

etb

Bord Oideachais agus Oiliúna
Átha Cliath agus Dhún Laoghaire
Dublin and Dún Laoghaire
Education and Training Board



Dublin and Dun Laoghaire ETB ANNUAL REPORT

July 2013 – Dec 2014



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1 Message from the Cathaoirleach of Dublin and Dun Laoghaire ETB

The annual report of DDLETB for the 18 months from July 2013 to December 2014 represents a historic first following the creation of the board out of the ETB Act 2013. The new board incorporates the continuing work of the two VECs as well as the training centres. The patience and fortitude of staff is deeply appreciated during this difficult period of transition. I wish them continued success in the future.

Cllr Pat Hand
Cathaoirleach
DDLETB

2 Members of the ETB Committee

Members from July 2013

Cllr Gerry McGuire (Cathaoirleach), Cllr. Donal Marren (Leas Cathaoirleach), Inez Bailey, Cllr John Bailey, Cllr Maria Bailey, Cllr Niamh Bhreathnach, Cllr Jane Dillon Byrne, Rose Callan, Tony Clements, Cllr Emma Coburn, Cllr Cormac Devlin, William Dockrell, Deirdre Doherty-Ryan, Cllr Ken Farrell, Cllr Pat Hand, Cllr Gerry Horkan, Cllr Caitríona Jones, Frances Kelly, Liz Kelly, Cllr Dermot Looney, Cllr Joan Maher, Cllr David McGuinness, Aideen Mulcahy, Cllr Guss O'Connell, Cllr Michael O'Donovan, John O'Reilly, Cllr Donna Pierce, Joseph Pitcher, Cllr Therese Ridge, Cllr Carrie Smyth, Cllr Patricia Stewart, Tom Taylor, Angela Timlin, Don Tipping and Pat Ward.

Members from September 2014

Cllr Pat Hand (Cathaoirleach), Gerard Madden (Leas Cathaoirleach), Rose Callan, Anne-Marie Dermody, Cllr Mick Duff, Eithne Dunne, Cllr Ken Farrell, Cllr Adrian Henchy, Cllr Eithne Loftus, Claire Markey, Cllr Catherine Martin, Gerry McCaul, Gerry McGuire, Cllr Sorcha Nic Cormaic, Cllr Roderic O'Gorman, Cllr Liona O'Toole, Olive Phelan, Joe Pitcher, Cllr Justin Sinnott and Dr John Walsh.



3 Foreword by the Chief Executive Officer of Dublin and Dun Laoghaire ETB

This annual report belies its name since it covers the first reporting period of the Education and Training Board. This was defined by the Minister as eighteen months comprehending the mid-year change in July 2013. Dun Laoghaire VEC and Co Dublin VEC were disestablished and on the 1st July 2013 Dublin and Dun Laoghaire Education and Training Board began operations. The enabling legislation was the Education and Training Boards Act 2013. This act of the Oireachtas consolidated the Vocational Education Acts 1930 – 2001 and allowed for the later incorporation of the training centres into the ETB.

In some ways the task of amalgamation was easier in DDLETB than elsewhere. Head Office functions were aligned more closely as a result of shared systems and processes. That is not to diminish the heartfelt grief when the former Dun Laoghaire ETB Head Office closed in 2013. Technical Education had persisted in the area under local governance since 1901. A huge and honourable legacy by both VECs was displaced in the transition and while the now DDLETB will seek to respect it, times are changing.

In January 2014 three training centres transferred to the new ETB from SOLAS. There had been a huge effort to ensure that the systems and processes would work on the first day. Thanks to the commitment and foresight of all involved there were no hiccoughs and the Training Centres are a very welcome expansion to services provided by DDLETB.

During the rest of 2014 staff took on board the changes and began to collaborate effectively. Of particular note is the sincere effort on producing the first integrated Further education and Training Plan in response to the legislative proscription in the Further Education and Training Act 2013. This ETB has responded with enthusiasm and insight to the new prescription and has engaged with SOLAS and the Department of Education and Skills to ensure success.

Paddy Lavelle
Chief Executive Officer



4 Organisation Services

The modernisation and upgrading of systems within the ETB's Organisation Services commenced in 2013 - 2014. Good progress was made with a programme of improvements in spite of the Public Sector moratorium on recruitment. The modernisation programme includes identifying e-business solutions and reviewing existing processes and the ETB remains committed to the continuous improvement of its services in the context of the Government's Transformation of Public Services Programme.

