions and activities

The Chief Executive presented on the range of programmes under the aegis of the Board.

- Governance

The Chief Executive presented on the key aspects of the Board's governance protocols. He advised that further presentations on specific topics will be made at forthcoming meetings.

5. To consider the appointment of the following committees:

Boards of Management

Members noted that appointments to the following boards of management will be required in advance of the 31st December, 2014.

Adamstown CC
Ardgillan CC
Balbriggan CC
Castleknock CC
Coláiste Pobail Setanta
Coláiste Chilliaín
Coláiste Cois Life
Coláiste de hÍde
CFE Dundrum
Collinstown Park CC
Deansrath CC
Donabate CC
Dún Laoghaire FE Institute
Fingal CC

Firhouse CC
Gaelcholáiste Reachrann
Grange CC
Greenhills CC
Kishoge CC
Lucan CC
Lusk CC
Luttrellstown CC
Mount Seskin CC
Riversdale CC
St Finian's CC
St Kevin's CC
St MacDara's CC
Sallynoggin CFE
Senior College Dun Laoghaire
Skerries CC
Stillorgan CFE

It was also noted that the interim board of Kishoge requires to be appointed in a permanent capacity as soon as possible. It was agreed to appoint the following:

Cllr. Ken Farrell, Proposed by Mr. Joe Pitcher, seconded by Dr. John Walsh

Cllr. Liona O'Toole, proposed by Cllr. Mick Duff, seconded by Cllr. Roderic O'Gorman

Cllr. Caitríona Jones, proposed by Ms. Claire Markey, seconded by Cllr. Anne-Marie Dermody.

Audit Committee

The following were appointed:

Mr. Joe Pitcher, proposed by Mr. Gerry McGuire, seconded by Ms. Rose Callan

Cllr. Roderic O'Gorman, proposed by Cllr. Justin Sinnott, seconded by Cllr. Catherine Martin

Cllr. Adrian Henchy, proposed by Cllr. Ken Farrell, seconded by Cllr. Mick Duff

Mr. Thomas Stone, proposed by Cllr. Justin Sinnott, seconded by Cllr. Pat Hand

Finance Committee

The following were appointed:

Mr. Gerry McGuire, proposed by Cllr. Ken Farrell, seconded by Dr. John Walsh

Dr. John Walsh, proposed by Mr. Gerry McGuire, seconded by Cllr. Mick Duff

Cllr. Eithne Loftus, proposed by Cllr. Roderic O’Gorman, seconded by Cllr. Liona O’Toole

Ms. Claire Markey, proposed by Mr. Gerry McGuire, seconded by Ms. Rose Callan

6. Minutes

16th June, 2014

The minutes were confirmed and signed on the proposal of Mr. Joe Pitcher, seconded by Cllr. Eithne Loftus.

27th August, 2014 (*2)

The minutes of both post-election meetings were confirmed and signed on the proposal of Mr. Joe Pitcher, seconded by Cllr. Eithne Loftus.

7. Matters Arising

None

8. Consideration of Reports from Committees.

8.1 Adamstown CC, 28th May, 2014 (Appendix A)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.2 Ardgillan CC, 15th May, 2014 (Appendix B)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.3 Castleknock CC, 10th June, 2014 (Appendix C)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.4 Castleknock CC, 13th May, 2014 (Appendix D)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.5 Coláiste de hÍde, 4th February, 2014 (Appendix E)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.6 Coláiste de hÍde, 8th April, 2014 (Appendix F)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand

8.7 Coláiste de hÍde, 1st May, 2014 (Appendix G)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.8 Coláiste Pobail Setanta, 8th October, 2013 (Appendix H)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.9 Coláiste Pobail Setanta, 10th December, 2013 (Appendix I)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.10 Coláiste Pobail Setanta, 12th February, 2014 (Appendix J)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.11 Coláiste Pobail Setanta, 29th April, 2014 (Appendix K)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.12 Coláiste Pobail Setanta, 17th June, 2014 (Appendix L)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.13 CFE, Dundrum, 28th May 2014 (Appendix M)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.14 Collinstown Park CC, 19th June, 2014 (Appendix N)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.15 Deansrath CC, 6th May, 2014 (Appendix O)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.16 Deansrath CC, 24th June, 2014 (Appendix P)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.17 Deansrath CC, 9th June, 2014 (Appendix Q)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.18 Gaelcholáiste Reachrann, 6th May, 2014 (Appendix R)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.19 Gaelcholáiste Reachrann, 10th June, 2014 (Appendix S)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.20 Dún Laoghaire FE Institute, 4th March, 2014 (Appendix T)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.21 Dún Laoghaire FE Institute, 6th May, 2014 (Appendix U)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.22 Fingal CC, 27th May, 2014 (Appendix V)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.23 Grange CC, 13th December 2013 (Appendix W)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.24 Grange CC, 16th January, 2014 (Appendix X)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.25 Grange CC, 21st March, 2014 (Appendix Y)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.26 Greenhills CC, 27th May, 2014 (Appendix Z)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.27 Lucan CC, 7th April, 2014 (Appendix AA)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.28 Lucan CC, 22nd May 2014 (Appendix BB)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.29 Luttrellstown CC, 10th April, 2014 (Appendix CC)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.30 Mount Seskin CC, 19th May, 2014 (Appendix DD)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.31 Mount Seskin CC, 24th June, 2014 (Appendix EE)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.32 Oberstown-Trinity House, 17th December, 2013 (Appendix FF)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.33 St Kevin's CC, 8th May, 2014 (Appendix GG)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.34 St MacDara's CC, 13th May, 2014 (Appendix HH)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.35 Riversdale CC, 25th March, 2014 (Appendix II)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.36 Sallynoggin CC, 30th April, 2014 (Appendix JJ)

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

Section 29 Appeal Minutes

8.37 Section 29 Appeal – Luttrellstown Community College, 26th May, 2014

The report was adopted on the proposal of Mr. Joe Pitcher, seconded by Cllr. Mick Duff subject to deletion of the student's name from the report.

8.38 Section 29 Appeal – Castleknock Community College, 3rd June, 2014

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Dr. John Walsh.

8.39 Section 29 Appeal – Grange Community College, 4th June, 2014

The report was adopted on the proposal of Cllr. Liona O'Toole, seconded by Cllr. Mick Duff.

8.40 Section 29 Appeal – Lucan Community College, 11th June, 2014

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Mick Duff, subject to deletion of the student's name from the report.

8.41 Section 29 Appeal – Castleknock Community College, 30th June, 2014

The report was adopted on the proposal of Ms. Rose Callan, seconded by Dr. John Walsh, subject to deletion of the student's name from the report.

8.42 Section 29 Appeal – Lusk Community College, 28th July, 2014

The report was adopted on the proposal of Mr. Gerry McGuire, seconded by Cllr. Pat Hand.

8.43 Section 29 Appeal – Deansrath Community College, 14th August, 2014

The report was adopted on the proposal of Ms. Claire Markey, seconded by Cllr. Mick Duff.

Members were briefed on the section 29 process and noted that training is being arranged. Pending training, it was unanimously agreed that the following members, who underwent training previously, will form the section 29 appeals committee:

Mr. Joe Pitcher, Ms. Rose Callan, Cllr. Pat Hand, Cllr. Ken Farrell, Cllr. Mick Duff, Mr. Gerry McGuire, Dr. John Walsh.

9. Business submitted by the Chief Executive Officer.

9.1 Finance

Members noted the Board's current financial position (please see page 13)

Members were briefed on the Board's ONP (Other Non-Pay) allocation for the current financial year and in particular the cut back on previous years' funding. They noted the instructions issued to school Principals in terms of their spending capacity pending a response from the Department to the ETB sector's appeal for additional funds.

In order to facilitate members in briefing themselves on the range of funding available to the Board, It was agreed that a more detailed breakdown of finances, programme by programme would be presented at forthcoming meetings.

9.2 Building Programme

The Board's capital and building programme was noted as follows:

Donabate Community College – All Weather Pitch

At a recent meeting with Fingal County Council it was agreed to proceed with remedial works to the pitch. The Council will procure and oversee the works on behalf of the Board.

Gaelcholáiste Reachrann

The design team is working on the 2A submission following a recent briefing with the Department on a new schedule of accommodation. The Department has approved a temporary GP hall.

Balbriggan Sports Hall/Extension (Devolved Project)

Demolition works on the old sportshall have commenced with tenders for the replacement building to issue this week. Regarding the new school building, the Department has indicated acceptance of the stage 1 report with some minor queries, which are currently being addressed by the design team. Minor refurbishment works to the existing school building are continuing.

Lucan Community College - Extension

A new design team is appointed and progressing the project from stage 1.

Castleknock Sports Hall & Classrooms

Work is progressing and on schedule.

Luttrellstown Community College Phase 2

The Department has approved stage 1 and the design team has progressed to stage 2A.

