

**MINUTES OF MEETING OF DUBLIN AND DÚN LAOGHAIRE EDUCATION AND TRAINING BOARD HELD ON WEDNESDAY 5<sup>th</sup> NOVEMBER, 2014 IN THE BOARD'S ADMINISTRATIVE OFFICES, 1 TUANS GATE, BELGARD SQUARE EAST, TALLAGHT, DUBLIN 15**

**Present:** Cllr. Pat Hand, Cathaoirleach  
Mr. Gerard Madden, Leas Cathaoirleach  
Cllr. Adrian Henchy  
Cllr. Eithne Loftus  
Cllr. Catherine Martin  
Cllr. Sorcha Nic Cormaic  
Cllr. Roderic O'Gorman  
Cllr. Liona O'Toole  
Cllr. Louise Dunne  
Cllr. Anne-Marie Dermody  
Cllr. Ken Farrell  
Cllr. Mick Duff  
Dr. John Walsh  
Ms. Claire Markey  
Ms. Rose Callan  
Mr. Joe Pitcher  
Ms. Olive Phelan  
Ms. Eithne Dunne  
Mr. Gerry McCaul  
Mr. Gerry McGuire

**Apologies:** Cllr. Justin Sinnott

<b>In Attendance:</b>	Mr. Paddy Lavelle	Chief Executive Officer
	Ms. Deirdre Keyes	Education Officer
	Ms Fionnuala Anderson	Education Officer
	Mr. Paul McEvoy	Head of Organisation Services
	Mr. Martin Clohessy	Finance Officer

**1. Legal Framework – Section 29 Appeals.**

Mr. Gearóid Ó Brádaigh, Barrister at Law and former CEO of Co. Westmeath VEC, presented on the legal framework associated with the operation of boards of management, with specific reference to section 29 appeals. The session covered the following areas:

- Overall role/function of boards of management
- Legal framework – range of legislation which impact on the responsibilities of boards of management
- Section 29 appeals – review of procedures and protocols and relevant case law
- Enrolment policies

**Standing Orders:** It was agreed, on the proposal of Cllr. Pat Hand, seconded by Cllr. Mick Duff, to suspend standing orders to facilitate consideration of the following addendum:

**2. Any other business at the discretion of the Cathaoirleach.**

- 2.1. To consider appointment of delegates to ETBi Annual General Meeting to be held on 27<sup>th</sup> November 2014 in the Killashee House Hotel, Naas, Co. Kildare.

It was unanimously agreed to authorise the attendance of all members who are available. It was also agreed to appoint the following as voting delegates:

Cllr. Pat Hand, Cathaoirleach  
 Cllr. Mick Duff  
 Ms. Rose Callan  
 Mr. Gerry McGuire

- 2.2 To further consider proposal for the acquiring of an overdraft facility

Members noted, following a proposal at the October meeting, the Department's approval to seek an overdraft facility of €5 million.

It was agreed on the proposal of Mr. Joe Pitcher, seconded by Mr. Gerry McGuire, to proceed and seek the overdraft facility.

The meeting then concluded

**Signature of Cathaoirleach:** \_\_\_\_\_