5 Financial Summary

Dublin and Dun Laoghaire ETB is funded primarily by the Department of Education and Skills (DES) for the delivery of its second level and SOLAS and DES for further education and training programmes. In 2013 – 2014, funding for particular projects was also provided by other Government Departments and Agencies including:

- Department of Community, Equality and Gaeltacht Affairs
- Department of Social and Family Affairs
- Office of the Minister for Children and Youth Affairs
- Department of Enterprise, Trade and Innovation
- European Union.

Funds are also raised through charges for services such as tuition fees, rent of rooms and activities at local level. The Board's receipts for 2013/14 were €273,277,496. Dublin and Dun Laoghaire ETB is audited annually by the Comptroller and Auditor General (C&AG) who presents a report on the Board's financial stewardship to the Oireachtas. Of the total receipts last year, €19,312,140 was in respect of the Capital programme.

6 Key Relationships

One of Dublin and Dun Laoghaire ETB's strategic priorities is to work in partnership with the major stakeholders in its three counties of Fingal, South Dublin and Dun Laoghaire/Rathdown. To this end, the ETB collaborates with a range of public bodies and providers of training and education. For example, Dublin and Dun Laoghaire ETB is a member of the Local Community Development Committees (LCDC) of the County Councils of South Dublin and Dun Laoghaire/Rathdown. The ETB works closely with the local Partnership companies as well as having representation on the Governing Bodies of the Institute of Technology Tallaght and Blanchardstown Institute of Technology and the Institute of Art, Design and Technology in Dun Laoghaire.



In 2013-2014, Dublin and Dun Laoghaire ETB co-operated with a large number of other organisations or institutions through the provision of teaching hours or financial assistance, such as:

- Community Training Centres and Workshops
- Central Mental Hospital – Dundrum
- St Ita’s Hospital – Portrane
- Ballydowd Special Care Unit
- Fingal Education Resource Group
- Tallaght Traveller Project
- Bond Project – Blanchardstown Offenders for New Direction
- Tower Programme – Probation Project
- West Tallaght Probation – Deonach
- Fingal Community Training Project
- Technical Training School Air Corps
- Youth Horizons.

7 Schools

7.1 Introduction

The number of pupils in our Schools and Colleges continued to grow during the 2013-2014 school year, at primary level, second level and PLC. DDLETB saw two of its new Schools open in 2013/2014. Lusk Community College opened in September 2013 in the first phase of a state-of-the-art building which will cater for 1,000 students. Kishoge Community College also saw its first set of students start their 1st year in September 2014, in their temporary accommodation.

A large number of subject inspections took place and these can be accessed on the website of the Department of Education and Skills (DES) on www.education.ie. Incidental subject inspections took place in a number of schools and these were very successful. Three Management Leadership and Learning (MLL) inspections took place – in Castleknock Community College, Collinstown Park Community College and Lucan Community College. These whole school inspections were innovative in that parents and students were surveyed on their experience of the school. Reports were very positive and the evaluations affirmed the excellent work being carried out in the schools as the following extracts show.

7.2 Night Classes – Self-financing



Recruitment to night classes continued to be a challenge due to the economic difficulties that have affected everyone. However, exercise and hobby type courses are very popular and Salsa dancing proved to be the most popular course across DDLETB in the past year.

7.3 Continuing Professional Development

- New and Beginning teachers with Dublin and Dun Laoghaire ETB engaged in the “Treoir” workshops. A Welcome Evening and Classroom Management workshops were held in October and a follow-up workshop on Classroom Use of the Interactive Whiteboard in April. Meanwhile, at individual school level, regular meetings were held with all New and Beginning Teachers.
- Courses in Content and Language Integrated Learning (CLIL) were run by the Development Officer for English for Speakers of Other Languages (ESOL). Teachers attended training voluntarily after school hours and certification was awarded by the University of Cambridge.
- Teachers engaged in the Transfer of Learning TL21 programme to enhance innovation in teaching and learning. Modules included “Assessment for Learning”, “IT in the Classroom” and “Styles of Learning”. This programme was funded by the Education Department of NUI Maynooth.
- VS Ware implementation took place for administrative staff, Principals and Deputy Principals.
- Training for Principals and Deputy Principals on the legal implications of Section 29 and grievance procedures was organised.
- Dublin and Dun Laoghaire ETB continues to support the annual in-service session organised by Comhcheangal Príomhoidí agus Príomhoidí Tánaisteacha (CPT).