Kishoge Community College (Devolved Project)

Work is progressing and on schedule. The contractor has confirmed and certified that correct rates of pay are being paid in respect of subcontractors. The project was selected by the Department for audit by the CAS (Contractors Administration

Services), which is ongoing and receiving the full cooperation of the main contractor.

Ardgillan – Permanent Extension

The teaching block is substantially completed and will be handed over this week. Work continues on the administrative block, SNU and enhanced community facility. Emergency temporary accommodation was installed for commencement of the new academic year.

St. Finian's Community College Extension (Devolved Project)

The stage 2 report is being completed by the design team and expected to be submitted to the Department mid-month.

Lusk Community College – Phase 2

Stage 2A submission is almost complete.

Citywest Risk Management Works (Blocks A&B)

Works are now complete.

Citywest – Scoil Niamh/Educate Together Primary School

The substantive works were completed to facilitate the reopening of the schools for the new academic year. The remaining works are being completed without effecting the operation of the schools. A survey of further works required for expansion in 2015, is being carried out.

Temporary Accommodation 2014 – Lucan Community College/Gaelcholáiste Reachrann

Works were advanced to the extent that both colleges could cater for increased enrolment for the new academic year.

Senior College, Blackrock

The college has relocated from its building on Eblana Ave, Dún Laoghaire to the new building.

Dún Laoghaire Further Education Institute – Fire Safety/Concrete Repairs

The contractor is on site and works on schedule. Completion expected 15th September.

Dún Laoghaire Further Education Institute – Biology Room Upgrade

Tenders will issue this week with work planned for midterm.

Sallynoggin Senior College – Replacement of Mechanical Plant

Approval is awaited from the Department.

Summer Works 2014

The summer works projects are out to tender and a project plan to facilitate work during the school day, is being agreed with each Principal.

Institute of Horology, Blanchardstown (Le Chéile College, Tyrrellstown)
All works are complete and the College is in situ.

Coláiste Cois Life – Storm Damage
Works are complete.

Community Schools
Projects at Hartstown and St. Aidan’s Community Schools continue.

Mount Seskin – SNU
A grant of €750,000 was approved by the Department. Documentation for the procurement of a design team is being prepared.

10. Any other business at the discretion of the Cathaoirleach.

None

Signature of the Cathaoirleach:_____

DOUBLIN & DUN LAOGHAIRE EDUCATION & TRAINING BOARD
FINANCIAL REPORT

YEAR TO DATE AUGUST 2014

Programme	Opening Grant Cash Balance	Cash transfer from SOLAS	Transfer re Prior Period	Adjustment re Permanent Profit & Loss	Receipts	Refund of monies to SOLAS	Credit Transfer	2014 Receipts Targets	Payments - SUN	Payments - SAP	Closing Grant Cash Balance
TOTAL MAIN SCHEME PAY	820,300	-	-	-	(56,681,769)	-	-	-	57,825,858	-	1,964,389
TOTAL MAIN SCHEME NON-PAY	2,627,029	-	-	-	(3,597,655)	-	-	-	5,928,828	-	4,959,212
TOTAL ASSOCIATED MAIN SCHEME	(2,093,370)	-	-	-	(1,765,532)	-	-	-	1,368,064	-	(2,913,329)
TOTAL CAPITAL	(1,619,497)	-	-	-	(6,162,795)	-	-	-	6,260,769	-	(3,960,938)
TOTAL THIRD LEVEL GRANTS	(685,865)	-	-	-	(2,102)	-	-	-	1,819,971	-	651,634
TOTAL NON-MAIN SCHEME	(2,283,960)	-	-	-	(12,957,843)	0	-	-	14,998,800	-	(243,003)
TOTAL TRAINING CENTRES	-	(4,138,816)	-	-	(26,109,253)	2,788,780	-	-	6,241,863	13,169,802	(8,347,624)
TOTAL YOUTH SERVICES	27,065	-	-	-	(6,562,299)	-	-	-	6,210,298	-	(390,946)
TOTAL AGENCY	(1,093,691)	-	-	-	(2,268,073)	-	-	-	3,886,501	-	534,737
TOTAL SELF-FINANCING	(4,386,594)	-	-	-	(2,354,136)	-	-	-	3,502,863	-	(3,250,063)
Bank Balance	8,900,103	4,439,816	-	-	120,718,006	(2,788,780)	-	-	(106,153,408)	(13,169,802)	9,044,935
OVER ALL TOTAL	-	-	-	-	-	-	-	-	-	-	-