7.4 Student Councils

Student Councils in our schools are elected through a democratic process. They meet regularly to discuss issues of concern to staff and to make recommendations to management.

7.5 Partnership with Parents

Parent Councils are a vital part of the partnership between home and school that enhances learning opportunities. Members of many Parent Councils were involved in the development or review of school policies. This input from local parents can help ensure that policies best reflect the interests of the local community as well as pedagogic and Dublin and Dun Laoghaire ETB priorities.

7.6 Information Communications Technology (ICT)



ICT infrastructure continues to improve greatly in schools assisted hugely by the Department of Education and Skills. Most classes now have the use of an interactive whiteboard for teaching and learning. Most staff members have embraced the challenge of becoming proficient in the use of this technology and have enthusiastically engaged in on-going professional development and collaborative activities, learning from one another how to maximise the potential of interactive whiteboards and other internet resources.

7.7 Achievements

Students from across the scheme achieved great heights during 2013/2014. Below are just a few of the exciting triumphs

- A student from Castleknock Community College was awarded the title of “National Young Economist of the year”
- A transition Year Student in Castleknock Community College was chosen to represent Ireland in the International Chemistry Olympiad which was hosted in Athens, Greece.
- A Student in Lucan Community College was presented with an award for outstanding results in Business Studies in his Junior Certificate.
- Luttrellstown Community College students and staff were very excited to perform our first staged musical 'Hair Spray' in December 2014. It was a huge success and many dignitaries supported the production including our CEO Mr Paddy Lavelle, the Tánaiste Joan Burton TD and the Minister for Education Jan O'Sullivan TD, Minister Leo Varadkar.

7.8 Infrastructure

- Oberstown campus was being completed during 2013-14 and work to amalgamate the three schools into one unit progressed
- Scoil Oisclair, now Lucan Community National School, had its temporary accommodation completed successfully in 2013.
- In Lucan Community College the Department of Education & Skills agreed to the provision of temporary accommodation for September 2014 to cater for the increased enrolments.
- Kishoge Community College opened his doors to students in temporary accommodation in September 2014.
- Lusk Community College opened its doors for the first time to 110 students in August 2013. Phase one of the building caters for 350 students and the second phase will add an additional 650 places.

7.9 Sporting Achievements



- Senior Golfers from Donabate Community College won the Leinster Final placing them in the Semi Final while Donabate CC's Under 14's Gaelic Team won the North Leinster Final.
- Fiona Coughlan, PE teacher in Lucan Community College, was awarded the Irish Times Sports Woman of the year. Lucan CC's Senior Basketball Team won their Eastern Regional Final.

7.10 Community National Schools

DDLETB has been full of activity in the new Community National Schools (CNS). The year could be said to have been characterised by expansion, reflection, evaluation and improvement. The growing strength of the model can be seen in these characteristics, fuelled by continuing dialogue and evolution. This approach continues to be adopted in relation to the development of the Goodness Me, Goodness You programme, with the creation of new ways for the parents to access the programme and provide feedback for its continuing improvement and development.

Scoil Ghráinne CNS received news at the beginning of 2014 from Google. A Google Doodle designed by a senior infant pupil who had been picked from thousands of entries to be entered into the semi final stage. At semi final stage the members of the public were asked to vote for their favorite picture. The whole school community got behind her and supported her picture in the public voting. The senior infant pupil received a beautiful certificate and has did Scoil Ghráinne very proud.

Scoil Aoife Community National School opened its doors for the first time in September 2014. Following the success of Scoil Niamh CNS in Citywest, the Department of Education & Skills saw the demand for another Community National School in the Tallaght area. Ms Stacey McAuley, Principal of Scoil Aoife welcomed her first pupils into junior infants in temporary accommodation in September 2013.

8. Further Education and Training

Introduction

The merger in 2013 of County Dublin VEC, Dún Laoghaire VEC and three former FÁS Training Centres into a single entity, Dublin and Dún Laoghaire Education and Training Board (DDLETB), led to the formation of a large Further Education and Training (FET) sector within DDLETB.

At the same time SOLAS, the new Further Education and Training authority, became responsible for the strategic co-ordination and funding of the FET sector nationally.



Scope of FET Provision in DDLETB

DDLETB FET provision offered full and part-time courses in a wide range of fields to a large and diverse population of post second level learners. Programmes included Apprenticeship, Blended Learning, Bridging/Foundation Courses, Community Training Centre provision, Justice Workshops, Local Training Initiatives, PLC, Specialist Training, Specific Skills Training, Traineeship Training, VTOS, Youthreach, Adult Literacy, BTEI, Community Education, ESOL, Evening Training, FET Cooperation Hours, ITABE and Skills for Work.

In 2013/14, DDLETB achieved significant progress in implementing its FET strategic goals and objectives. Table 1 contains some examples of actions completed in 2013/4.

Table 1: Sample Actions Completed in 2013/4

<ul style="list-style-type: none"> ○ Existing working relationships between DDLETB and DSP at senior management and provider level were strengthened thus improving access routes for the long-term unemployed. ○ Work began on developing a DDLETB Strategic Framework for FET aligned with SOLAS Priority Goals.
<ul style="list-style-type: none"> ○ An additional 5 optional modules were developed to add to the existing DDLETB Level 2 programmes: <i>Communications for Living</i> and <i>Skills for Life</i>.
<ul style="list-style-type: none"> ○ A new DDLETB cloud-based website was developed to provide a single, user-friendly location for all FETAC/QQI programme descriptors, module descriptors, templates etc. It replaced the former County Dublin VEC FETAC website and former Dún Laoghaire VEC moodle website. ○ Workshops on <i>Group Management</i> and <i>Active Teaching Methods</i> were delivered to Youthreach staff.
<ul style="list-style-type: none"> ○ The new SOLAS funding application system for FET was implemented.
<ul style="list-style-type: none"> ○ Updated maps of progression routes at local and regional level were completed to ensure learners are aware of same at entry, during programme, and on exit/progression.
<ul style="list-style-type: none"> ○ A number of VTOS places were relocated from South Dublin to North Fingal in response to the very high level of demand in the area.

Achievements

- A 2nd year PLC student from Blackrock Further Education Institute was awarded a Gold Medal and won Best in Category at “Bloom in the Park” 2014.
- 2014 saw the much anticipated completion of the newly refurbished Blackrock Further Education Institute in the town hall in Blackrock.

DDLETB provided courses for almost 34,000 beneficiaries in 2013/2014.



8.1 Adult Literacy and Numeracy

A number of objectives from the Adult Literacy Service Development Plan were achieved this academic year including

- Enhancement of numeracy provision across the ETB through a Continuing Professional Development (CPD) workshop for tutors working at Level 2 and Level 3
- Review of approaches to initial assessment of literacy and numeracy by local services
- ICT up-skilling for tutors
- Up-skilling for Adult Literacy Organisers through workshops on writing for professional purposes and on effective communication strategies in challenging situations
- In response to the publication of the DES National Strategy on Literacy and Numeracy, DDLETB launched a series of review and CPD events with its 11 Youthreach Centres to enable Centres to enhance their literacy and numeracy supports for students. This led to a greater focus on literacy and numeracy within Centre plans and provision.

8.2 BTEI

Nearly 3,000 learners enrolled on the programme across the ETB in 2013 – 2014 with the majority achieving accreditation. The ETB was successful in securing additional funding under the BTEI Jobs Initiative. Significant improvements were made to the data collection system and on-going training and support were provided for database administrators.

8.3 Continuing Professional Development (CPD)

- An extensive programme of CPD on the new Level 3 programmes was delivered to more than 300 staff in the ETB's Adult Education Services and Youthreach Centres.
- Tutors working in Dublin and Dun Laoghaire ETB's Adult Literacy Services completed their Higher Certificate in Arts in Literacy Development accredited by Waterford Institute of Technology (WIT). The certificate course consisted of twelve modules delivered over three years by WIT on an outreach basis at Dublin and Dun Laoghaire ETB's Head Office.

8.4 Curriculum Development

- Delivery of the new Level 3 programmes continued: the four major awards comprising 78 modules had been developed in a collaborative process by Dublin and Dun Laoghaire ETB and City of Dublin ETB in the summer of 2011 with the support of the Further Education Support Service (FESS).
- A major initiative in programme writing, consultation and external programme evaluation at FETAC Levels 4 and 5 was undertaken.



8.5 Equality and Inclusion

- A ETB Equality Development Group which was established in 2011/2012 to plan strategically for the promotion of equality approaches and practice across all adult and further education services continued in 2013/2014.

8.6 Skills for Work

- Dublin and Dun Laoghaire ETB co-ordinated over 100 courses this year which were delivered by ETBs across the country.
- Over 2,000 participants engaged in the programme with nearly all completing and over 1,000 receiving accreditation at FETAC Level 3.
- The success of the project was helped by an integrated approach to material sharing, exchange of employers' contact details and co-ordination nationally, regionally and across local ETBs.

8.7 Intensive Tuition in Adult Basic Education (ITABE)

- Dublin and Dun Laoghaire ETB co-ordinated over 300 ITABE projects across the country, enabling 2,000 students to improve their literacy and numeracy skills
- There has been a steady increase in students achieving accreditation with 45% of ITABE students working towards FETAC Level 3 in a range of subject areas last year
- Dublin and Dun Laoghaire ETB delivered over 35 of the ITABE projects across its adult education services, providing intensive tuition to adult students with students moving towards accreditation at Level 3.

8.8 Youthreach

Dublin and Dun Laoghaire ETB offered a broad skills-based curriculum to young people attending its 11 Youthreach Centres with accreditation available via FETAC, ECDL and Fast Track to Information Technology (FIT).

Youthreach ran education, training and work experience for unqualified early school leavers aged 15-21, provided in its Youthreach centre. It provided second-chance education in a safe, structured and supportive environment and aims to help students' to access second chance further education and employment.

Youthreach also provided a SEN (Special Education Needs) Programme which catered for young people who had been assessed as having multiple learning difficulties.



9 Youth and Sports Development Service

- Programmes included the Young Peoples Facilities and Services Fund, the Drugs Task Force, Special Projects for Youth and Youth Information Centres
- These programmes were delivered under the six key themes of Health and Wellbeing, Citizenship and Democracy, Social and Life Skills, Adult Training and Education, Youth Training and Education, and Advocacy
- Some examples of the many and varied activities included:
 - Youth Cafés
 - Late night soccer
 - Youth Clubs
 - Youth Information
 - Summer Projects
 - Outdoor Pursuits
 - Computer Clubhouse
 - Phibblestown Community Sports Centre
 - Sporting Pathways
 - Active Youth Challenge

10 Psychological Support Service (PSS)

- One of the key activities of the Service in 2013 - 2014 continued to be the resolution of behavioural, motivational, emotional, and cognitive difficulties of individuals, through assessment and therapeutic intervention
- A significant amount of preventative work was also undertaken with target groups
- Professional support of teaching staff in relation to school or centre issues was offered, in addition to personal support of teaching staff with regard to school and centre issues
- Support of parents/guardians took place in response to individually referred young persons and to other school or centre-related issues
- The professional placement of Intern or Trainee Psychologists was also supported
- In the Youthreach sector, the PSS introduced Feuersteins Instrumental Enrichment programme to help students improve their thinking skills which assists them in their coursework as well as in their daily lives.



11 Abbreviations

ACELS	Advisory Council for English Language Schools
AEGC	Adult Educational Guidance Counsellor
AES	Adult Education Service
ARP	Adult Refugee Programme
BTEI	Back to Education Initiative
BULATS	Business Language Testing Service
C&AG	Comptroller and Auditor General
CC	Community College
CEO	Chief Executive Officer
CLIL	Content and Language Integrated Learning
CNS	Community National School
CPD	Continuing Professional Development
CPT	Comhcheangal Príomhoidí agus Príomhoidí Tánaisteacha
DEIS	Delivering Equality of Opportunity in Schools
DES	Department of Education and Skills
EAL	English as an Additional Language
ECDL	European Computer Driving Licence
ESOL	English for Speakers of Other Languages
FET	Further Education and Training
FETAC	Further Education Training Awards Council



ICT	Information Communications Technology
IT	Information Technology
ITABE	Intensive Tuition in Adult Basic Education
LCA	Leaving Certificate Applied
NCCA	National Council for Curriculum and Assessment
PDST	Professional Development Service for Teachers
PET	Preliminary English Test
PLC	Post Leaving Certificate
PSS	Psychological Support Service
QA	Quality Assurance
SOLAS	Seirbhísí Oideachais Leanúnaigh agus Scileanna
ETB	Education and Training Board
VTOS	Vocational Training Opportunities Scheme
VEC	Vocational Education Committee

12 Appendices

12.1 Dublin and Dun Laoghaire ETB Senior Management Team, Schools, PLC Colleges, Adult Education Centres, Support Roles and Services

Senior Management Team

Paddy Lavelle, Chief Executive Officer

Deirdre Keyes, Education Officer

Marie Griffin, Education Officer (July 2013 – May 2014)

Fionnuala Anderson, Acting Education Officer (from September 2014)

Paul McEvoy, Head of Organisation Services

Martin Clohessy, Principal Officer

**Second Level Schools and Colleges*****Designated Community Colleges***

Castleknock Community College

Coláiste Chillian

Coláiste Cois Life

Collinstown Park Community College

Deansrath Community College

Firhouse Community College

Grange Community College

Mount Seskin Community College

Riversdale Community College

St. Kevin's Community College

St. Mac Dara's Community College

Skerries Community College

Non-Designated Community Colleges

Adamstown Community College

Ardgillan Community College

Balbriggan Community College

Coláiste de hÍde

Coláiste Pobail Setanta

Donabate Community College

Fingal Community College

Gaelcholáiste Reachrann

Greenhills College

Kishoge Community College

Lucan Community College

Lusk Community College

Luttrelstown Community College

St. Finian's Community College

Further Education PLC Colleges

Blackrock Further Education Institute

Dun Laoghaire Further Education Institute

College of Further Education, Dundrum

Sallynoggin College of Further Education

Stillorgan College of Further Education

Education & Training Centres

Loughlinstown Training Centre

Baldoyle Training Centre

Tallaght Training Centre

**Detention Centres**

Oberstown Education Centre
Trinity House

Community National Schools

Scoil Choilm
Scoil Chormaic
Scoil Ghráinne

Adult Education Services

North County Dublin (Rush/Skerries/Balbriggan/Swords)
North West County Dublin (Blanchardstown/Clonsilla/Mulhuddart)
South County Dublin (Dun Laoghaire/Dundrum/Stillorgan/Rathfarnham)
South West County Dublin (Tallaght/Knocklyon/Ballyboden)
West County Dublin (Lucan/Clondalkin)

Youthreach Centres

Balbriggan
Blanchardstown
Clondalkin
Lucan
Rathfarnham
Rush
Sallynoggin (Sportsreach)
Swords
Tallaght
The Priors
Youth Support and Training Unit

Support Roles and Services

Adult Guidance Service
County Youth Development Officer
Development Officer for CPD, BTEI and VTOS
Development Officer for English for Speakers of Other Languages (ESOL)
Development Officer for Quality Assurance (QA)
Development Officer for Research and Literacy Services
National Co-ordinator of the Adult Refugee Programme
National Co-ordinator of Intensive Tuition in Adult Basic Education (ITABE) and Workplace Learning
Psychological Support Service
Regional Co-ordinator of Youthreach Services and Traveller Training Centres.



Full details of all the above are on the Dublin and Dun Laoghaire ETB website:
www.ddletb.ie

12.2 Community Schools where Dublin and Dun Laoghaire ETB is on the Board of Management as Joint Patron

St. Tiernan's Community School
Ballinteer Community School
Blakestown Community School
St. Aidan's Community College
Cabinteely Community School
Coolmine Community School
The Donahies Community School
Hartstown Community School
Holy Family CS, Kilteel Road
Killinarden Community School
Knocklyon Community School
Malahide Community School
Old Bawn Community School
Palmerstown Community School
Portmarnock Community School
St. Marks Community School
Tallaght Community School

12.3 ETB Committees

Finance Committee
Audit Committee
Youth and Sports Committee